

17818

Date: March 17, 2011

To: The Honorable Board of Acquisition and Contract

From: Mae Carpenter, Commissioner
Department of Senior Programs and Services

Re: **Authorization to:**

- a) **Exercise Westchester County's second of two options to renew its agreement with J&R Tours Ltd. (as Primary Contractor) for an additional one-year period commencing on January 1, 2011 and terminating on December 31, 2011 in an amount not to exceed \$36,124; and**
- b) **Exercise the County's second of two options to renew its agreement with White Plains Bus Co., Inc. (as Secondary Contractor) for an additional one-year period commencing on January 1, 2011 and terminating on December 31, 2011 in an amount not to exceed \$5,000**

Pursuant to a resolution approved on December 30, 2008, the County entered into an agreement with J & R Tours Ltd. and White Plains Bus Co., Inc. for the provision of transportation services for seniors in Westchester County for a term beginning upon execution of the agreement and terminating on December 31, 2009, with the County's option to renew for two additional one-year periods. The Department of Senior Programs and Services renewed the agreements for the first additional one-year term in 2010, approved by your Honorable Board on December 30, 2009, and hereby seeks to exercise its second 1-year renewal.

Attached for your Honorable Board's consideration is a Resolution which, if approved by your Honorable Board, would authorize the Department of Senior Programs and Services (the "Department") to renew its agreement with J&R Tours Ltd. (as Primary Contractor), as the low bidder and White Plains Bus Co., Inc. (as Secondary Contractor) for the provision of Group Transportation Services for Seniors in Westchester County for an additional one-year term to commence on January 1, 2011 and terminate on December 31, 2011, for an amount not to exceed \$41,124.00, payable in accordance with Schedule "A" attached. Both companies have provided satisfactory services to the County in the past. The services of the Secondary Contractor will be utilized only in the event the Primary Contractor is unable to provide the requested service.

The goal of group transportation service is to improve access to all available services and benefits and to ensure delivery of quality services to all older people, including the frail and dependent elderly, and those who are in greatest social and economic need, with particular attention to low income minorities. The objective is to expand transportation services to the

isolated and frail elderly using resources for bus services to enrichment programs, provide escort services where feasible. In 2010, 1,507 seniors were transported to recreational, educational, enrichment and cultural programs for a total of 3,014 one way trips.

The public purpose served by this contract is to delay premature deterioration of the elderly and the inappropriate use of institutional and other County resources by facilitating group transportation to cultural, educational, recreational and other enrichment events to encourage health promotion and wellness activities and preventive services.

Payment for these services will be made through a grant awarded to the County under Title IIIB of the Older Americans Act. Monitoring will be provided by the Department to address any issues arising within the provision of these services.

Approval of the attached resolution is respectfully requested.

MC/mlg
Att.

APPROVED BOARD OF ACQUISITION & CONTRACT - 3-31-2011 - JOMARY VIEIRA, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of the Department of Senior Programs and Services, be it

RESOLVED, that the County of Westchester is hereby authorized to exercise its second of two options to renew its agreement with J&R Tours Ltd. (as Primary Contractor), and White Plains Bus Co., Inc. (as Secondary Contractor) for the provision of Group Transportation Services for Seniors in Westchester County, thereby renewing the agreement for the County's second of two one-year terms to commence on January 1, 2011 and terminate on December 31, 2011, subject to a price adjustment for each option year based on 100% of the percentage increase in the Consumer Price Index Public Transportation – U.S. City Average, with payments to be made in accordance with the Bid Response Sheets attached hereto and made a part hereof as Schedule "A". The total amount payable under the Primary Contract with J&R Tours Ltd shall not exceed \$36,124, and the total amount payable under the Secondary Contract with White Plains Bus Company shall not exceed \$5,000; and be it further;

RESOLVED, that this Agreement is subject to appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractors, then the Contractors shall have the right to terminate these Agreements upon reasonable prior written notice; and be it further;

RESOLVED, that the County Executive or his duly appointed designee is authorized to execute all documents associated with this agreement.

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
Charged	263	85	686L	4380	T686	\$41,124

Budget Funding Year(s) Start Date: 1/1/11 End Date: 12/31/11
(must match resolution)

Funding Source: Tax Dollars _____ Contractor Federal I.D. No./
J & R Tours - 13-3250645
White Plains Bus - 13-1737205

State Aid _____

\$41,124 Federal Aid \$41,124 Vendor No.: J&R Tours - 995914
White Plains Bus - 999729

(must match resolution)

Other _____ Encumbrance No.: _____

APPROVED BOARD OF ACQUISITION & CONTRACT - 3-31-2011 - JOMAR WIEN SECRETARY

CONTRACT – Senior Programs and Services
GROUP TRANSPORTATION SERVICES FOR SENIORS IN WESTCHESTER
COUNTY

