

17608

TO: Honorable Members of the Board of Acquisition and Contract

FROM: Diane G. Balistreri
Coordinator, Office for Women

DATE: March 3, 2011

SUBJECT: Authority to enter into an agreement with The YMCA of New Rochelle, Inc. to provide child care in the Court House in New Rochelle for an amount not-to-exceed \$69,471 for the period January 1, 2011 to December 31, 2011

The attached Resolution, if approved by your Honorable Board, would authorize the County of Westchester (the "County") to enter into an agreement (the "Agreement") with the YMCA of New Rochelle, Inc. (the "YMCA"), to provide child care in the Court House in New Rochelle, for the period January 1, 2011 to December 31, 2011, for an amount not-to-exceed Sixty-Nine Thousand Four Hundred Seventy-One Dollars (\$69,471), to be paid monthly pursuant to an approved budget. The YMCA's Children's Center will serve the child care needs of persons accessing the Family Court.

The YMCA has been providing child care in the Court House in New Rochelle since 2000, and has satisfactorily carried out its responsibilities under previous contracts.

The proposed Agreement will serve a public purpose by offering parents a safe, child-friendly atmosphere to leave their child/children while family law matters are litigated. The purpose is to relieve children of the trauma they may experience from exposure to inappropriate information. Referrals are also provided to families who require additional services.

The goals and objectives of the proposed Agreement are for the YMCA to serve over 560 children during the proposed contract term.

The goals and objectives of the proposed agreement will be tracked and monitored by the Westchester County Office for Women, which will be responsible for monitoring the YMCA's performance under this Agreement by means of site visits, as well as their monthly statistics and quarterly narratives. The effectiveness of this program will be determined by referral and follow-up for families accessing the child care center. Such services may include assistance with

child custody, child support, domestic violence, employment/training and health services. The YMCA expects to maintain contact with at least 35% of families to verify whether or not they have received the services needed as a result of the information and referrals which were provided. During the previous contract term, 55 referrals were provided to families.

This agreement is exempt from the Westchester County Procurement Policy Section 3 (a) (xviii), which exempts contracts for the “advancement of the moral, physical, mental and social well being of the youth of Westchester County”.

Accordingly, I recommend approval of the attached Resolution.

APPROVED BOARD OF ACQUISITION & CONTRACT - 3-24-2011 - JOMARY VIEIRA, SECRETARY

RESOLUTION

Upon a communication from the Coordinator of the Office for Women, be it hereby

RESOLVED, that the County of Westchester is hereby authorized to enter into an agreement (the "Agreement") with the YMCA of New Rochelle, Inc. (the "YMCA"), to provide child care in the Court House in New Rochelle, for the period January 1, 2011 to December 31, 2011, for an amount not-to-exceed Sixty-Nine Thousand Four Hundred Seventy-One Dollars (\$69,471), to be paid monthly pursuant to an approved budget; and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute any and all documents and take any actions necessary to effectuate the purposes hereof.

Account to be charged/credited:

FUND	DEPT	Major Program, Program & Phase, Or Unit	Object/ Sub-Object	Trust Account	Dollars	Funding Year
101	11	0900	4380	N/A	\$69,471	2011

Budget Funding Year(s) 2011
(must match resolution)

Start Date: 1/1/2011 **End Date:** 12/31/2011

\$69,471
(must match resolution)

Funding Source: Tax Dollars \$69,471
State Aid _____
Federal Aid _____
Other _____

Schedule A

New Rochelle YMCA Childcare Center New Rochelle Family Court 2011

Description of Services

The New Rochelle YMCA will continue to operate a Child Care Center from January 1, 2011 through December 31, 2011 at the New Rochelle Family Court House. The center will function as a drop in childcare facility and is located on the third floor adjacent to the Family Court.

The Child Care Center will be open whenever the court is in session, which generally will be Monday-Friday 9:00 a.m. – 4:30 p.m. with a break for lunch. The Center will offer care for children 6 months to 8 years of age during the school year and 6 months to 10 years of age during the summer months. Childcare will be offered to the children of parents, guardians or caretakers who have scheduled appointments in Family Court. The children will be cared for in a well-designed space with appropriate furnishings and equipment. The room will be designed to offer separate activities for infants, toddlers and older children.

The Center will be staffed by at least two adults at all times. A well-screened and trained staff and group of volunteers operate the Center. Snacks will be offered to the children in the morning and the afternoon. Safety will be of the utmost importance. Adults will formally register their child on New York State approved intake forms and children will never be released to anyone other than the adult who registered them unless a court order is involved.

The New Rochelle Child Care in the Court Program will provide the Office for Women the following statistics by the tenth day of the following month:

The number of unduplicated children (first time visits in this calendar year)

The number of child visits (duplicated and unduplicated)

The number of hours of child care

The number of children each program has been unable to accommodate each day

Outcome Measurements

The capacity of the center is six children. The program will document the number of times we had to close due to the capacity of the center on an annual basis.

Information regarding services for families will be distributed to clients. The program will track the number of clients that received the information and will follow-up with families that give us permission to do so, thereby establishing that those services were received.

This will be tracked on a monthly basis.

The child care teachers will receive a minimum of 12 hours of training each year.

The New Rochelle YMCA will serve 47 children each month.