

19018

DATE: May 11, 2011

TO: Board of Acquisition and Contract

FROM: Edward Buroughs
Commissioner, Department of Planning

SUBJECT: Resolution authorizing the County of Westchester to enter into an agreement with Grace Church Community Center, Inc., to administer a Housing Opportunities for Persons With AIDS (HOPWA) Program

The attached resolution authorizes the County of Westchester to enter into an agreement with Grace Church Community Center, Inc., to provide funding for the purpose of administering a Housing Opportunities for Persons With AIDS (HOPWA) Program consisting of case management services and rental assistance. The program will help approximately 85 households under the tenant based rental assistance (TBRA) for a period of one year, as well as provide case management services. In addition, 40 households will be assisted with short term rent, mortgage or utility (STRMU) assistance for a period not to exceed 21 weeks in order for these persons with AIDS/HIV and their families to remain housed. The total of the grant is \$1,350,079.00, and the term of the agreement is April 1, 2011, to March 31, 2012, to be paid pursuant to an approved budget.

Grace Church Community Center, Inc., has been administering this program, funded through the County's HOPWA Program, for the past 19 years. Westchester County received the HOPWA grant from the U.S. Department of Housing and Urban Development through New York City. Through this grant, rental subsidies and case management services are provided to low income persons with HIV/AIDS and their families throughout Westchester County to enable them to remain in their homes. Funding for this program is allocated as follows: TBRA \$929,632.00 (rental subsidies are determined on a case by case basis according to Section 8 eligibility guidelines); STRMU \$60,000.00 (for subsidies); and \$360,447.00 for supportive services (case management services and related supportive services, with administrative fees not to exceed 7 percent of the contract amount).

The goal and objective of this program is to assist persons with HIV/AIDS and their families with supportive services and rental housing assistance so that they can remain in permanent and affordable housing. The program will be monitored, as Grace Church Community Center will submit quarterly reports and an annual performance report at the end of the calendar year to the Department of Planning, and site visits will be conducted.

Authority to exempt the agreement from the requirements of the County of Westchester Procurement Policy and Procedures, pursuant to Section 3(a)xxi thereof, has been granted by your Honorable Board in accordance with a separate resolution of even date herewith.

Act # 30-2011, adopted March 14, 2011, by the Westchester County Board of Legislators authorizing Westchester County to enter into a three year Intermunicipal Grant Agreement with the City of New York (the IMA) to allow the County to receive a grant in the amount of \$2,156,7821.00 for Year Nineteen (Fiscal Year 2010) HOPWA grant funds. On May 5, 2011, the Board of Acquisition and Contract approved a resolution authorizing the County to administer the HOPWA grant.

I recommend approval of this agreement.

EB/cp
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 06/02/2011 - JOMARY VIEIRA, SECRETARY

R E S O L U T I O N

UPON A COMMUNICATION FROM THE COMMISSIONER OF PLANNING, BE IT HEREBY

RESOLVED: that the County of Westchester is hereby authorized to enter into an agreement with Grace Church Community Center, Inc., through the Housing Opportunities for Persons With AIDS Program, in the amount of \$1,350,079.00, pursuant to an approved budget, for a term beginning April 1, 2011, and ending March 31, 2012, to provide tenant based rental assistance (TBRA) for a period of one year as well as case management services, and to assist 40 households with short term rent, mortgage or utility assistance for a period not to exceed 21 weeks in order for these persons with AIDS/HIV and their families to remain in their homes, and be it further

RESOLVED: that the County Executive or his duly authorized designee is authorized to execute any documents and take any actions necessary to effectuate purposes hereof.

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
263	19	175K	4380	T175	\$1,350,079.00

Budget Funding Year(s) FY 2010 Start Date April 1, 2011 End Date March 31, 2012
(must match resolution)

Funding Source Tax Dollars _____
State Aid _____

\$1,350,079.00
(must match resolution) Federal Aid \$1,350,079.00 – U.S. Department of Housing and Urban Development
Other _____

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