

Robert P. Astorino  
County Executive

Department of Social Services

Kevin M. McGuire  
Commissioner

19188

**DATE:** May 16, 2011

**TO:** Board of Acquisition and Contract

**FROM:** Kevin M. McGuire  
Commissioner  
Department of Social Services

**SUBJECT:** Resolution authorizing the County of Westchester to amend an agreement with the Urban League of Westchester County, Inc. (the "Urban League") for the provision of various support services through a program called WRAPP for the "hard-to-serve" Safety Net population in Westchester County for the program period July 1, 2010 through June 30, 2011 for a total amount not to exceed \$404,800 by: 1) extending the end date from June 30, 2011 to September 30, 2011; 2) increasing the not to exceed amount by \$101,815 from a total not to exceed amount of \$404,800 to a new total not to exceed amount of \$506,615 to be paid pursuant to an approved budget and subject to appropriation to cover the cost associated with the services to be provided during the extended period; 3) modifying the scope of services in order to develop Community Work Experience Program worksites to place customers who will be trained and then transitioned into paid employment

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By a resolution approved on June 10, 2010, your Honorable Board authorized the County of Westchester, acting by and through the Department of Social Services, (the "Department"), to enter into an agreement with the Urban League of Westchester County, Inc. (the "Urban League") for the provision of various support services through a program named WRAPP for the "hard-to-serve" Safety Net customers in Westchester for the program period July 1, 2010 through June 30, 2011 for an amount not-to-exceed \$404,800 to be paid pursuant to an approved program budget and subject to appropriation. This agreement was subsequently executed.

Authorization is now requested to amend an agreement with the Urban League for the provision of various support services through a program called WRAPP for the "hard-to-serve" Safety Net population in Westchester County for the program period July 1, 2010 through June 30, 2011 for a total amount not to exceed \$404, 800 by: 1) extending the end date from June 30, 2011 to September 30, 2011; 2) increasing the not to exceed amount by \$101,815 from a total not to exceed \$404,800 to a new total not to exceed amount of \$506,615 to be paid pursuant to an approved budget and subject to appropriation to cover the cost associated with the services to be provided during the extended period; 3)

modifying the scope of services in order to develop Community Work Experience Program worksites to place customers who will be trained and then transitioned into paid employment. The additional funds will be used to cover the cost associated with the services to be provided during the extended term. This amendment is being requested to enable the Department to initiate **an RFP process** to procure the aforesaid services.

**The Public Purpose** of the program is to assist the Safety Net population in the County of Westchester in acquiring the skills necessary for securing gainful employment, thus promoting the economic security of these individuals and ending welfare dependence.

**The Goals and Objectives** of this program are to provide case management and support services to the “hard to serve” Safety Net population who have exceeded their 5 year lifetime limit on TANF. These customers have several barriers to employment that may include: low education levels, few job skills value, mental health problems, caring for a child with a health problem, criminal record, pregnancy, and transportation problems. Additional challenges faced by these customers include little or no work experience, physical health problems, learning disabilities, domestic violence as well as alcohol and drug dependence. This program was designed to provide employment related services necessary to address barriers and move these customers into employment. These services include:

- Comprehensive assessment
- Intensive case management
- Individual job counseling
- Development of an Individual Employment Plan
- Referral of eligible customers for SSI assistance
- Placement of customers in employment
- Assist customers in retaining employment by providing them with appropriate supportive services
- Development Community Work Experience Program worksites to place customers who will be trained and then transitioned into paid employment

**The Goals and Objectives are in the Best Interest of the County in terms of Fiscal Responsibility** in that there is a significant economic cost for individuals in receipt of Temporary Assistance. Each Safety Net case costs Westchester County \$15,000 per year. The continued use of these services may lead to job placement and Temporary Assistance case closures that could significantly reduce the dollar amount of Westchester County’s fiscal responsibilities. The success of these support services can create gainful employment within Westchester County that in turn could stimulate the economy. Furthermore, Westchester County is required to engage all TANF customers in countable employment activities in order to meet the Federal participation rate requirements. Failure to meet these standards can result in Federal fiscal sanctions for Westchester County.

**The Performance Measurement Indicators Will Be Tracked** through the submission of monthly statistics and quarterly reports, as well as through direct contact with the Department’s Program Office. During the period starting from 7/1/10 through 4/30/11, the Department is able to report that the vendor is on track towards meeting the performance goals as indicated below:

- 11 customers were referred for SSI assistance
- 82 customers placed in jobs.
- 48 Cases closed due to employment placement

- 53 customers remained on the job 90 days or more.

This agreement is exempt from the Westchester County Procurement Policy pursuant to Section 3(a) xiv.

Except as specifically amended hereby, all other terms and conditions of the original agreement shall remain the same.

Accordingly, authority is requested to amend an agreement with the Urban League of Westchester County, Inc. for the reasons stated above.

An appropriate resolution is attached herewith for your Honorable Board's approval.

APPROVED BOARD OF ACQUISITION & CONTRACT - 06/02/2014 JOMARY VIEIRA SECRETARY

**RESOLUTION**

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

**RESOLVED**, that the County of Westchester is hereby authorized to amend an agreement with the Urban League of Westchester County, Inc. for the provision of various support services through a program called WRAPP for the “hard-to-serve” Safety Net population in Westchester County for the program period July 1, 2010 through June 30, 2011 for a total amount not to exceed \$404,800 by: 1) extending the end date from June 30, 2011 to September 30, 2011; 2) increasing the not to exceed amount by \$101,815 from a total not to exceed \$404,800 to a new total not to exceed amount of \$506,615 to be paid pursuant to an approved program budget to cover the cost associated with the services to be provided during the extended period; and 3) modifying the scope of services in order to develop Community Work Experience Program worksites to place customers who will be trained and then transitioned into paid employment; and be it further

**RESOLVED**, that except as specifically amended hereby, all other terms and conditions of the original agreement shall remain in full force and effect; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is empowered to execute all documents and take all actions necessary to effect the purpose of this resolution.

Original Contract Amount:	\$404,800
This Amendment:	<u>\$101,815</u>
Total	\$506,615

Account to be Charged/Credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
	263	22	708k	4380	T708	\$101,815

Budget Funding Year(s): 2010 (Grant Year)  
(must match resolution)

Start Date: N/A

End Date: 09/30/11

Funding Source

Tax Dollars:  
State Aid:  
Federal Aid: 100%  
Other:

**\$101,815**  
(must match resolution)