

20019

**TO:** Board of Acquisition and Contract

**FROM:** John J. Hsu, P.E.  
Commissioner of Public Works and Transportation

**DATE:** June 24, 2011

**SUBJECT:** Resolution for Authority to Advertise  
Contract No. 11-216  
Maintenance Service of Fan Coil Units  
White Plains Complex  
White Plains, New York

The 2011 Operating Budget contains funds for the above referenced project.

The work under this contract consists of providing all necessary labor, material and equipment required to perform testing, inspections and repair services for all fan coil units located at the Richard J. Daronco Courthouse, Courthouse Annex, Low-Rise Building, 85 Court Street and 112 East Post Road in White Plains, New York. This contract is for a term of three (3) years.

The objective of this contract is to maintain fan coil units for continuous and uninterrupted operation.

This contract is in the public's best interest because it will promote the health and safety of the general public by maintaining heat and air conditioning systems within specified parameters.

The project will provide energy savings by maintaining fan coil units within operating specifications, thus addressing the County Executive's priority area: Health and the Environment (HE).

As expenditures are made pursuant to this authorization, detailed records will be kept in the County's on-line financial system. These records will be easily accessible by Finance, Budget and department staff and will be reviewed regularly to ensure that funds are used appropriately.

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