

Ken Jenkins

Chairman of the Board
Legislator, 16th District

**16933**

Date: January 19, 2011

To: Honorable Members of the Board of Acquisition and Contract

From: Kenneth W. Jenkins, Chairman
Westchester County Board of Legislators

Re: Authority to amend an agreement with Open Door Family Medical Center, Inc. ("Open Door"), pursuant to which Open Door would provide services designed to reduce underage drinking and substance abuse, in order to change the term thereof from January 1, 2010 through December 31, 2010 to January 1, 2010 through May 15, 2011

By resolution approved on July 22, 2010, your Honorable Board authorized the County of Westchester (the "County") to enter into an agreement with Open Door Family Medical Center, Inc. ("Open Door"), pursuant to which Open Door would provide services designed to reduce underage drinking and substance abuse, for an amount not-to-exceed \$45,000, payable half upon execution and half upon the County's receipt of the final report due under the agreement, for the period from January 1, 2010 through December 31, 2010 (the "Agreement"). The Agreement was subsequently executed.

The County recently learned that one of the speakers who was to provide part of the aforementioned services will not be making his presentation until January 25, 2011, and the last parent seminar included in the aforementioned services will not have taken place until on or before May 15, 2011. Accordingly, the County now seeks authority to amend the Agreement in order to extend its term from January 1, 2010 through December 31, 2010 to January 1, 2010 through May 15, 2011.

Except as specifically amended hereby, all remaining terms and conditions of the Agreement shall remain in full force and effect.

The proposed agreement will serve a public purpose by providing a variety of programs and services that are designed to reduce underage drinking and substance abuse.

The goals and objectives of the proposed agreement are:

- a) The reduction of underage drinking and substance abuse and other teen related

risky behaviors by:

- 1.) Creating positive social norms that discourage underage drinking and improve parent social responsibility through the expansion/enhancement of an existing Local Environmental Campaign
- 2.) Increasing parents' knowledge and skills for prevention/early intervention by using the Courageous Conversation program model
- 3.) Enhancing the knowledge and skills of local law enforcement through specialized training opportunities
- 4.) Improving substance abuse prevention/early intervention skills among physicians and clergy through targeted training

b) The promotion of positive youth development in the community by:

- 1.) Strengthening student participation and training, and implementation of the Youth Court Program through a stipend for Youth Court Coordinator
- 2.) Developing and implementing a new community-wide campaign to recognize and value teens across the community

c) Expanding the Ossining Communities That Care (“OCTC”) coalition to all sectors of the community to promote collaboration within the community on behalf of youth and families, and strengthen the leadership and implementation of OCTC efforts through a stipend for the Coalition Coordinator.

The goals and objectives of the proposed agreement are in the best interests of the County in terms of safety and security and health and the environment, as the services and programs to be provided by Open Door will help youths avoid risky behaviors, including underage drinking and substance abuse, and re-focus those youths’ attention on positive behaviors and healthy outlets for their energy and talents.

The goals and objectives of the proposed agreement will be tracked and monitored in different ways for each of the various aspects of the programs and services to be provided, including:

- 1.) Monitoring the development of supplemental Local Environmental Campaign materials, implementing a community-wide survey to assess awareness of the Local Environmental Campaign, and monitoring the 30-day alcohol trends from future bi-annual Youth Development Surveys.
- 2.) Requiring local law enforcement participants to earn a certificate of participation/completion for the training/workshop to be provided, and also provide an informative presentation/overview of the training at an OCTC meeting.
- 3.) Administering a survey to participants, both before and after the programs and services are implemented, to assess changes in knowledge and skills regarding prevention, early intervention, and resource referral.
- 4.) Tracking the number of youth participants, training, and student cases heard

- in the Youth Court Program to assess the strength of the program.
- 5.) Monitoring the development of new materials pertaining to the campaign to value teens across the community, and implementing focus groups to assess relevancy and potential impact prior to launch of such new materials.
 - 6.) Tracking, for the strengthening of the OCTC efforts, the following: number of monthly coalition meetings, attendance, number/type of meetings held to foster greater community collaboration, new community partners, number of programs maintained and new initiatives launched.

This procurement is exempt from the requirements of the Westchester County Procurement Policy pursuant to Section 3(a)(xviii) thereof.

Accordingly, I most respectfully recommend approval of the attached Resolution.

KWJ/SS/bdm/nm

APPROVED BOARD OF ACQUISITION & CONTRACT - 2-10-2011 - JOMARY VIEIRA, SECRETARY

RESOLUTION

Upon a communication from the Chairman of the Board of Legislators, be it hereby:

RESOLVED, that the County of Westchester (the "County") is hereby authorized to amend an agreement with Open Door Family Medical Center, Inc. ("Open Door"), pursuant to which Open Door would provide services designed to reduce underage drinking and substance abuse, for an amount not-to-exceed \$45,000, payable half upon execution and half upon the County's receipt of the final report due under the agreement, for the period from January 1, 2010 through December 31, 2010 (the "Agreement"), in order to change the term from January 1, 2010 through December 31, 2010 to January 1, 2010 through May 15, 2011; and be it further

RESOLVED, that except as specifically amended hereby, all remaining terms and conditions of the Agreement shall remain in full force and effect; and be it further

RESOLVED, that the Chairman of the County Board of Legislators or his duly authorized designee is hereby authorized to take such action and execute such documents as may be necessary and proper to effect the purposes hereof.

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
					\$0

Budget Funding Year(s) 2010 Start Date 01/01/10 End Date 05/15/11
 (must match resolution)

Funding Source Tax Dollars \$0
 State Aid _____
\$0 Federal Aid _____
 (must match resolution) Other _____