

16845

DATE: December 29, 2010

TO: Honorable Members of the Board of Acquisition and Contract

FROM: Grant E. Mitchell, M.D., Commissioner
Department of Community Mental Health

Marguerite Beirne, Chief Information Officer
Department of Information Technology

SUBJECT: Authority to enter into an agreement with ABA Business Technologies, Inc., pursuant to which it will provide technical assistance and services related to the Department of Community Mental Health's IMA clinical record and billing system as that system relates to the operation and closure of several County-operated clinics, for a term from January 1, 2011 through December 31, 2011, for an amount not-to-exceed \$32,500, pursuant to an approved budget

Authority is respectfully requested for the County of Westchester (the "County"), acting by and through its Department of Community Mental Health (the "Department"), to enter into an agreement with ABA Business Technologies, Inc. ("ABA"), pursuant to which ABA will provide technical assistance and services related to the Department's Information Management Associates ("IMA") clinical record and billing system as that system relates to the operation and closure of several County-operated clinics, for a term from January 1, 2011 through December 31, 2011, for an amount not-to-exceed \$32,500, pursuant to an approved budget.

The proposed agreement will serve a public purpose by assisting the Department in maximizing the collection of revenue.

The goal and objective of the proposed agreement is to provide on-site technical assistance on the use of the Department's IMA clinical record and billing system.

The goal and objective of the proposed agreement is in the best interests of the County in terms of fiscal responsibility by assisting the Department in maximizing the collection of revenue, as that will decrease the Department's tax levy support.

The goal and objective of the proposed agreement will be tracked and monitored by the Deputy Commissioner of the Department.

Authority to exempt the proposed agreement from the requirements of the Westchester County Procurement Policy, pursuant to Section 3(a)(xxi) thereof, has been submitted to your Honorable Board in accordance with a separate resolution of even date herewith.

I recommend your favorable consideration of the annexed proposed Resolution.

GEM/TP/bdm/nn

APPROVED BOARD OF ACQUISITION & CONTRACT - 2-10-2011 - JOMARY VIEIRA, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of the Department of Community Mental Health and the Chief Information Officer of the Department of Information Technology, be it hereby:

RESOLVED, that the County of Westchester (the "County"), acting by and through its Department of Community Mental Health (the "Department"), is hereby authorized to enter into an agreement with ABA Business Technologies, Inc. ("ABA"), pursuant to which ABA will provide technical assistance and services related to the Department's Information Management Associates ("IMA") clinical record and billing system as that system relates to the operation and closure of several County-operated clinics, for a term from January 1, 2011 through December 31, 2011, for an amount not-to-exceed \$32,500, pursuant to an approved budget; and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee is authorized to execute all instruments and to take any and all actions necessary to effectuate the purposes hereof.

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
101	26	2000	4420		\$32,500

Budget Funding Year(s) _____ Start Date 01/01/11 End Date 12/31/11
 (must match resolution)

Funding Source Tax Dollars \$32,500
 State Aid _____
 Federal Aid _____
 Other _____
\$32,500
 (must match resolution)