

**16510**

To: Honorable Members  
Board of Acquisition and Contract

From: Kunjlata Ashar, M.D.  
Acting Pathologist/Medical Examiner  
Department of Labs & Research

Date: December 10, 2010

Re: RESOLUTION AUTHORIZING THE COUNTY OF WESTCHESTER TO ENTER INTO AN AGREEMENT WITH NEW YORK STATE, DEPARTMENT OF STATE, OFFICE OF FIRE PREVENTION AND CONTROL, IN AN AMOUNT NOT TO EXCEED TWENTY THOUSAND (\$20,000.00) DOLLARS IN STATE FUNDS FOR THE DEPARTMENT OF LABORATORIES AND RESEARCH TO PARTICIPATE IN THE ARSON LABORATORY IMPROVEMENT PROGRAM FROM JANUARY 1, 2011 THROUGH DECEMBER 31, 2015

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Authority is hereby requested from your Honorable Board for the County of Westchester, acting by and through its Department of Laboratories and Research ("Department"), to enter into an agreement with the New York State, Department of State, Office of Fire Prevention and Control, in an amount not to exceed Twenty Thousand (\$20,000.00) Dollars in state funds for the Department to participate in the Arson Laboratory Improvement Program from January 1, 2011 through December 31, 2015.

This contract has the public purpose of promoting public safety to the residents of Westchester County by enhancing lab efficiency and timeliness on arson cases, thus expediting case processing turnaround time.

The goal and objective of this program is to decrease arson case processing time on evidence submissions to the County's Division of Forensic Sciences. Funding from this grant will pay for supplies and reagents to perform fire debris analysis on items of physical evidence submitted to the Forensic Science laboratory. These evidence samples are collected by fire investigators throughout the County during arson investigations. The investigators then submit the samples to the Department to determine the presence of ignitable liquids. The Department's success in fulfilling the goals and objectives of this

grant will be reflected by the increase in efficiency and timeliness of analysis, as well as the reduction in turnaround time and arson case backlogs.

This contract enhances the safety and security of County residents by increasing the Department's ability to provide more efficient arson analysis services. In addition, the contract enables the County to save County funds by expending State funding for arson analysis supplies. The Department will monitor the effectiveness of this effort through a series of performance measures required by New York State, Department of State, Office of Fire Prevention and Control.

Accordingly, your approval of the attached resolution is most respectfully requested.

MJH/TSA

APPROVED BOARD OF ACQUISITION & CONTRACT - 1-28-2011 - JOMARY VIEIRA, SECRETARY

## RESOLUTION

Upon a communication from the Acting Pathologist/Medical Examiner of the Department of Labs and Research, it is hereby

**RESOLVED**, that County of Westchester (“County”), acting by and through its Department of Laboratories and Research, is authorized to enter into an agreement with the New York State, Department of State, Office of Fire Prevention and Control, to accept grant funds in an amount not to exceed Twenty Thousand (\$20,000.00) Dollars for the Department of Laboratories and Research to participate in the Arson Laboratory Improvement Program from January 1, 2011 through December 31, 2015; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is hereby empowered to execute all documents and take all necessary actions to effectuate the purpose hereof.

Account to be Charged/credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object Sub Object	Trust Account	Dollars
263	31	897L	9854	T897	\$20,000

Budget Funding Year(s) 2011-2015 Start Date 1/1/11 End Date 12/31/15  
 (must match resolution)

Funding Source Tax Dollars \_\_\_\_\_  
 State Aid \$20,000 \_\_\_\_\_  
\$20,000 Federal Aid \_\_\_\_\_  
 (must match resolution) Other \_\_\_\_\_

APPROVED BOARD OF ACQUISITION & CONTRACTS 12-2011 - JOMIR VIEIRA, SECRETARY