BIDS RECEIVED: WED. 11/05/08 11:00 AM

BID NO.	NAME, ADDRESS, PHONE	BID CHECK	AMOUNT OF BID
1	Kap Singh J&R Tours 80 Edison Avenue Mt. Vernon, NY 10550 (914) 668-5050 x 223	Yes	\$164,692.30 (Low Bid)
2	Mike Brichetti White Plains Bus 14 Fisher Lane White Plains, NY 10603 (914) 328-1400	Yes	\$186,555.10
	All County Bus 70 Fernbrook Street, Yonkers, New York 10705 Tel: (914) 963-9600 Contact: Don Gregory -CEO		
	Royal Coach Line 1010 Nepperhan Avenue, Yonkers, New York 10703 Tel: (914) 965-0733 Fax: (914) 965-0838 Contact: Steven DiPaolo-CEO		
	A & E Transport Services 101 West Utica Street- PO Box 189-Oswego, New York 13126 Tel: (315) 422-8859 Fax: (315) 343-0067 Contact: Sean Broderick		
	MV Transportation 360 Campus Lane, Fairfield, CA 94534 Tel: (707) 863-8980 x 3211 Contact: Lino Zingapan		
	Monroe Bus Company 60 Nostrand Avenue, Brooklyn, New York 11205 Tel: (718) 782-8700 Contact Mathias Mertz		
	Logisticare Solutions 1640 Phoenix Blvd – Suite 200- Atlanta, GA 30349 Tel: (800) 486-7647 x 433 Contact; Amina Walker		
	Limousine Service of Westchester 10 New Kings Street – Suite 209, White Plains., New York 10604 Tel: (914) 592-8534 Fax: (914) 761-3238 Contact: Douglas Thornton		

	JTR Transportation Bus Co. 148 Old Rt 22 Dover Plains, NY 12522 Tel: (800) 433-7444 Contact: Robert Delventhal		

APPROVED BOARD OF ACQUISITION & CONTRACT - 3-31-2011 - JOMARY VIEIRA, SECRETARY

Schedule "A"

The CPI Index is 1.4 percent over 2010 rate

Bid Response Sheet

To determine the low bidder, bids shall be calculated based on the estimates of required services provided in the model below. **These estimates are provided solely as a base line for the purposes of determining the lowest responsible bidder and are not to be construed as a guarantee or projection of actual volume usage.** The hourly rates provided by you below shall be made a part of the contract. Using the hourly rate bid, please complete the following model and calculate the Total Annual Cost (**for bid purposes only**):

<u>Vehicle type</u>	<u>Max # Passengers</u>	<u>Price Per Hour</u>	<u>Est. annual hours</u>	<u>Total Dollars</u>
Van w/AC	10	\$70.50	40	\$2,820.00
School Bus w/ AC	44	\$70.50	300	\$21,150.00
Mini Coach w/AC	22	\$81.35	1000	\$81,350.00
Luxury Coach w/AC	54	\$103.04	510	\$52,550.40

<u>Drivers Only:</u>	<u>Price Per Hour</u>	<u>Est. annual hours</u>	<u>Total</u>
For the provision of drivers to drive the Department of Senior Services vehicles:			
One (1) Wheelchair Accessible Van	\$37.96	60	\$2,277.60
Three (3) seven passenger vans	\$37.96	220	\$8,351.20

Based on utilization the amount funded for PY 2011 is \$ 36,124.00

Monday through Friday

TOTAL BID

\$168,499.20

Will not operate on the following

Name, Address and Phone Number of Bidder:

Holidays:

- Thanksgiving & Christmas

J&R Tours, LTD
80 Edison Avenue
Mt. Vernon, NY 10550
914 668-5050x223

APPROVED BOARD OF ACQUISITION & CONTRACT - 3-31-2011 - JOMAR VIEIRA, SECRETARY

Schedule "A"

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<u>Vehicle type</u>	<u>Max # Passengers</u>	<u>Price Per Hour</u>	<u>Est. annual hours</u>	<u>Total Dollars</u>
Van w/AC	10	\$71.05	40	\$2,842.00
School Bus w/ AC	44	\$82.89	300	\$24,867.00
Mini Coach w/AC	22	\$94.72	1000	\$94,720.00
Luxury Coach w/AC	54	\$106.58	510	\$54,355.80

<u>Drivers Only:</u>	<u>Price Per Hour</u>	<u>Est. annual hours</u>	<u>Total</u>
For the provision of drivers to drive the Department of Senior Services vehicles:			
One (1) Wheelchair Accessible Van	\$50.29	60	\$3,017.40
Three (3) seven passenger vans	\$50.29	220	\$11,063.80

Based on utilization the amount funded for PY 2011 is \$5,000

Days of Operation

Monday through Friday

Will not operate on the following Holidays:

- Thanksgiving & Christmas

TOTAL BID

\$190,866.00

Name, Address and Phone

Number of Bidder:

White Plains Bus Co. Inc.
14 Fisher Lane, PO Box 823C
White Plains, NY 10603
914 328-1400

APPROVED BOARD OF ACQUISITION & CONTRACT - 3-31-2011 - JOHANNY VIEIRA, SECRETARY