

**16769**

**DATE:** January 10, 2011

**TO:** Board of Acquisition and Contract

**FROM:** Cheryl Archbald, M.D., M.P.H.  
Acting Commissioner of Health

**RE:** Authorization to enter into a contract amendment with the United States Department of Health and Human Services Food and Drug Administration to extend the contract period for the Integrating Food Defense Principles Program Grant, as follows:

	<u>Original Contract</u>	<u>Amended Contract</u>
Contract Period:	9/5/09 - 8/31/10	Contract Period: 9/5/09 – 8/31/11
Amount Not-To-Exceed:	\$40,000	Amount Not-To-Exceed: Unchanged

On November 5, 2009, Your Honorable Board approved a Resolution (the “November 5, 2009 Resolution”) which authorized the County of Westchester, acting by and through its Department of Health (“WCDH”), to enter into contract with the United States Department of Health and Human Services Food and Drug Administration to accept funding for the Integrating Food Defense Principles Program Grant, for the contract period 9/5/09 through 8/31/10, pursuant to an approved budget, in the amount not-to-exceed \$40,000. This contract has been executed.

The WCDH has since received notification from the United States Department of Health and Human Services Food and Drug Administration that the contract period will be extended in order to spend down the funding balance. Approval to enter into a contract amendment is required in order to extend the contract period through 8/31/11.

All other terms and conditions of the original contract shall remain the same.

This contract will promote the public health, safety and general welfare of County residents by minimizing the risk of a large-scale food-borne illness epidemic, as a result of intentional food contamination, by increasing awareness of vulnerabilities and food defense strategies among food service establishments.

The goal of this program is to improve food safety at point-of-sale food service establishments and food service facilities by providing training courses that illustrate the common food defense vulnerabilities and the mechanisms by which these vulnerabilities can be eliminated or mitigated. The objective is to train WCDH Food Safety Inspection Officers (sanitarians) to investigate food borne outbreaks and conduct routine food service inspections.

This program is tracked and monitored by the WCDH’s Environmental Health Division through the submission of quarterly reports and a final progress report to the Food and Drug Administration.

Your approval of the attached resolution is respectfully requested.

/md

## RESOLUTION

UPON A COMMUNICATION FROM THE ACTING COMMISSIONER OF HEALTH, be it hereby

**RESOLVED**, that the County of Westchester, acting by and through its Department of Health ("WCDH"), is authorized to enter into a contract amendment with the United States Department of Health and Human Services Food and Drug Administration in order to extend the contract period for the Integrating Food Defense Principles Program Grant, as follows:

Original Contract

Contract Period: 9/5/09 - 8/31/10  
Amount Not-To-Exceed: \$40,000

Amended Contract

Contract Period: 9/5/09 – 8/31/11  
Amount Not-To-Exceed: Unchanged

and, be it further

**RESOLVED**, that all other terms and conditions of the original contract shall remain the same; and, be it further

**RESOLVED**, that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute all appropriate contracts or documents necessary to effectuate the purposes of this resolution in the manner prescribed by law.

Department of Health  
County of Westchester  
145 Huguenot Street, 8<sup>th</sup> Floor  
New Rochelle, New York 10801  
January 10, 2011

Original Agreement	\$40,000
First Amendment	\$
Second Amendment	\$
<b>This Amendment</b>	<b>\$ 0</b>
TOTAL	\$40,000
Agreement #	

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub-Object	Trust Account	Dollars
	N/A					N/A
Budget Funding Year(s) (must match resolution) <u>2009-2011</u> Start Date <u>9/5/09</u> End Date <u>8/31/11</u>						
Funding Source	Tax Dollars		_____			
	State Aid		_____			
<b>\$0</b>	Federal Aid		_____			
(must match resolution)	Other		_____			