

15706

DATE: January 4, 2011

TO: Honorable Members of the Board of Acquisition & Contract

FROM: Mae Carpenter, Commissioner
Department of Senior Programs and Services

RE: Authority to extend the term for all agreements related to the Senior Community Service Employment Program ("SCSEP") by a.) amending SCSEP-related agreements that have already been executed, in order to extend the termination dates of those agreements from June 30, 2010 to December 31, 2010; and b.) amending the resolution authorizing the County to enter into the SCSEP-related agreements, in order to modify the authorized termination date for those agreements that have not yet been executed from June 30, 2010 to December 31, 2010

By resolution approved on December 10, 2009 (the "December 10th Resolution"), your Honorable Board authorized the County of Westchester (the "County"), acting by and through its Department of Senior Programs & Services (the "Department"), to, among other things:

- a) enter into an agreement with the New York State Office for the Aging ("NYSOFA") to accept a grant in the amount of \$320,577 for the purpose of administering the Senior Community Service Employment Program ("SCSEP", the "Program") under Title V of the Older Americans Act for the program period July 1, 2009 through June 30, 2010 (the "NYSOFA Agreement"); and
- b) enter into an agreement with the Urban League of Westchester County, Inc. (the "Urban League") for the purpose of administering the Program for a total aggregate amount not to exceed \$39,500 for the program period July 1, 2009 through June 30, 2010 (the "Urban League Agreement").
- c) enter into no-cost Agreements with various municipalities and agencies set forth below for the purpose of implementing the SCSEP Program under Title V of the Older Americans Act for the program period July 1, 2009 through June 30, 2010 (collectively, the "Agency Agreements").

SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM WORKSITE SPONSORS

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FAMILY SERVICES OF WESTCHESTER, INC.
THE FIELD LIBRARY
NADAP, INC.

ROCKLAND COMMUNITY MENTAL HEALTH SERVICE PSYCHIATRIC CENTER
URBAN LEAGUE OF WESTCHESTER, INC.
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NEPPERHAM COMMUNITY CENTER
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WARTBURG ADULT CARE COMMUNITY
SCHNURMACHER CENTER OF REHABILITATION AND NURSING

The NYSOFA Agreement and the Urban League Agreement were subsequently executed. Some of the Agency Agreements were subsequently executed, as set forth below, while others were not subsequently executed.

The County is now seeking to extend the term for all agreements related to the SCSEP Program, both for those agreements that have already been executed and those agreements that have not yet been executed. Accordingly, the County seeks authority from your Honorable Board to:

- a) Amend the NYSOFA Agreement by extending the termination date from June 30, 2010 to December 31, 2010. Except as specifically amended hereby, all remaining terms and conditions of the NYSOFA Agreement shall remain in full force and effect.
- b) Amend the Urban League Agreement by extending the termination date from June 30, 2010 to December 31, 2010. Except as specifically amended hereby, all remaining terms and conditions of the Urban League Agreement shall remain in full force and effect.
- c) Amend the portion of the Agency Agreements that have already been executed (the "Executed Agency Agreements"), as set forth below, by extending the termination dates of those agreements from June 30, 2010 to December 31, 2010:

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Except as specifically amended hereby, all remaining terms and conditions of the Executed Agency Agreements shall remain in full force and effect.

- d) Amend the December 10th Resolution in order to:
 - a. Modify the third RESOLVED clause to read as follows:

RESOLVED: that the County of Westchester is hereby authorized to enter into no-cost agreements with the various municipalities and agencies listed below pursuant to which the various municipalities and agencies will provide training sites to train seniors ("Program Participants") in various areas of employment in accordance with the SCSEP Program for periods specified in the list below; and

- b. Modify the aforementioned list of various municipalities and agencies, entitled (“SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM WORKSITE SPONSORS”) to read as follows:

SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM WORKSITE SPONSORS

Term of July 1, 2009 through June 30, 2010:

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Term of July 1, 2009 through December 31, 2010:

URBAN LEAGUE OF WESTCHESTER, INC.
NEPPERHAN COMMUNITY CENTER
WESTCHESTER COMMUNITY OPPORTUNITY PROGRAM

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The Sharing Community, Inc.
Young Men’s Christian Association of Yonkers

The agreements will serve a public purpose by providing a community service and work-based training program for low income older workers who have multiple barriers to employment. Many of the participants would not have a job, housing or food without the opportunity to earn wages while learning a new skill. It is intended that these community service experiences serve as a bridge to other employment positions that are not supported with government funds.

