

**17514**

**TO:** Honorable Members of the Board of Acquisition and Contract

**FROM:** Diane G. Balistreri  
Coordinator, Office for Women

**DATE:** February 28, 2011

**SUBJECT:** Authority to enter into an agreement with St. Peter's Child Care Center, Inc. to provide child care at the Family Court in Yonkers for an amount not-to-exceed \$36,816 for the period January 1, 2011 to December 31, 2011

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The attached Resolution, if approved by your Honorable Board, would authorize the County of Westchester (the "County") to enter into an agreement (the "Agreement") with St. Peter's Child Care Center, Inc. ("St. Peter's Child Care Center"), to provide child care at the Family Court in Yonkers, for the period January 1, 2011 to December 31, 2011, for an amount not-to-exceed Thirty-Six Thousand Eight Hundred Sixteen Dollars (\$36,816), to be paid quarterly pursuant to an approved budget. The Center will serve the child care needs of persons accessing the Yonkers Family Court.

St. Peter's Child Care Center has been providing child care in the Yonkers Court since January of 2000 and has satisfactorily carried out its responsibilities under the contract.

The proposed Agreement will serve a public purpose by offering parents a safe, child-friendly atmosphere to leave their child/children while family law matters are litigated. The purpose is to relieve children from the trauma they may experience from exposure to inappropriate information. Referrals are also provided to families who require additional services.

The goals and objectives of the proposed Agreement are for St. Peter's Child Care Center to serve approximately 915 children during the proposed contract term, as it had done during the previous contract term.

The goals and objectives of the proposed agreement will be tracked and monitored by the Westchester County Office for Women, which will be responsible for monitoring St. Peter's Child Care Center's performance under this Agreement by means of site visits, as well as their monthly statistics and quarterly narratives. The effectiveness of this program will be

determined by referral and follow-up for families accessing the child care center. Such services may include assistance with child custody, child support, domestic violence, employment/training and health services. St. Peter's Child Care Center expects to maintain contact with at least 35% of families to verify whether or not they have received the services needed as a result of the information and referrals which were provided. During the previous contract term, over 450 referrals were provided to families.

This agreement is exempt from the Westchester County Procurement Policy Section 3 (a) (xviii), which exempts contracts for the "advancement of the moral, physical, mental and social well being of the youth of Westchester County".

Accordingly, I recommend approval of the attached Resolution.

APPROVED BOARD OF ACQUISITION & CONTRACT - 3-24-2011 - JOMARY VIEIRA, SECRETARY

# RESOLUTION

Upon a communication from the Coordinator of the Office for Women, be it hereby

**RESOLVED**, that the County of Westchester is hereby authorized to enter into an agreement (the "Agreement") with St. Peter's Child Care Center, to provide child care in the Family Court in Yonkers, for the period January 1, 2011 to December 31, 2011, for an amount not-to-exceed Thirty-Six Thousand Eight Hundred Sixteen Dollars (\$36,816), to be paid quarterly pursuant to an approved budget; and be it further

**RESOLVED**, that this Agreement is subject to County appropriations; and be it further

**RESOLVED**, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute any and all documents and take any actions necessary to effectuate the purposes hereof.

Account to be charged/credited:

FUND	DEPT	Major Program, Program & Phase, Or Unit	Object/ Sub-Object	Trust Account	Dollars	Funding Year
101	11	0900	4380	N/A	\$36,816	2011

**Budget Funding Year(s)** 2011  
(must match resolution)

**Start Date:** 1/1/2011      **End Date:** 12/31/2011

\$36,816

(must match resolution)

**Funding Source:** Tax Dollars \$36,816  
 State Aid \_\_\_\_\_  
 Federal Aid \_\_\_\_\_  
 Other \_\_\_\_\_

# ST. PETER'S CHILD CARE CENTER, INC.

204 HAWTHORNE AVENUE, YONKERS, NY 110705

914-476-2152

St. Peter's Child Care Center – Yonkers Family Court Children's Center

## Schedule A

### Description of Service

From January 1, 2011 to December 31, 2011 St. Peter's Child Care Center, Inc. will be operating the Yonkers Family Court Children's Center, a drop-in-child care facility.

The effectiveness of this program will be measured by the number of children and families served along with referrals for various services

We anticipate, based on last year's statistics to serve 917 or more.

The center is located on the 3<sup>rd</sup> floor of the Family Court building and is open whenever the courts is in session, generally Monday through Friday, 9:00am-12:30pm and 1:30pm.- 5:00pm.

The Center offers care for children six weeks to twelve years of age whose parents, guardians, or caregivers are litigants in Family Court. Children are cared for in a well-designed small space offering separate areas and activities of infants, toddlers and older children. The Center is staffed by at least two adults at all times. Snacks are offered to children in the morning and afternoon.

The St. Peter's Child Care Center in the Court Program will provide the Office for Women the following statistics by the tenth day of the following month:

- The number of unduplicated children (first time visits in this calendar)
- The number of child/visits (if Child #1 came on three separate days that would be one unduplicated child, but three child/visits.
- The number of children each program has been unable to accommodate each day.

Safety of the children is paramount. Adults register their children for the center, and children are never released to anyone other than the adult who registered them.