



Robert P. Astorino
County Executive

Department of Social Services

Kevin McGuire
Commissioner

20197

DATE: July 1, 2011

TO: Board of Acquisition and Contract

FROM: Kevin McGuire
Commissioner, Department of Social Services

SUBJECT: Resolution authorizing the County of Westchester, acting through and by its Department of Social Services, to enter into a Grant Agreement with the U.S. Department of Housing and Urban Development (HUD), to receive and administer a Grant in the amount of \$205,485 to be used in implementing a supportive housing program to provide operational housing support for 80 transitional housing units at the Coachman Family Center in White Plains for the period from September 1, 2011 through August 31, 2012 and also to enter into a separate agreement with Westhab, Inc. for the same period to operate the aforesaid program utilizing the funds in the amount of \$205,485 made available through the Grant

The Westchester County Department of Social Services has been notified of a renewal of a grant award in the amount of \$205,485 from the U. S. Department of Housing and Urban Development (HUD) for the period September 1, 2011 through August 31, 2012 for the provision of a supportive housing program to provide operational housing support for 80 transitional housing units at the Coachman Family Center in White Plains. The funds from this grant in the amount of \$205,485 will in turn be transferred to Westhab, Inc. through a separate agreement with Westhab, Inc. for implementing the aforesaid program. The program is estimated to serve 80 households residing in transitional housing units at the Coachman. This is a one-year grant renewal for the period September 1, 2011 through August 31, 2012.

Accordingly, authority is requested for the County of Westchester, acting by and through its Department of Social Services, to enter into a Grant Agreement with the U.S. Department of Housing and Urban Development (HUD) to receive and administer a Grant in the amount of \$205,485 to be used in implementing a supportive housing program to provide operational housing support for 80 transitional housing units at the Coachman Family Center in White Plains for the period September 1, 2011 through August 31, 2012 and also to enter into a separate agreement with Westhab, Inc. for the same period to operate the aforesaid program utilizing the funds made available through the Grant.

The program to be operated pursuant to these agreements serves a **public purpose** because it is designed to assist homeless families and individuals in Westchester County to become self sufficient and economically independent by providing them with the necessary transitional housing.

The **goals and objectives** of the aforesaid agreements are to implement a supportive housing program to provide operational housing support for 80 transitional housing units at the Coachman Family Center to help these households move toward self sufficiency from their dependence on public assistance.

The goals and objectives are in the **best interests of the County** in terms of **fiscal responsibility** as they address the issues of homelessness and joblessness in the County. The program will help the County in reducing the number of homeless individuals on public assistance as many of the participants will find gainful employment and permanent housing while their transitional housing needs are met. This would not only improve the economic situation of these families and individuals but also of the County since the County will be spending less money on public assistance.

The **goals and objectives will be monitored** by HUD and the Department. All HUD contracts are required to submit Annual Progress Reports (APRs) as a requirement to receive funding. These multi-page reports capture statistical data on those served, the various categories they fall into, the milestones reached, the money expended, etc. which must match the program outlined in the Technical Submission. If the reports are not submitted, HUD may withhold the money. The Department would be using the same standards in authorizing payments to the vendor.

The proposed agreements are exempt activities pursuant to Sections 3 (a) (iii) and 3 (a) xiv respectively of the Westchester County Procurement Policy.

Accordingly, authority is hereby requested for the County of Westchester, acting through and by its Department of Social Services, to enter into the aforesaid agreements for purposes stated above.

A resolution requesting the same is attached for your Honorable Board's approval.

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the County of Westchester, acting through and by its Department of Social Services is hereby authorized to enter into a Grant Agreement with the U.S. Department of Housing and Urban Development (HUD) to receive and administer a Grant in the amount of \$205,485 to be used in implementing a supportive housing program to provide operational housing support for 80 transitional housing units at the Coachman Family Center in White Plains for the period from September 1, 2011 through August 31, 2012 and also to enter into a separate agreement with Westhab, Inc. for the same period to operate the aforesaid program utilizing the funds in the amount of \$205,485 made available through the aforesaid grant; and be it further

RESOLVED, that the County Executive, or his authorized designee, is empowered to execute any document necessary to implement this Resolution.

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
263	22	688L	4380	T688	\$205,485
263	22	688L	9852	T688	\$205,485

Budget Funding Year(s) 2011 Start Date: 9/1/11 End Date: 8/31/12
 (Must match resolution)

Funding Source
 \$205,485 Revenue
\$205,485 Expense
 (must match resolution)

Tax Dollars _____
 State Aid _____
 Federal Aid 100%
 Other _____