

17788

DATE: March 16, 2011

TO: Board of Acquisition & Contract

FROM: Mae Carpenter, Commissioner
Department of Senior Programs and Services

RE: Authority to enter into Agreements with the thirty-one (31) subcontractors set forth in the attached schedule, to operate various support services for the elderly under Title IIIB of the Older Americans Act, for a total aggregate amount not-to-exceed \$1,283,331, for the period January 1, 2011 through December 31, 2011

The County of Westchester, acting by and through the Department of Senior Programs and Services (the "Department"), seeks authority from your Honorable Board to enter into inter-municipal and interagency agreements with the thirty-one (31) subcontractors set forth in the attached schedule, for the purpose of providing various support services for the elderly under Title IIIB of the Older Americans Act in a total aggregate amount not-to-exceed \$1,283,331 comprised of \$796,364 in Federal Grant funds and \$486,967 in County tax dollars, in the individual amounts set forth in the attached schedule. These agreements will commence on January 1, 2011 and continue through December 31, 2011.

The Westchester County Board of Legislators, by Act No. 10 -2011, adopted on January 3, 2011, authorized the inter-municipal agreements with Westchester County municipalities in connection with the Title IIIB Program.

This Agreement will serve a public purpose by providing supportive services to help maintain Westchester County seniors in the community and avoid premature institutionalization. Services to be provided may include, among others: information and assistance, case management, and transportation services; community based services such as legal services, housing assistance, enrichment programs and community based homemaker and housekeeper services.

The goals and objectives of the Title III-B program are to provide families and seniors throughout Westchester County with Information and Assistance services, care management services including Care Planning that creates a menu of services and funds, when necessary and available, to help them afford and be linked to services such as home care, respite care using respite in their home or at social model day care programs. Funds are also used to provide transportation to congregate meal programs and to needed services such as shopping, doctor's visits and the like. These goals and objectives are in the County's best interest in terms of fiscal responsibility and public health, as these services enable seniors to remain safely in their homes and communities among friends and family and to maintain a cost-effective lifestyle. The Title III-B programs aim to reduce or delay nursing home institutionalization, thereby reducing Medicaid costs for the County, State and Federal governments and improving the general well-being of the County's elderly.

The services will be tracked, monitored and evaluated through monthly reporting activities and annual on-site reviews to determine if the contract performance goals and objectives are being met in a fiscally responsible and appropriately safe fashion. Annually, the New York State Office for the Aging monitors and evaluates whether the Department is meeting its requirements to conduct proper oversight. Additionally, client satisfaction is monitored through the use of surveys and for case management clients, through bimonthly calls inquiring as to her/his satisfaction with the services.

In 2010 the following goals and results were met by some of our subcontractors:

1. 1,000 grocery boxes were delivered to 330 eligible senior's homes each month. Each box contained five grocery bags of nutritious staple foods for a total of 5,000 grocery bags delivered to seniors throughout Westchester County. At the time of delivery, the seniors also received a "friendly visit" from the volunteer.
2. A Volunteer Recognition program served 325 seniors at a luncheon offering socialization with other volunteers. The Senior Center Recreation and Education (Evergreen) program provided 177 workshops and other learning activities to senior club members to promote socialization and a general wellbeing. The Volunteer Recruitment and Placement program provided volunteer work opportunities to 537 seniors.
3. Information about the Project Lifesaver Program, which can help locate seniors with Alzheimer's that tend to wander, has been presented to over 607 caregivers through professional consultations and countywide meetings. Nearly 100 persons with the illness have participated in the program.
4. The Livable Community Initiative provided education and information to 15,672 Westchester County residents about aging in place. In addition, all 6 issues of the Generations newspaper, which is sent to 100,000 households, featured Livable Communities information.

The inter-municipal agreements described above are exempt under Section 3(a)iii, of the Westchester County Procurement Policy. The agreements with the private agencies are exempt under Section 3(a)xix of the Westchester County Procurement Policy.

Accordingly, I most respectfully recommend adoption of the attached proposed resolution.

APPROVED BOARD OF ACQUISITION & CONTRACT - 3-31-2011 JOMARY VEIRA, SECRETARY

RESOLUTION

UPON COMMUNICATION FROM THE COMMISSIONER OF THE DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, BE IT HEREBY:

- RESOLVED, that the County of Westchester is hereby authorized to enter into inter-municipal and interagency agreements with the thirty-one (31) subcontractors set forth in the attached schedule to operate various support services for the elderly pursuant to Title IIIB of the Older Americans Act in the total aggregate amount not-to-exceed \$1,283,331, in the individual amounts set forth below, for the program period January 1, 2011 through December 31, 2011; and be it further
- RESOLVED, that the agreements with the thirty-one (31) subcontractors listed below are also subject to County Appropriations; and be it further
- RESOLVED, that the agreements with the thirty-one (31) subcontractors listed below are also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of these Agreements. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoptions(s), to conduct an analysis of the impacts of such State Budget on County finances. After such analysis, the County shall retain the right to either terminate these Agreements or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractors, then the Contractors shall have the right to terminate their respective Agreements upon reasonable prior written notice; and be it further
- RESOLVED, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

