

16141

To: Honorable Board of Acquisition and Contract

From: Edward Buroughs
Acting Commissioner of Planning

Date: December 15, 2010

Re: Authorizing the County of Westchester to consent to the assignment of an agreement with Saccardi and Schiff, Inc., for the provision of professional consulting services associated with conducting an environmental review in order to comply with SEQRA and NEPA for a variety of projects at Westchester County Airport, to VHB Engineering, Surveying and Landscape Architecture, P.C

On December 22, 2004, your Honorable Board authorized the County of Westchester to enter into an agreement with Saccardi and Schiff, Inc., for the provision of professional consulting services in developing modifications to the Westchester County Airport Layout Plan and performing appropriate State and Federal Environmental Reviews. The term of the agreement was January 1, 2005, to July 31, 2006.

On August 3, 2006, your Honorable Board authorized the County of Westchester to enter into a first amendment to the agreement with Saccardi and Schiff, Inc., for the provision of professional consulting services in developing modifications to the Westchester County Airport Layout Plan and performing appropriate State and Federal Environmental Reviews. The environmental review process is lengthy and Saccardi and Schiff, Inc. was unable to complete the project during the original term of the agreement. Hence the request was made to extend the expiration date of the agreement from July 31, 2006, to December 31, 2007.

On January 10, 2008, your Honorable Board authorized the County of Westchester to enter into a second amendment to the agreement with Saccardi and Schiff, Inc., for the provision of professional consulting services in developing modifications to the Westchester County Airport Layout Plan and performing appropriate State and Federal Environmental Reviews. The scope of services was expanded to authorize Saccardi and Schiff, Inc., to provide a survey of the existing drainage basins and prepare an initial stormwater investigation of the Westchester County Airport for an additional \$75,000.00. The budget was increased from \$300,000.00 to \$375,000.00 and the expiration date changed from December 31, 2007, to December 31, 2008.

On January 15, 2009, your Honorable Board authorized the County of Westchester to enter into a third amendment to the agreement with Saccardi and Schiff, Inc., for the provision of professional consulting services associated with conducting an environmental review in order to comply with SEQR and NEPA for a variety of projects at the Westchester County Airport which required expanding the scope of services, increasing the dollar amount, and changing the expiration date from December 31, 2008, to December 31, 2009.

On November 24, 2009, your Honorable Board authorized the County of Westchester to enter into a fourth amendment to the agreement with Saccardi and Schiff, Inc., to change the expiration date for the provision of professional consulting services associated with conducting an environmental review, including data collection and analysis, in compliance with SEQRA and NEPA for a variety of projects at the Westchester County Airport from December 31, 2009, to December 31, 2010, and to also add to the contract scope of services the preparation of a stormwater analysis and management study for the Airport, including recommendations for improvements needed to meet the County's goals, at no additional cost to the County.

Saccardi and Schiff, Inc. has sold its business to VHB Engineering, Surveying and Landscape Architecture, P.C. ("VHB") located on 101 Walnut Street /P.O. Box 9151, Watertown, MA 02471-9151, effective October 20, 2010, and has requested that the County consent to the assignment of the consulting services agreement to VHB. The principals of Saccardi and Schiff, Inc. will be principals of VHB and will continue serving the County under the agreement. A proposed Resolution authorizing the County to consent to the assignment of the agreement is attached for your consideration.

The goal and objective of this agreement is to have the consultant prepare an Environmental Impact Statement and oversee the environmental review process for a variety of projects located at the Westchester County Airport. The consultant will also oversee the development of a stormwater study for the airport. Tasks to meet these goals include the preparation of an environmental impact statement and other documents in compliance with the New York State Environmental Quality Review Act (SEQR), FAA environmental review process under NEPA, coordinating with design consultants working on various project elements to ensure that appropriate information is prepared for the environmental review, and preparing information for public outreach and involvement at the appropriate stages of review. The consultant will also work through a sub-consultant, to prepare a detailed analysis of the stormwater runoff at the airport site and recommend necessary improvements to meet the County's objectives to ensure that runoff from the airport does not create or exacerbate any flooding conditions off-site. The Planning Department will monitor the project by attending meetings scheduled by the Department of Transportation, which is managing the project, to oversee the consultant progress of the project.

I recommend approval of the proposed Resolution.

EB/DLV/dv

RESOLUTION

Upon a communication from the Acting Commissioner of Planning, be it hereby

RESOLVED, that the County of Westchester is hereby authorized to consent to the assignment of an agreement with Saccardi and Schiff, Inc., for the provision of professional consulting services associated with conducting an environmental review in order to comply with SEQRA and NEPA for a variety of projects at Westchester County Airport, to VHB Engineering, Surveying and Landscape Architecture, P.C. effective October 20, 2010; and be it further

RESOLVED, that that the County Executive or his authorized designee is hereby authorized to execute all instruments and take all actions reasonably necessary to implement this Resolution.

Original Agreement \$300,000.00
 First Amendment \$ -0-
 Second Amendment \$ 75,000.00
 Third Amendment \$313,000.00
 Fourth Amendment \$ -0-
 This Amendment \$ -0-

 TOTAL \$688,000.00

Agreement Number C-CAP-04-80

Account to be Charged/credited N/A	Fund	Agency	Capital Project Or Org	Object/ Sub Object	Trust Account	Activity	Dollars

Budget Funding Year(s) FY 2007 Start Date January 1, 2005 End Date December 31, 2010
 (must match resolution)

Funding Source Tax Dollars _____
 State Aid _____
 Federal Aid _____
 Other _____