



Robert P. Astorino
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

19733

DATE: May 26, 2011

TO: Board of Acquisition and Contract

FROM: Kevin M. McGuire, Commissioner
Department of Social Services

SUBJECT: Resolution authorizing the County of Westchester to enter into an agreement with Family Resource Center of Peekskill, Inc. to manage and operate scattered site transitional housing units for homeless families for the period July 1, 2011 through June 30, 2012 for an amount not to exceed \$300,634 to be paid monthly based on utilization at per diems that are set for each unit pursuant to an approved budget and subject to appropriation.

The County of Westchester requests authorization to enter into an agreement with Family Resource Center of Peekskill, Inc. to manage and operate (8) scattered site transitional housing units for homeless families for the period from July 1, 2011 through June 30, 2012 for an amount not to exceed \$300,634 to be paid monthly pursuant to an approved budget and subject to appropriation. There has been no change in the amount requested for the 2011-2012 proposed agreement.

The services to be provided pursuant to the proposed agreement serve a **public purpose** by assisting the County to provide immediate emergency shelter to eligible homeless families. These services are aimed at improving the quality of life of the homeless population in the County as well as to promote self-sufficiency and economic independence.

The **goals and objectives** of the program are to obtain and manage temporary scattered site apartments for families currently living in a shelter. The program will also provide life skills and budget management training, case management services to address the barriers to obtaining and maintaining permanent housing; provide information and referrals; coordinate with community agencies to find jobs and permanent housing for customers.

The goals and objectives of this program are in **the best interests of the County in terms of public health and public safety** as they are aimed at ensuring and enhancing the health and safety of the targeted population. This program creates a safe haven for the targeted population, by providing housing. Further, the program will reduce the risk of them becoming victims of crime and developing general health related issues that result from not having appropriate shelter

The goals and objectives are in the County's **best interests in terms of fiscal responsibility** as the services provided assist homeless families in finding permanent housing, thereby decreasing the cost associated with providing emergency housing. Additionally, program participants, through referrals to employments services, may become gainfully employed, thereby reducing their dependency on public assistance.

The goals and objectives will be tracked and monitored through performance measurement indicators developed by the Department and approved by the County Budget Office. The tracking and monitoring include the submission of monthly statistics and quarterly reports as well as through direct contact with the D.S.S. staff in order to swiftly address any impediments to the program's successes.

The **Department is able to report that the vendor's Performance Measurement Indicators** reflect that Family Resource Center of Peekskill housing program met its goals of housing eligible customers referred by the Department. The facility accepted 100% of appropriate referrals during the 2010-2011 contract period. This program effectively provided shelter and support services for 12 families. We are able to report the following outcomes as of 4/30/11:

- 3 families secured permanent housing
- Average Length of Stay: 349.25 days

This contract is exempt from the Westchester County Procurement Policy pursuant to Section 3 (a) (xiv) as this is an agreement with a not-for-profit organization for the purpose of providing aid, care and support to persons in need of public assistance.

Accordingly, the County of Westchester is seeking authority from your Honorable Board to enter into an agreement with Family Resource Center of Peekskill, Inc. for the aforesaid purpose.

A resolution requesting the same is attached for your Honorable Board's approval.

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the County of Westchester is hereby authorized to enter into an agreement with Family Resource Center of Peekskill, Inc., to manage and operate scattered site transitional housing units for homeless families for the period from July 1, 2011 through June 30, 2012 for an amount not to exceed \$300,634 to be paid monthly pursuant to an approved budget; and be it further

RESOLVED, that this contract is subject to County Appropriation; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby empowered to execute all documents and take all actions necessary to effectuate the purposes hereof.

Account to be Charged/Credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
2011	101	22	8900	5850	-----	\$150,317
2012	101	22	8900	5850	-----	\$150,317

Budget Funding Year(s) 2011-12
(must match resolution)

Start Date: 7/1/11 End Date: 6/30/12

Funding Source

\$300,634
(must match resolution)

Tax Dollars:
State Aid:
Federal Aid: 100%
Other: