

19017

DATE: May 11, 2011

TO: Board of Acquisition and Contract

FROM: Edward Buroughs
Commissioner, Department of Planning

SUBJECT: Resolution to exempt from the Westchester County Procurement Policy and Procedures, an Agreement with Grace Church Community Center, Inc., (GCCC) to provide case management services and rental assistance to persons with AIDS/HIV and their families enabling them to remain in their homes, pursuant to Section 3(a)xxi of the Westchester County Procurement Policy

Authority is requested from your Honorable Board to grant an exemption pursuant to section 3(a)xxi of the Procurement Policy for a contract for services between Grace Church Community Center, Inc., and the County of Westchester to provide a grant from the Housing Opportunities for Persons With AIDS Program (HOPWA) program for case management services and rental assistance. The contract will help approximately 85 households under the tenant based rental assistance (TBRA) for a period of one year, as well as provide case management services, and 40 households will be assisted with short term rent, mortgage or utility (STRMU) assistance for a period not to exceed 21 weeks in order for these persons with AIDS/HIV and their families to remain housed. The total of the grant is \$1,350,079.00, and the term of the agreement is April 1, 2011, to March 31, 2012, to be paid pursuant to an approved budget.

Grace Church Community Center, Inc., has been administering this program, funded through the County's HOPWA Program, for the past 19 years. Westchester County received the HOPWA grant from the U.S. Department of Housing and Urban Development through New York City.

Ordinarily, Section 5(a) of the Procurement Policy requires the County to issue a Request for Proposals in order to procure this type of service. However, pursuant to Section 3(a)xxi, the Procurement Policy is not applicable to any procurement for which this Honorable Board determines, by resolution passed prior to commencing such procurement, that compliance with the policy would not be in the best interest of the County. Given the organization's excellent reputation for providing quality housing services, it is proposed that the best interest of the County would be served by exempting the procurement of an agreement with Grace Church Community Center, Inc., from the procurement policy.

Accordingly, a resolution to exempt the procurement of Grace Church Community Center, Inc., is hereby submitted for your consideration.

I recommend approval of this exemption.

EB/cp
Attachment

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF PLANNING, BE IT HEREBY

RESOLVED: that pursuant to Section 3(a)xxi of the Westchester County Procurement Policy and Procedures, it is hereby determined that application of the procedural requirements contained therein, including the necessity of soliciting proposals, is neither cost effective nor expedient, and accordingly, not in the best interests of the County in connection with this procurement. This procurement includes the provision of case management services and rental assistance to person with AIDS/HIV and their families, with Grace Church Community Center, Inc., 35 Orchard Street, White Plains, New York.

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APPROVED BOARD OF ACQUISITION & CONTRACT - 06/02/2011 - COMPTROLLER & SECRETARY