



Memorandum  
Department of Probation

18836

April 28, 2011

TO: Board of Acquisition and Contract

FROM: Rocco A. Pozzi  
Commissioner of Probation

RE: **RESOLUTION AUTHORIZING THE COUNTY OF WESTCHESTER ("COUNTY") TO ENTER INTO A FIVE (5) YEAR AGREEMENT WITH GOVERNMENT PAYMENT SERVICE, INC. ("GPS") WHEREBY GPS WILL OFFER A REMOTE PAY SYSTEM TO THOSE INDIVIDUALS SENTENCED TO PROBATION WHO WISH TO USE CREDIT CARDS FOR THE PAYMENT OF RESTITUTION AND FEES REQUIRED BY THE COURT AT NO COST TO THE COUNTY**

Attached for your consideration is a Resolution, which, if approved, will authorize the County to enter into a five (5) year agreement with Government Payment Service, Inc., ("GPS"), whereby GPS will offer its remote pay system to those individuals sentenced to Probation who wish to use credit cards for the payment of restitution and fees required by the Court.

The credit card holder will be responsible to pay for all processing fees concerning the transactions directly to GPS and there will be no cost to the County. The proposed agreement does not involve procurement and is therefore exempt from the County's Procurement Policy.

The goals and objectives of this agreement are to improve the efficiency and record keeping of the collection of restitution and fees to be paid by Probationers. It will also decrease the amount of cash transactions while offering Probationers another alternative for the payment of fees. This agreement will be tracked and monitored by the Department of Probation to evaluate the success or failure of the program.

A Resolution for your consideration is annexed hereto. I recommend your favorable consideration of the annexed proposed Resolution.

RP/dm/ml  
Attachment

## RESOLUTION

Upon a communication from the Commissioner of Probation, be it hereby

**RESOLVED**, that the County of Westchester ("County") is authorized to enter into a five (5) year agreement with Government Payment Service, Inc. ("GPS"), commencing upon execution, whereby GPS shall offer a remote pay system to those individuals sentenced to Probation who wish to use credit cards for the payment of restitution and fees required by the Court. All processing fees associated with these transactions shall be paid by the credit card holder directly to GPS and there shall be no cost to the County; and be it further

**RESOLVED**, that the County Executive or his authorized designee is authorized and empowered to execute and deliver all instruments and take all actions necessary or appropriate to effectuate the purposes hereof.

Account to be Charged/credited	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
						N/A

Budget Funding Year(s) \_\_\_\_\_ Start Date \_\_\_\_\_ End Date \_\_\_\_\_  
 (must match resolution)

Funding Source \_\_\_\_\_ Tax \_\_\_\_\_  
 State Aid \_\_\_\_\_  
 \$ \_\_\_\_\_ Federal Aid \_\_\_\_\_  
 (must match resolution) Other \_\_\_\_\_