

17310

TO: Board of Acquisition and Contract

FROM: John J. Hsu, P.E.
Commissioner of Public Works and Transportation

DATE: April 7, 2011

SUBJECT: Resolution for Authority to Advertise
Contract No. 11-202
Janitorial Services at District Offices
25 Moore Avenue and 750 Washington Street
Mount Kisco and Peekskill, New York

The 2011 Operating Budget contains funds for the above referenced project.

The work under this contract consists of providing all necessary labor, material and equipment required to provide janitorial services. This contract is for a term of three (3) years. The contract will be subject to termination upon 10 day's notice.

This contract is in the public's best interest because it will promote the health and safety of the general public by maintaining clean and sanitary conditions within County facilities, thus addressing the County Executive's priority area: Health and the Environment (HE). There are no energy or environmental components associated with this project.

As expenditures are made pursuant to this authorization, detailed records will be kept in the County's on-line financial system. These records will be easily accessible by Finance, Budget and department staff and will be reviewed regularly to ensure that funds are used appropriately.

JA/

APPROVED BOARD OF ACQUISITION & CONTRACT MARCH 28, 2011 - JOMARY VIEIRA, SECRETARY

