

19658

DATE June 9, 2011

TO: Board of Acquisition and Contract

FROM: Edward Buroughs
Commissioner, Department of Planning

SUBJECT: Resolution to Exempt from the Westchester County Procurement Policy and Procedures, an Agreement with Westchester Residential Opportunities, Inc., for a Condominium and Cooperative Board Fair Housing Education Program and an Asset Building Program/Individual Development Account Program, pursuant to Section 3(a)xxi of the Westchester County Procurement Policy

Authority is hereby requested from your Honorable Board to exempt from the Westchester County Procurement Policy and Procedures an agreement with Westchester Residential Opportunities, Inc. (WRO) for a Condominium and Cooperative Board Fair Housing Education Program and an Asset Building Program/Individual Development Account Program. The term of this agreement is January 1, 2011, to December 31, 2011. The total cost for this agreement is \$30,000.00, to be paid pursuant to an approved budget.

Ordinarily, Section 5(a) of the Procurement Policy requires the County to issue a Request for Proposals in order to procure this type of service. However, pursuant to Section 3(a)xii, the Procurement Policy is not applicable to any procurement for which this Honorable Board determines, by resolution passed prior to commencing such procurement, that compliance with the policy would not be in the best interest of the County. WRO is the only HUD certified housing counseling agency promoting equal housing opportunities in Westchester County. Given this organization's excellent reputation for providing quality housing services, and its status as the only HUD certified housing counseling agency, it is proposed that the best interest of the County would be served by exempting the procurement of an agreement with Westchester Residential Opportunities, Inc., from the procurement policy.

Accordingly, a resolution to exempt the procurement of Westchester Residential Opportunities, Inc., is hereby submitted for your consideration.

I recommend approval of this exemption.

EB/
Attachment

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF PLANNING, BE IT HEREBY

RESOLVED, that pursuant to Section 3(a)xxi of the Westchester County Procurement Policy and Procedures, it is hereby determined that application of the procedural requirements contained therein, including the necessity of soliciting proposals, is neither cost effective nor expedient, and accordingly, not in the best interests of the County in conjunction with the procurement of a Condominium and Cooperative Board Fair Housing Education Program and an Asset Building Program/Individual Development Account Program with Westchester Residential Opportunities, Inc., 470 Mamaroneck Avenue, Suite 410, White Plains, New York 10605.

APPROVED BOARD OF ACQUISITION & CONTRACT - 06/30/2011 - JONATHAN VERA, SECRETARY