APPROVED BOARD OF ACQUISITION & CONTRACTS
2011-2012
COUNTY CLERK

RESOLUTION

| Municipality/Agency | Federal Funds | Subcontractor Match | County Match | Gross/Net |
|---|----------------------|----------------------------|---------------------|--------------------|
| Cortlandt, Town of | \$4,652 | \$3,233 | \$0 | \$7,885 |
| Eastchester, Town of | \$5,950 | \$4,135 | \$0 | \$10,085 |
| Greenburgh, Town of | \$12,460 | \$8,658 | \$0 | \$21,118 |
| Mamaroneck, Town of | \$10,160 | \$7,060 | \$0 | \$17,220 |
| Mount Pleasant, Town of | \$3,415 | \$2,373 | \$0 | \$5,788 |
| Mount Vernon, City of | \$20,969 | \$14,572 | \$0 | \$35,541 |
| New Rochelle, City of | \$80,266 | \$41,880 | \$0 | \$122,146 |
| Ossining, Town of | \$8,506 | \$5,911 | \$0 | \$14,417 |
| Peekskill, City of | \$2,766 | \$1,922 | \$0 | \$4,688 |
| Port Chester, Village of | \$17,778 | \$12,355 | \$0 | \$30,133 |
| Somers, Town of | \$2,205 | \$1,532 | \$0 | \$3,737 |
| White Plains, City of | \$11,048 | \$7,677 | \$0 | \$18,725 |
| Yonkers, City of | \$151,223 | \$91,189 | \$0 | \$242,412 |
| Yorktown, Town of | \$8,710 | \$6,053 | \$0 | \$14,763 |
| Alzheimer's Disease and Related Disorders Association, Inc. | \$0 | \$0 | \$18,000 | \$18,000 |
| Elderserve Licensed Homecare Services Agency, Inc. | \$176,432 | \$17,382 | \$0 | \$193,814 |
| Family Service of Westchester Inc. | \$130,894 | \$5,655 | \$86,000 | \$222,549 |
| Family Service Society of Yonkers | \$0 | \$0 | \$45,000 | \$45,000 |
| Hillside Food Outreach | \$0 | \$0 | \$40,500 | \$40,500 |
| Jewish Council of Yonkers, Inc. | \$28,900 | \$0 | \$56,000 | \$84,900 |
| The LOFT: The Lesbian and Gay Community Services Center, Inc. | \$0 | \$0 | \$16,800 | \$16,800 |
| Medicare Rights Center | \$20,000 | \$0 | \$0 | \$20,000 |
| Mental Health Association of Westchester, Inc. | \$18,052 | \$0 | \$32,570 | \$50,622 |
| Rye Interfaith Housing Corp. | \$4,275 | \$475 | \$0 | \$4,750 |
| The Volunteer Center of United Way | \$0 | \$0 | \$138,097 | \$138,097 |
| Westchester Arts Council | \$0 | \$0 | \$18,000 | \$18,000 |
| Westchester Care at Home | \$41,400 | \$4,600 | \$0 | \$46,000 |
| Westchester Community Opportunity Program, Inc. | \$11,904 | \$1,322 | \$0 | \$13,226 |
| Westchester Jewish Community Services | \$20,000 | \$0 | \$0 | \$20,000 |
| Westchester Library System | \$0 | \$0 | \$36,000 | \$36,000 |
| Yonkers Community Action Program, Inc. | \$4,399 | \$3,057 | \$0 | \$7,456 |
| Totals | \$796,364 | \$241,041 | \$486,967 | \$1,524,372 |

| Account to be | Fund | Dept | Major Program, Program & Phase Or Unit or Org | Object/ Sub Object | Trust Account | Dollars |
|---------------|------|------|--|-----------------------|------------------|-----------|
| Charged | 263 | 85 | 686K | 4380 | T-686 | \$796,364 |
| Charged | 101 | 24 | 1000 | 4957 | n/a | \$486,967 |

| | | | | | |
|---|-------------|------------|---------------|----------|-----------------|
| Budget Funding Year(s) (must match resolution) | <u>2011</u> | Start Date | <u>1/1/11</u> | End Date | <u>12/31/11</u> |
|---|-------------|------------|---------------|----------|-----------------|

| | | |
|---|-------------|-------------------|
| Funding Source | Tax Dollars | <u>\$ 486,967</u> |
| | State Aid | <u>\$</u> |
| <u>\$1,283,331</u> (must match resolution) | Federal Aid | <u>\$ 796,364</u> |
| | Other | <u>\$ 0</u> |

APPROVED BOARD OF ACQUISITION & CONTRACT - 3-31-2011 - JOMARY VIEIRA, SECRETARY