

15674

DATE: November 29, 2010

TO: Honorable Board of Acquisition and Contract

FROM: Kevin Cheverko
Commissioner of Correction

RE: Authorization for the County of Westchester to exercise the first of three renewal options of an agreement with Partners in Safety, Inc. to provide random drug testing of Probationary Correction Officers in an amount not to exceed \$20,000.00 for a term commencing on January 1, 2011 and terminating on December 31, 2011

Authority is requested to exercise the first of three renewal options of its agreement with Partners In Safety, Inc., located at 800 Route 17M, Middletown, New York, to provide comprehensive random drug testing services of Probationary Correction Officers in an amount not to exceed Twenty Thousand (\$20,000.00) Dollars, for a period commencing January 1, 2011 and terminating on December 31, 2011, at the rates set forth in Schedule "A-1" attached hereto, subject to budget appropriations.

Based on past performance, continuity and satisfaction with previous contracts and because their pricing is reasonable, without any rate increases in subsequent amendments and the convenient collection site in White Plains, it is proposed that it is in the best interest of the County to enter into agreement with Partners In Safety.

The goals and objectives of this Agreement are to promote workplace safety by insuring that candidates for the position of correction officer meet rigorous pre-employment medical screening standards, and to insure the highest standards of medical fitness prior to the appointment of candidates to correction officer positions. The Department of Correction and Partners in Safety will work in a collaborative manner to insure that the conduct of the drug screening and the reporting of testing results are conducted in a timely, confidential, and professional manner.

These services will be tracked and monitored by the Department of Correction's Special Investigations Unit who participate in the off site screening.

This agreement is exempt from the Westchester County Procurement Policy and procedures pursuant to Section 3 (a) (viii) thereof.

Approval of the attached resolution is respectfully requested.

KC/mlg

RESOLUTION

Upon a communication from the Commissioner of Correction be it hereby

RESOLVED, that the County of Westchester is authorized to exercise the first of its three one-year renewal options to enter into an agreement with Partners in Safety, Inc. to provide comprehensive random drug testing services of Probationary Correction Officers, in an amount not to exceed Twenty Thousand (\$20,000.00) Dollars, for a term commencing January 1, 2011 and terminating on December 31, 2011, at the rates set forth in the Schedule "A" attached hereto and made a part hereof, subject to budget appropriation, and be it further

RESOLVED, that the County shall have the option to renew the agreement for up to two additional one year periods, subject to future appropriation, at the rates set forth in Schedule "A" attached hereto and made a part hereof; and be it further

RESOLVED, that the County shall retain the right, upon the occurrence of any release by the Governor of a proposed budget of the State of New York and/or the adoption of the State budget or any amendments thereto, and after the County has a reasonable period of time to conduct an analysis of the impacts of such budget(s) on County finances, to terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Consultant, then such Consultant shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary to accomplish the purpose of this Resolution.

Account to be Charged/credited	Fund	Agency	Capital Project Or Org	Object/ Sub Object	Activity	Dollars
	101	35	1000	4380		\$20,000

Budget Funding Year(s) 2011 Start Date 01/01/2011 End Date 12/31/2011
 (must match resolution)

\$20,000

Funding Source

Tax Dollars \$20,000

State Aid _____

Federal Aid _____

Other _____

Schedule A-1

COUNTY OF WESTCHESTER DEPARTMENT OF CORRECTION

PARTNERS IN SAFETY SCHEDULE OF RATES

2010 – 2013

Price Proposal:

Cost per SAP-10 test including collections at office of Partners In Safety during office hours, CC/MS confirmation, adulteration testing, MRO review, and frozen storage:	\$47.00 per test
Cost per SAP-10 test including off-site collection during office hours, CC/MS confirmation, adulteration testing, MRO review, and frozen storage:	\$47.00 per test Plus \$15.00 per collection
Split sample sent to another lab and tested, if requested by Department of Correction:	\$250.00
On-site Collection Fee:	\$150.00 includes first two hours, \$75.00 for each additional hour (minimum volume required)
Hourly rate for expert testimony by Program Manager:	\$275.00 per hour with a minimum of four hours
Hourly rate for testimony by Medical Review Officer:	\$275.00 per hour with a minimum of four hours
Emergency Service: (for special situations requiring urgent on-site or tests on nights, weekends or holidays)	\$125.00 per hour minimum of two hours plus cost of test

APPROVED BOARD OF ACQUISITION & CONTRACT - 12-16-2010 - JONARY VIKAS SECRETARY