



Memorandum
Department of Environmental Facilities

18577

TO: Board of Acquisition and Contract

FROM: Thomas J. Lauro, P.E.
Commissioner of Environmental Facilities

DATE: April 19, 2011

SUBJECT: Resolution to Award
Contract No. EF-1007
Removal and Disposal of Hazardous Waste
At the Environmental Facilities
Westchester County, New York

Contractor: EQ Northeast, Inc.
185 Industrial Rd
Wrentham, MA 02093

Amount: \$60,581.75

On April 06, 2011 two bids were received for Contract EF-1007 for the removal and disposal of hazardous, chemical, and universal waste at various Department locations, Westchester County, New York. The contract is for two (2) years with a term of May 16, 2011 to May 15, 2013.

There were only two (2) bids submitted due to the specialty work required in this contract. The other contractors, who had downloaded the contract bid documents and were expected to bid, ultimately did not submit bids.

The objective of the Contract is to obtain the services of a contractor who is responsible for the proper packaging, labeling, and transportation of hazardous waste materials from a Department facility to the ultimate disposal site. The contractor is to ensure that all waste goes to a properly permitted site and that manifests and any other required documentation is provided to the Department as proof of proper disposal. Each site pickup will include a written service report, which will be signed off by a Department representative and will serve as verification that the work was performed. Signed verification is for payment and tracking purposes only and in no way relieves the Contractor from the responsibility of completing the work as described herein. The Contractor must comply with all applicable EPA, OSHA, and DOT rules and regulations.

Issuing this contract promotes the health and safety of County residents and employees and is also environmentally beneficial. The bids were reviewed by the Department and it was determined that EQ Northeast, Inc. submitted the low bid in the amount of \$60,581.75. The low bidder has been investigated and has been found to be satisfactory.

Funds for this project are available in the:

Capital Budget

MNRR

Operating Budgets

It is recommended that Contract No. EF-1007 be awarded to the lowest responsible bidder, EQ Northeast, Inc., in the amount of \$60,581.75, subject to appropriations.

A proposed form of Resolution is attached.

JMG/LKD/lkd
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 05/12/2011 - JOMARY VIEIRA SECRETARY

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RESOLUTION

Contract No. **EF-1007**

Upon communication from the Commissioner of the Department of Environmental Facilities, be it hereby

RESOLVED: that Contract No. EF-1007 for removal and disposal of hazardous waste from various Department of Environmental Facilities locations is awarded to the lowest responsible bidder, EC Northeast, Inc., 185 Industrial Rd., Wrentham, MA 02093, in the amount of \$60,581.75 for a term of two years commencing on May 16, 2011 to May 15, 2013, subject to the adoption of the Operating Budgets; and be it further

RESOLVED: that this Agreement is subject to County appropriations; and be it further

RESOLVED: that this Agreement subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED: that the County Executive or his authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Account to be
Charged/Credited

Year	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
2011	221	60	0110	4380		\$19,087.00
2012	221	60	0110	4380		\$30,290.75
2013	221	60	0110	4380		\$11,204.00

Budget Funding Year(s) 2011-2013 **Start Date** 5/16/2011 **End Date** 5/15/2013
(must match resolution)

Funding Source _____ **Tax Dollars** 100% _____ **Contractor -**
State Aid _____ **Federal I.D. No.** 042619121
Federal Aid _____
(must match resolution) **Other** _____