The goals and objectives of the Program are to promote employment and training opportunities for older workers for the purposes of earning additional income, gaining experience, upgrading skills and improving mental and physical health through meaningful work.

These goals and objectives are in the best interest of Westchester County in terms of fiscal responsibility because by supplementing the participants’ income, their dependence on public assistance decreases or becomes non-existent. Additionally, the participants work and train in various departments within Westchester County and other municipalities, thereby supplementing the workforce that provides essential and necessary services to the community.

The goals and objectives of the Program will be tracked and monitored by the Department and NYSOFA by reviewing SPARQ system reports, which contain detailed participant data that the Urban League inputs/updates at least quarterly. In addition, the Urban League will submit monthly reports to the Department. In addition, the Department and NYSOFA will conduct an

annual site monitoring visit to the Urban League to review their files. The Urban League will conduct worksite visits to monitor the employees.

Accordingly, I recommend adoption of the proposed resolution.

MC/MJ/bdm/nn

APPROVED BOARD OF ACQUISITION & CONTRACT - 1-28-2011 - JOMARY VIEIRA, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of Department of Senior Programs and Services, be it hereby:

RESOLVED: that the County of Westchester (the "County") is hereby authorized to amend an agreement with the New York State Office for the Aging ("NYSOFA"), pursuant to which the County accepted a grant in the amount of \$320,577, to administer and implement the Senior Community Services Employment Program ("SCSEP") under Title V of the Older Americans Act, for the program period July 1, 2009 through June 30, 2010 (the "NYSOFA Agreement"), by extending the termination date from June 30, 2010 to December 31, 2010; and be it further

RESOLVED, that except as specifically amended hereby, all remaining terms and conditions of the NYSOFA Agreement shall remain in full force and effect; and be it further

RESOLVED: that the County is hereby authorized to amend an agreement with the Urban League of Westchester County, Inc. (the "Urban League"), pursuant to which the Urban League administers the SCSEP Program under Title V of the Older Americans Act, for a total aggregate amount not to exceed \$39,500, for the program period July 1, 2009 through June 30, 2010 (the "Urban League Agreement"), by extending the termination date from June 30, 2010 to December 31, 2010; and be it further

RESOLVED, that except as specifically amended hereby, all remaining terms and conditions of the Urban League Agreement shall remain in full force and effect; and be it further

RESOLVED: that the County is hereby authorized to amend no-cost agreements with the various municipalities and agencies listed below, pursuant to which the various municipalities and agencies will provide training sites to train seniors in various areas of employment in accordance with the SCSEP Program for the program period July 1, 2009 through June 30, 2010 (the "Executed Agency Agreements"), by extending the termination date from June 30, 2010 to December 31, 2010

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; and be it further

RESOLVED, that except as specifically amended hereby, all remaining terms and conditions of the Executed Agency Agreements shall remain in full force and effect; and be it further

RESOLVED: that the resolution approved on December 10, 2009, which, among other things, authorized the County to enter into no-cost agreements with various listed municipalities and agencies, pursuant to which the various listed municipalities and agencies would provide training sites to train seniors in various areas of

employment in accordance with the SCSEP Program, for the program period July 1, 2009 through June 30, 2010, is hereby amended as follows:

a. The third RESOLVED clause is amended to read as follows:

RESOLVED: that the County of Westchester is hereby authorized to enter into no-cost agreements with the various municipalities and agencies listed below pursuant to which the various municipalities and agencies will provide training sites to train seniors ("Program Participants") in various areas of employment in accordance with the SCSEP Program for periods specified in the list below; and

b. The aforementioned list of various municipalities and agencies, attached to the December 10th Resolution and entitled "SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM WORKSITE SPONSORS", is amended to read as follows:

SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM
WORKSITE SPONSORS

Term of July 1, 2009 through June 30, 2010:

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The Sharing Community, Inc.
Young Men's Christian Association of Yonkers

; and be it further

RESOLVED: that the County Executive or his duly authorized designee is hereby empowered to execute all documents and take all actions necessary and appropriate to effectuate the purposes of this resolution.

Account to be
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
N/A					

Budget Funding Year(s) 2009-2010 Start Date 7/1/09 End Date 12/31/10
(must match resolution)

Funding Source

\$ 0
(must match resolution)

Tax Dollars _____
State Aid _____
Federal Aid _____
Other _____

APPROVED BOARD OF ACQUISITION & CONTRACT - 1-28-2011 - JOMARY VIEIRA, SECRETARY