

Robert P. Astorino  
County Executive

Department of Social Services

Kevin M. McGuire  
Commissioner

**19354**

DATE: May 23, 2011

TO: Board of Acquisition and Contract

FROM: Kevin M. McGuire  
Commissioner, Department of Social Services

SUBJECT: Resolution authorizing the County of Westchester to enter into an agreement with the Urban League of Westchester County, Inc. to operate a Homeless Student Educational Success program to facilitate the completion of educational designations, case counseling, school registration, education compliance and arrangement of school transportation for homeless school age children for the period July 1, 2011 through June 30, 2012 for an amount not to exceed \$262,026 to be paid monthly pursuant to an approved budget and subject to appropriations

The County of Westchester requests authorization to enter into an agreement with the Urban League of Westchester County, Inc., to operate a Homeless Student Educational Success program to facilitate the completion of educational designations, case counseling, school registration, education compliance and arrangement of school transportation for homeless school age children for the period July 1, 2011 through June 30, 2012 for an amount not to exceed \$262,026 to be paid monthly pursuant to an approved budget and subject to appropriations.

Although the resolution approved by your Honorable Board for the 2010-2011 contract year was for an amount not to exceed \$291,140, the subsequent contract executed was for a lower amount not to exceed \$262,026. So there has been no change in the amount requested for the proposed agreement for 2011-2012.

The **public purpose** of this program is to assist homeless families with school age children placed in emergency housing outside the school district of their last permanent address with school registration, educational compliance and arrangement of school transportation.

The **goals and objectives** of the proposed agreement are to operate a program providing the homeless school age children placed in emergency housing outside the school district of their last permanent address with a choice of schools to attend and coordinate appropriate transportation. The program will also provide interventions necessary to improve school attendance and school performance of Westchester County homeless students.

The goals and objectives of this program are in **the best interest of the County in terms of public health and public safety** as they are aimed at providing services that will ensure that eligible homeless school-age children will attend school, receive appropriate support services and also will help to identify children who require special education needs. Referrals will also be made to the appropriate service providers for medical evaluation as well as to assist arrangement of immunizations.

The goals and objectives are in the County's **best interests in terms of fiscal responsibility** as they may lead to cost avoidance resulting from the coordination and intervention to improve school attendance and school performance. Students who remain in their school of origin experienced fewer disruptions and a lower truancy rate. Frequent interventions by the case managers often times result in a reduction in the number of referrals for educational neglect to the Child Protective Services division.

**The goals and objectives will be tracked and monitored** through performance measurement indicators developed by the Department and approved by the County Budget Office. The tracking and monitoring include the submission of monthly statistics and quarterly reports as well as through direct contact with the D.S.S. staff in order to swiftly address any impediments to the program's successes.

The **Department is able to report that the vendor's Performance Measurement Indicators** reflect that the Urban League of Westchester, Inc., Homeless Student Educational Success Program has achieved the following program outcomes:

- 1) 91% of the homeless students participants were promoted during the 2010-2011 school year
- 2) 7% of homeless student participants are Honor Roll students
- 3) 73% of homeless student participants have a grade point average of a C or better

This contract is exempt from the Westchester County Procurement Policy under Section 3(a) (xiv).

Accordingly, the County of Westchester is hereby requesting permission to enter into an agreement with the Urban League of Westchester County, Inc. for the aforesaid purpose.

An appropriate resolution is attached for your Honorable Board's approval.

## RESOLUTION

Upon a communication from the Commissioner of Social Services; be it hereby

**RESOLVED**, that the County of Westchester is hereby authorized to enter into an agreement with the Urban League of Westchester County, Inc., to operate a Homeless Student Educational Success program to facilitate the completion of educational designations, case counseling, school registration, education compliance and arrangement of school transportation for homeless school age children for the period July 1, 2011 through June 30, 2012 for an amount not to exceed \$262,026 to be paid monthly pursuant to an approved budget; and be it further

**RESOLVED**, that this Contract is subject to County Appropriation; and be it further

**RESOLVED**, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release (s) or adoption (s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the County Executive or his authorized designee is empowered to execute any document necessary to implement this Resolution.

Account to be  
Charged/Credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
2011	101	22	8900	5630	-----	\$131,013
2012	101	22	8900	5630	-----	\$131,013

Budget Funding Year(s): 2011-2012  
(must match resolution)

Start Date: 7/1/11

End Date: 6/30/12

Funding Source

Tax Dollars: 25%

State Aid: 40%

**\$262,026**

Federal Aid: 35%

(must match resolution)

Other: \_\_\_\_\_