

17796

DATE: March 16, 2011

TO: Honorable Members of the Board of Acquisition and Contract

FROM: Mae Carpenter, Commissioner
Department of Senior Programs and Services

RE: Authority to amend an agreement with Westchester Community Opportunity Program, Inc., for crime prevention services to persons 60 years or older residing in Westchester County in order to exercise the second of the County's two one-year renewal options and thereby extend the term of the agreement for one additional year, increase the amount not-to-exceed authorized under the agreement, and modify the scope of services

By resolution approved on January 22, 2009 (the "January 22nd Resolution"), your Honorable Board authorized the County of Westchester (the "County") to enter into an agreement with Westchester Community Opportunity Program, Inc. ("WestCOP"), pursuant to which WestCOP was to provide crime prevention services to persons 60 years or older residing in Westchester County, for an amount not-to-exceed \$18,750, for the period January 1, 2009 through December 31, 2009, with the County having the sole option to renew the agreement for two additional one-year periods (the "Agreement"). Your Honorable Board subsequently amended the January 22nd Resolution on July 9, 2009, in order to amend the budget box in the January 22nd Resolution to reflect the proper trust account and program data. The Agreement was subsequently executed.

By resolution approved on December 30, 2009, your Honorable Board authorized the County to amend the Agreement in order to exercise the first of the County's two one-year renewal options and, as a result, amend the Agreement to (1) extend the term of the Agreement from January 1, 2009 through December 31, 2009 to January 1, 2009 through December 31, 2010; (2) increase the amount not-to-exceed authorized under the Agreement by an additional \$18,750 for services to be rendered in 2010, for a new total contract amount not-to-exceed \$37,500; and (3) reflect the County's one remaining option for a one-year renewal under the Agreement (the "First Amendment"). The First Amendment was subsequently executed.

The County now seeks authority to exercise the second of its two one-year renewal options and, as a result, amend the Agreement, as amended by the First Amendment, (the "Agreement, as amended") to (1) extend the term of the Agreement, as amended, from January 1, 2009 through December 31, 2010 to January 1, 2009 through December 31, 2011; (2) increase the amount not-to-exceed authorized under the Agreement, as amended, by an additional \$16,031 for services to be rendered in 2011, for a new total contract amount not-to-exceed

\$53,531; (3) modify the scope of services to specify reduced services in 2011, commensurate with the reduced funding for 2011; and (4) reflect the fact that County will not have any options remaining under the Agreement (the "Second Amendment").

Except as specifically amended hereby, all remaining terms and conditions of the Agreement, as amended, will remain the same.

The proposed agreement will serve a public purpose by continuing to provide supportive services to help maintain Westchester County seniors in the community and avoid premature institutionalization.

The goals and objectives of the proposed agreement are to continue to provide elderly crime victims and potential crime victims with information designed to reduce the incidence and fear of crime. In 2010, WestCOP provided 290 sessions of victims assistance counseling to seniors. In addition, WestCOP provided crime prevention presentations to 644 seniors throughout Westchester County.

The goals and objectives of the proposed agreement are in the best interests of the County in terms of safety and security because they would continue to provide preventive information that can serve to decrease the incidences of victimization, thus assisting seniors to remain safely in their homes and community and improve the elderly population's knowledge of available legal assistance services to elderly crime victims.

The goals and objectives of the proposed agreement will be tracked and monitored through monthly reporting activities and onsite reviews to determine if the contract performance goals and objectives are being met in a fiscally responsible and appropriate fashion.

Accordingly, approval of the attached resolution is most respectfully recommended.

MC/MJ/bdm/nn

APPROVED BOARD OF ACQUISITION & CONTRACTS 12-31-2011 JOMAR VIEIRA, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of the Department of Senior Programs and Services, be it hereby:

RESOLVED, that the County of Westchester (the "County") is hereby authorized to amend an agreement with Westchester Community Opportunity Program, Inc. ("WestCOP"), as previously amended, pursuant to which WestCOP was to provide crime prevention services to persons 60 years or older residing in Westchester County, for an amount not-to-exceed \$37,500, for the period from January 1, 2009 through December 31, 2010, with the County having the sole option to renew the agreement for an additional one-year period (the "Agreement"), in order to exercise the second of the County's two one-year renewal options under the Agreement, and, as a result, (1) extend the term of the Agreement, as amended, from January 1, 2009 through December 31, 2010 to January 1, 2009 through December 31, 2011; (2) increase the amount not-to-exceed authorized under the Agreement, as amended, by an additional \$16,031 for services to be rendered in 2011, for a new total contract amount not-to-exceed \$53,531; (3) modify the scope of services to specify reduced services in 2011, commensurate with the reduced funding for 2011; and (4) reflect the fact that County will not have any options remaining under the Agreement, as amended; and be it further

RESOLVED, that except as specifically amended hereby, all remaining terms and conditions of the Agreement, as amended, shall remain the same; and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized to execute all instruments and take all actions reasonably necessary to implement this Resolution.

Original Agreement \$18,750
 First Amendment \$18,750
 This Amendment \$16,031
 TOTAL \$53,531

Account to be
 Charged/Credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
Charged	263	85	686L	4380	T686	\$16,031

Budget Funding Year(s) 2011 Start Date 01/01/11 End Date 12/31/11
 (must match resolution)

Funding Source Tax Dollars _____
 State Aid _____
\$16,031 Federal Aid \$16,031
 (must match resolution) Other _____

APPROVED BOARD OF ACQUISITION & CONTRACT - 3-31-2011 - JOMARY VIEIRA, SECRETARY