

18801

DATE: April 28, 2011

TO: Board of Acquisition and Contract

FROM: Edward Buroughs
Commissioner, Department of Planning

SUBJECT: Resolution authorizing an Agreement between the County of Westchester and the Town of Yorktown for the Yorktown Senior Center Renovation Project

The attached resolution authorizes the County of Westchester to enter into an agreement with the Town of Yorktown to provide a grant from the Community Development Block Grant Program (CDBG) to be used for the Yorktown Senior Center Renovation project. The term of the agreement will be May 16, 2011 to February 28, 2012 and the amount of the grant is \$231,208.00, pursuant to an approved budget.

The Town of Yorktown plans to complete a senior center renovation project at 1974 Commerce Street in Yorktown Heights. The project will include, but is not limited to, new interior finishes, renovation of the entrance corridor, moving partition wall and installation of lightwells for improved lighting.

The objective of the agreement is to ensure the public safety of the residents visiting the senior center. The project exhibits fiscal responsibility by securing non-County resources. The project will be monitored by the Department of Planning staff through bi-monthly site visits during construction to ensure all contractual requirements are met.

This procurement is in compliance with the County of Westchester Procurement Policy Procedures, pursuant to Section 3(a)xvi, which states that contracts with recipients for disbursement of grants or loans under the Community Development Block Grant Program are exempt.

Act # 9-2008, adopted February 4, 2008, by the Westchester County Board of Legislators, authorized the County to file an amendment to the Consolidated Plan application consisting of an Action Plan for Fiscal Year 2008 as an Urban County to the United States Department of Housing and Urban Development (HUD).

On May 8, 2008, the Board of Acquisition and Contract approved a resolution authorizing the County of Westchester to enter into an agreement with HUD for the thirty-third year grant totaling \$7,667,000.00. The allocation for the Community Development Block Grant Program is \$5,715,632.00. This project will be funded from the thirty-third year CDBG allocation.

I recommend approval of this agreement.

EB/cp
Attachment

R E S O L U T I O N

UPON A COMMUNICATION FROM THE COMMISSIONER OF PLANNING, BE IT HEREBY

RESOLVED, that the County of Westchester is hereby authorized to enter into an agreement with the Town of Yorktown, through the Community Development Block Grant Program, in the amount of \$231,208.00, pursuant to an approved budget, for a term beginning May 16, 2011 and ending February 28, 2012, for a senior center renovation project in the Town of Yorktown. The project will include, but is not limited to, new interior finishes, renovation of the entrance corridor, moving partition wall and installation of lightwells for improved lighting; and be it further

RESOLVED, that the County Executive or his duly authorized designee is authorized to execute any documents and take any actions necessary to effectuate purposes hereof.

Account to be
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
263	19	0671	8000	T067	\$231,208.00

Budget Funding Year(s)
(must match resolution)

FY 2008 Start Date May 16, 2011 End Date February 28, 2012

Funding Source

Tax Dollars _____

State Aid _____

\$231,208.00
(must match resolution)

Federal Aid \$231,208.00 – U.S. Department of Housing and Urban Development

Other _____