

Robert P. Astorino
County Executive

Department of Social Services

Kevin McGuire
Commissioner

20041

Date: June 20, 2011

To: The Honorable Board of Acquisition and Contract

**From: Kevin McGuire
Commissioner, Department of Social Services**

RE: Resolution seeking authority to exempt from the Westchester County Procurement Policy and Procedures an Agreement with Cornell Cooperative Extension of Westchester County for an amount to be awarded by the New York State Office of Temporary and Disability Assistance (“OTDA”) at no cost to the County for the period January 1, 2011 through September 30, 2011 whereby Cornell Cooperative Extension of Westchester County will provide a Food Stamp Nutrition Education Program (“Eat Smart New York”) to recipients of Food Stamps benefits residing in Westchester County pursuant to Section 3(a) xxi thereof

Authority is hereby requested from your Honorable Board to exempt from the Westchester County Procurement Policy and Procedures an agreement with Cornell Cooperative Extension of Westchester County for an amount to be awarded by NYSOTDA at no cost to the County for the period January 1, 2011 through September 30, 2011 whereby Cornell Cooperative Extension of Westchester County will provide a Food Stamp Nutrition Education Program (“Eat Smart New York”) to recipients of Food Stamp benefits residing in Westchester County pursuant to Section 3(a) xxi thereof.

The Cornell Cooperative Extension of Westchester County has operated this program for the last several years and they have the staff trained to conduct this program. This agency has a longstanding relationship with the New York State Office of Temporary and Disability Assistance (OTDA) and the County of Westchester with regard to providing human service programs. Based on the expertise and the familiarity the agency has in this area, it is recommended that County’s best interest will be served by partnering with this agency to provide the aforesaid service.

Listed below are some of the reasons that make Cornell Cooperative Extension of Westchester County uniquely qualified to operate this program:

- Cornell Cooperative Extension of Westchester County offers educational opportunities and resources designed to help empower individuals and families to improve the quality of their lives.
- Cornell Cooperative Extension of Westchester County offers programs that assist participants to become competent consumers and build healthier communities.
- Cornell Cooperative Extension of Westchester County collaborates with other local agencies and the College of Human Ecology at Cornell University to achieve these goals.

Pursuant to Section 3(a) xxi, the Westchester County Procurement Policy and Procedures are not applicable to any procurement for which your Honorable Board determines, by resolution passed prior to commencing such procurement, that compliance with the Policy would not be in the best interests of the County. Based on the expertise and background of Cornell Cooperative Extension of Westchester County in conducting similar Food Stamp nutrition education programs, it is recommended that the aforesaid agreement with Cornell Cooperative Extension of Westchester County be exempt from the County's Procurement Policy.

Therefore, the application of the Procurement Policy, including the solicitation of proposals, would not be cost effective or expedient, and accordingly, not in the best interests of the County. We respectfully request the approval of the attached resolution by your Honorable Board.

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that pursuant to Section 3(a) xxi of the Westchester County Procurement Policy, it is hereby determined that application of the procedural requirements contained therein, including the necessity of soliciting proposals, is neither cost effective nor expedient, and accordingly, not in the best interests of the County in connection with the procurement of an Agreement with Cornell Cooperative Extension of Westchester County for the period January 1, 2011 through September 30, 2011 whereby Cornell Cooperative Extension of Westchester County will provide a Food Stamp Nutrition Education Program (“Eat Smart New York”) to recipients of Food Stamps benefits residing in Westchester County; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute any and all documents and to take such other actions necessary to effectuate the purposes hereof.

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase or Unit	Object / Sub-object	Trust Account	Dollars
N/A	N/A	N/A	N/A	N/A	N/A

Budget Funding Year(s): N/A Start Date: N/A End Date: N/A
(must match resolution)

Funding Source

Tax Dollars: N/A

State Aid: N/A

Federal Aid: N/A

\$N/A
(must match resolution)

Other _____