



**Robert P. Astorino**  
County Executive

**Department of Social Services**

**Kevin McGuire**  
Commissioner

**18080**

**DATE:** March 22, 2011

**TO:** Board of Acquisition and Contract

**FROM:** Kevin McGuire  
Commissioner, Department of Social Services

**SUBJECT:** Resolution authorizing the County of Westchester to amend an agreement with the Westchester Coalition for the Hungry and Homeless, Inc. ("Coalition") to provide assistance to non-profit food distribution centers and to partially fund a position to assist emergency food providers in securing additional outside funding for the period April 1, 2010 through March 31, 2011 in an amount not to exceed \$107,500 by: 1) extending the end date of the agreement from March 31, 2011 to December 31, 2011; and 2) increasing the not to exceed amount by \$72,563 from a total not to exceed amount of \$107,500 to a new total not to exceed amount of \$180,063 to be paid pursuant to an approved program budget and subject to appropriation

Through a resolution approved on March 25, 2010, your Honorable Board authorized the County of Westchester, acting by and through its Department of Social Services, to enter into agreement with the Westchester Coalition for the Hungry and Homeless, Inc. to assist non-profit soup kitchens, food pantries and shelters with expenses in their efforts to provide surplus food items to needy persons in Westchester County and to partially fund a position to support and assist these emergency food providers in securing additional outside funding for the period April 1, 2010 through March 31, 2011 in an amount not to exceed \$107,500. The agreement was subsequently executed.

Authority is now requested to amend the aforesaid agreement by: 1) extending the end date of the agreement from March 31, 2011 to December 31, 2011; and 2) increasing the not to exceed amount by \$72,563 from a total not to exceed amount of \$107,500 to a new total not to exceed amount of \$180,063 to be paid pursuant to an approved program budget and subject to appropriation. The additional money is for services to be provided during the extended term.

The services to be provided pursuant to this agreement serve a **public purpose** as the program funded through this contract will provide services to the hungry and homeless population in the County.

**The goals and objectives of this program are** to aid the non profit-food distribution centers in distributing food supplies to needy persons in Westchester County and also to partially fund a position to assist emergency food providers in securing additional outside funding.

**The goals and objectives are in the best interests of the County in terms of public health and fiscal responsibility.** This program serves as an intermediary to assist non-profit soup kitchens, food pantries and shelters with both food and non-food expenses, thereby ensuring the well being of the hungry and homeless population of Westchester County. Through the utilization of this contract, money goes to various neighborhoods, thus preventing families and individuals from going to bed hungry and assisting homeless families in supplementing their food supply. Fiscally, this contract will assist non-profit soup kitchens, food pantries and shelters with both food and non-food expenses. In addition, the funds from this contract will be used to partially fund a position to assist emergency food providers in completing grant applications and securing other outside funding and this will in turn reduce County's financial burden in providing public assistance.

**The goals and objectives of this contract will be tracked and monitored** through performance measurement indicators developed by the Department and approved by the County Budget Office. They include, but are not limited to, submission of quarterly reports, direct contact with the Department's Housing Program Office and on-site visits.

**Based on the performance measurement indicators under the previous contract, the** Coalition was able to distribute non-perishable foods, and some perishable foods to 35 different food pantries, soup kitchens and shelters in 20 towns and villages throughout Westchester County. The funds were also utilized for expenses to keep the program running effectively and efficiently, thereby benefiting the targeted population. The populations served are the working poor families below poverty level and the newly unemployed. These categories consist of men, women and children. The number of customers served has increased at all soup kitchens and food pantries, some as much as 50% in areas such as Yonkers, Mount Vernon and Peekskill. The Coalition was also able to serve approximately 40,000 meals at an average cost of \$2.00 per meal. The Coalition also dispensed bags of groceries which consisted of enough food for three meals.

Except as specifically amended hereby, all other terms and conditions of the Original Agreement shall remain in full force and effect.

Accordingly, the County of Westchester, acting by and through its Department of Social Services, is requesting authority to amend the aforesaid agreement with the Westchester Coalition for the Hungry and Homeless, Inc. for the above stated purpose.

## RESOLUTION

Upon a communication from the Commissioner of Social Services, be it hereby

**RESOLVED**, that the County of Westchester is hereby authorized to amend an agreement with the Westchester Coalition for the Hungry and Homeless, Inc. ("Coalition") to assist non-profit soup kitchens, food pantries and shelters with expenses in their efforts to provide surplus food items to needy persons in Westchester County and to partially fund a position to assist emergency food providers in securing additional outside funding and to assist non-profit soup kitchens, food pantries and shelters with expenses in their efforts to provide surplus food items to needy persons in Westchester County for the period April 1, 2010 through March 31, 2011 for an amount not to exceed \$107,500 by: 1) extending the end date of the agreement from March 31, 2011 to December 31, 2011; and 2) increasing the not to exceed amount by \$72,563 from a total not to exceed amount of \$107,500 to a new total not to exceed amount of \$180,063 to be paid pursuant to an approved budget; and be it further

**RESOLVED**, that except as specifically amended hereby, all other terms and conditions of the Original Agreement shall remain in full force and effect; and be it further

**RESOLVED**, that the agreement is subject to County Appropriations; and be it further

**RESOLVED**, that the agreement is also subject to further financial analysis of impact of the New York State Budget (the "State Budget") proposed and adopted during the term of this agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate the agreement or to renegotiate the amount and rate approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate the agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is hereby authorized to execute any and all documents and to take such other actions necessary to effectuate the purposes hereof.

Original Contract Amount:	\$107,500
This Amendment:	<b><u>\$72,563</u></b>
Total	\$180,063

Account to be  
Charged/Credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
2011	101	22	8900	5960	-----	\$72,563
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Budget Funding Year(s): 2011  
(must match resolution)

Start Date: N/A

End Date: December 31, 2011

Funding Source

**\$72,563**  
(must match resolution)

Tax Dollars: 41%

State Aid: 36%

Federal Aid: 23%

Other \_\_\_\_\_

APPROVED BOARD OF ACQUISITION & CONTRACT - 4-21-2011 - JOMARY VEIRA, SECRETARY