

Memorandum
Department of Community Mental Health

15364

November 15, 2010

TO: Honorable Members
Board of Acquisition and Contract

FROM: Grant E. Mitchell, M.D.
Commissioner, Department of Community Mental Health
Marguerite E. Beirne, Chief Information Officer
Department of Information Technology

SUBJECT: **Authority to enter into an agreement with Coordinated Care Services, Inc. (“CCSI”) by which CCSI shall provide training, advice and consultation regarding compliance with New York State aid reporting requirements, financial management, data exchange, provider performance measures and compensation, for the period January 1, 2010 through June 30, 2011, in an amount not-to-exceed \$171,350**

Authority is hereby requested of your Honorable Board for the County of Westchester (the “County”), acting by and through its Department of Community Mental Health (the “Department”), to enter into an agreement (the “Agreement”) with Coordinated Care Services, Inc. (“CCSI”) by which CCSI shall provide training, advice and consultation regarding compliance with New York State aid reporting requirements, funding allocation management, financial oversight, data access and exchange with New York State, control and maximization of funding resources, benchmarking provider performance, establishing base provider performance obligations and developing performance based methods for provider compensation, for the period January 1, 2010 through June 30, 2011, in an amount not-to-exceed \$171,350; pursuant to an approved budget.

This Agreement shall serve a public purpose by facilitating the County’s efficient and responsible use of County tax money by improving Department financial compliance with State aid reporting requirements, financial management, oversight and the establishment of merit based compensation for mental health and other service providers.

The proposed agreement shall meet the County’s goals and objectives regarding 1) fiscal responsibility and 2) health and the environment, as improved Department financial reporting,

management and oversight as well as implementation of performance based provider compensation measures shall bolster the Department's qualifications to receive and ability to manage State aid. This will allow the Department to provide County residents with programs that improve their social, emotional and resulting economic well being, to the benefit of the entire Westchester County community.

CCSI's performance under this proposed agreement shall be tracked and monitored by the Department of Community Mental Health.

The reason that the Department is submitting this resolution in November 2010 requesting authority to enter into an agreement with a retroactive commencement date of January 1, 2010 is because Department personnel who were to prepare and submit such resolution left the Department during this year due to acceptance of the County retirement packages and interdepartmental transfers, before accomplishing same.

Accordingly, I recommend adoption of the proposed resolution.

GEM/TP/cji

APPROVED BOARD OF ACQUISITION & CONTRACT - 12-16-2010 - JOMARY VIEIRA, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of the Department of Community Mental Health, and the Chief Information Officer of the Department of Information Technology, be it hereby

RESOLVED, that the County of Westchester ("County") acting by and through its Department of Community Mental Health (the "Department") is authorized to enter into an agreement with Coordinated Care Services, Inc. ("CCSI") pursuant to which CCSI shall provide training, advice and consultation regarding compliance with New York State aid reporting requirements, funding allocation management, financial oversight, data access and exchange with New York State, control and maximization of funding resources, benchmarking provider performance, establishing base provider performance obligations and developing performance based methods for provider compensation; for the period January 1, 2010 through June 30, 2011, in an amount not-to-exceed \$171,350; pursuant to an approved budget.

RESOLVED, that this Contract is subject to County Appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is authorized and empowered to execute and deliver all instruments and take all actions necessary or appropriate to effectuate the purposes hereof.

Account to be
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
263	26	522K	4380	T522	75,209
101	26	2000	4380		96,141

Budget Funding Year(s) 1 ½ yrs_ Start Date 1/1/2010_____ End Date 6/30/2011_____ (must match resolution)

Funding Source Tax Dollars \$96,141_____

State Aid \$75,209_____

\$171,350.00 Federal Aid _____

(must match resolution) Other _____

APPROVED BOARD OF ACQUISITION & CONTRACT - 12-16-2010 - JOMARY VIEIRA, SECRETARY