

17365

DATE: February 16, 2011
TO: Honorable Members
Board of Acquisition and Contract
FROM: Rocco A. Pozzi
Commissioner of Probation

RE: **RESOLUTION TO AMEND AN AGREEMENT WITH THE NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES IN AN AMOUNT NOT TO EXCEED \$71,171 IN FEDERAL FUNDS AND SUBCONTRACT, WHERE APPROPRIATE, WITH THE LISTED AGENCIES, TO IMPLEMENT AND OPERATE THE DETENTION SERVICES PROGRAM FROM SEPTEMBER 1, 2010 TO AUGUST 31, 2011, PURSUANT TO AN APPROVED BUDGET**

Authority was sought and approved on October 21, 2010 allowing the County of Westchester to enter into an agreement with the New York State Division of Criminal Justice Services in an amount not to exceed \$71,171 in federal funds and subcontract, where appropriate, with the listed agencies, to implement or to operate the Detention Services Program from September 1, 2010 to August 31, 2011, pursuant to an approved budget. Amendment to this agreement is sought to include the sub-contractor, Westchester Jewish Community Services.

The Detention Services Program encompasses funding for the period of September 1, 2010 – August 31, 2011 for the following:

Westchester Jewish Community Services (WJCS), a not-for-profit agency with a 25 year history of providing trauma treatment including assessment and intervention to children, adolescents, and adults in the Westchester community will offer the following:

Training and treatment groups	\$27,747.00
Assessments	\$ 5,000.00
Local Travel	\$ 1,000.00
Supplies	\$ 2,000.00
Administrative Overhead	\$ 5,400.00
TOTAL	\$41,147.00

National Curriculum & Training Institute (NCTI) is the existing consultant for the department's cognitive life skills training. They will be sub-contracted to train additional officers and detention staff in cognitive life skills training for youth in detention for \$10,000.00 (the Department will contract with them by separate short form agreement).

The objectives of this program are to:

1. Create an AWOL reduction plan and train Probation Officers in that program.
2. To cross train Probation Officers and detention staff to identify trauma based-issues.
3. Maintain a Juvenile Crime Enforcement Coalition (JCEC).

The Detention Services Program is funded with Federal Juvenile Justice and Delinquency funds channeled through the New York State Division of Criminal Justice Services. The funding for this program will provide new services to address the trauma-based needs of youth who have been remanded to secure and non-secure detention in Westchester County. WJCS will provide treatment groups and assessments on targeted/identified youth as well as provide trauma-based training to Probation officers.

The performance measures established by the Division of Criminal Justice Services include:

- Number of probation officers trained on administering juvenile warrants
- Number of AWOL youth and number of youth returned
- Number of probation officers and staff identified and trained in trauma based issues
- Number of youth who receive trauma based assessments
- A list of JCEC committee members and their affiliations will be kept on file with a copy provided to DCJS staff

These performance measures will be tracked on a quarterly basis by the completion and submission of mandated reports designed by the New York State Division of Criminal Justice Services.

This contract impacts the County's critical priority areas in the following manner:

- Fiscal Responsibility – The Detention Services Program funds a consultant service with a not-for-profit organization which will assist probation staff in improving strategies for trauma-based individual and group interventions. The funding for this program is allocated through the federal government, offsetting tax levy.
- Safety and Security – This program will provide enhanced supervision and accountability for the high risk juvenile delinquent population of Westchester County. This Program funds overtime allowing probation staff to work non-traditional hours, reducing the number of youth on AWOL.

This contract has the public purpose of promoting public safety while monitoring high-risk juveniles in the Community.

The requirements of the Westchester County Procurement Policy were followed; the procurement is exempt under Section 3(a)iii. The primary agreement is a transaction/contract with the State of New York. The subcontracts are exempt from the Procurement Policy in accordance with the following:

- Westchester Jewish Community Services - 3(a) xviii which provides for the exception "...creation and support of youth service projects and appropriate programs and services for the prevention of delinquency and youth crime..."

Wherefore, authority is respectfully sought for the County to enter into an agreement with the New York State DCJS, and, subsequently, enter into agreements with the above listed agencies.

LR
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 3-10-2011 - JOMARY VIEIRA, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of Probation, be it hereby

RESOLVED, that authority is hereby granted to the County of Westchester to amend an agreement with the New York State Division of Criminal Justice Services, in an amount not to exceed \$71,171 and subcontract, where appropriate, with the listed agencies, to implement the Department of Probation Detention Services Program for the period September 1, 2010 to August 31, 2011, pursuant to an approved budget and in accordance with State approval, to include the following subcontractor:

<u>Agency</u>	<u>Amount</u>
Westchester Jewish Community Services	\$41,147.00

and it is further

RESOLVED, that the County Executive or his duly authorized designee be and hereby is authorized and empowered to enter into this agreement for the County of Westchester.

Account To Be Charged/Credited

Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub-Object	Trust Account	Dollars
263	39	113K	4380	T113	\$41,147

Budget Funding Year(s) 2010/2011 Start Date September 1, 2010 End Date August 31, 2011
(must match resolution)

Funding Source Tax Dollars -0- Contract Federal Number/
 State Aid _____ Social Security Number _____

\$41,171 Federal Aid \$41,171-Federal Funds Vendor Number _____
(must match resolution) channeled through NYS Division of
Criminal Justice Services.

Other _____ Encumbrance Number _____