

**17795**

DATE: March 16, 2011

TO: Honorable Members of the Board of Acquisition and Contract

FROM: Mae Carpenter, Commissioner  
Department of Senior Programs and Services

RE: Authority to amend an agreement with Westchester Jewish Community Services, Inc., for support services to family caregivers of residents of the County who are 60 years or older in order to exercise the second of the County's two one-year renewal options and thereby extend the term of the agreement for one additional year, increase the amount not-to-exceed authorized under the agreement, and modify the scope of services

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By resolution approved on February 5, 2009, your Honorable Board authorized the County of Westchester (the "County") to enter into an agreement with Westchester Jewish Community Services, Inc. ("WJCS"), pursuant to which WJCS was to provide support services to family caregivers of residents of the County who are 60 years or older (the "Program"), for an amount not-to-exceed \$133,465, for the period January 1, 2009 through December 31, 2009, with the County having the sole option to renew the agreement for two additional one-year periods (the "Agreement"). In addition, WJCS was to contribute \$11,219 in matching funds to the Program. The Agreement was subsequently executed.

By resolution approved on December 30, 2009, your Honorable Board authorized the County to amend the Agreement in order to exercise the first of the County's two one-year renewal options and, as a result, amend the Agreement to (1) extend the term of the Agreement from January 1, 2009 through December 31, 2009 to January 1, 2009 through December 31, 2010; (2) increase the amount not-to-exceed authorized under the Agreement by an additional \$132,765 for services to be rendered in 2010, for a new total contract amount not-to-exceed of \$266,230; and (3) reflect the County's one remaining one-year renewal option (the "First Amendment"). In addition, WJCS was to contribute \$11,545 in matching funds to the Program. The First Amendment was subsequently executed.

The County now seeks authority to exercise the second of its two one-year renewal options and, as a result, amend the Agreement, as amended by the First Amendment, (the "Agreement, as amended") to (1) extend the term of the Agreement, as amended, from January 1, 2009 through December 31, 2010 to January 1, 2009 through December 31, 2011; (2) increase the amount not-to-exceed authorized under the Agreement, as amended, by an additional \$117,000 for services to be rendered in 2011, for a new total contract amount not-to-exceed

\$383,230; (3) modify the scope of services to specify fewer hours of certain services in 2011, commensurate with the reduced funding for 2011; and (4) reflect the fact that County will not have any options remaining under the Agreement (the "Second Amendment"). WJCS will again contribute matching funds to the Program, in the amount of \$10,174.

Except as specifically amended hereby, all remaining terms and conditions of the Agreement, as amended, will remain the same.

The proposed agreement will serve a public purpose by continuing to provide supportive services to help maintain Westchester County seniors in the community and avoid premature institutionalization. These funds help to continue to provide the support that enables these caregivers to continue to provide the assistance the elderly need to help them remain in the community and out of more expensive and less desired nursing home environments.

The goals and objectives of the proposed agreement are to continue providing caregivers of seniors with support services and respite from their caregiving responsibilities, which would allow more seniors to remain at home, thus preventing institutionalization.

The goals and objectives of the proposed agreement are in the best interests of Westchester County in terms of fiscal responsibility because it effectively allows seniors to remain at home, thus preventing costly institutionalization.

The goals and objectives of the proposed agreement will be tracked and monitored on an ongoing basis through monthly reports and site visits by Department of Senior Programs and Services staff members.

WJCS offers caregivers of older adults an Escort Program that enables them to enlist an escort to accompany their loved ones who are 60 or older to doctor visits and other appointments. In 2010, the program successfully provided 350 escort transportation trips.

Accordingly, approval of the attached resolution is most respectfully recommended.

MC/MJ/bdm/nn

APPROVED BOARD OF ACQUISITION CONTRACT 5-1-2011 - COUNTY VEIN SECRETARY

## RESOLUTION

Upon a communication from the Commissioner of the Department of Senior Programs and Services, be it hereby:

**RESOLVED**, that the County of Westchester (the "County") is hereby authorized to amend an agreement with Westchester Jewish Community Services, Inc. ("WJCS"), as previously amended, pursuant to which WJCS was to provide support services to family caregivers of residents of the County who are 60 years or older, for the period from January 1, 2009 through December 31, 2010, for an amount not-to-exceed \$266,230 (the "Agreement, as amended"), in order to exercise the second of its two one-year renewal options and, as a result, (1) extend the term of the Agreement, as amended, from January 1, 2009 through December 31, 2010 to January 1, 2009 through December 31, 2011; (2) increase the amount not-to-exceed authorized under the Agreement, as amended, by an additional \$117,000 for services to be rendered in 2011, for a new total contract amount not-to-exceed \$383,230; (3) modify the scope of services to specify fewer hours of certain services in 2011 commensurate with the reduced funding for 2011; and (4) reflect the fact that County will not have any options remaining under the Agreement, as amended; and be it further

**RESOLVED**, that except as specifically amended hereby, all remaining terms and conditions of the Agreement, as amended, shall remain the same; and be it further

**RESOLVED**, that this agreement is subject to County appropriations; and be it further

**RESOLVED**, that this agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the County Executive or his authorized designee is hereby authorized to execute all instruments and take all actions reasonably necessary to implement this Resolution.

Original Agreement \$133,465  
 First Amendment \$132,765  
 This Amendment \$117,000  
 TOTAL \$383,230

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Account to be  
 Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
263	85	448L	4380	T448	\$117,000

Budget Funding Year(s) 2011 Start Date 01/01/11 End Date 12/31/11  
 (must match resolution)

Funding Source \$117,000  
 (must match resolution)

Tax Dollars \_\_\_\_\_  
 State Aid \_\_\_\_\_  
 Federal Aid \$117,000  
 Other \_\_\_\_\_

APPROVED BOARD OF ACQUISITION & CONTRACT - 3-31-2011 - JOMARY VIEIRA, SECRETARY