

Memorandum
Department of Community Mental Health

15340

November 15, 2010

TO: Honorable Members
Board of Acquisition and Contract

FROM: Grant E. Mitchell, M.D.
Commissioner, Department of Community Mental Health
Marguerite E. Beirne, Chief Information Officer
Department of Information Technology

SUBJECT: Resolution to exempt from the procedures of the Westchester County Procurement Policy, pursuant to Section 3(a)(xxi) thereof, an agreement between the County of Westchester, acting by and through its Department of Community Mental Health and Coordinated Care Services, Inc. ("CCSI"), by which CCSI shall provide training, advice and consultation regarding compliance with New York State aid reporting requirements, financial management, data exchange, provider performance measures and compensation, for the period January 1, 2010 through June 30, 2011, in an amount not-to-exceed \$171,350.

Authority is hereby requested from your Honorable Board to exempt from the procedures of the Westchester County Procurement Policy an agreement (the "Agreement") between the County of Westchester (the "County"), acting by and through its Department of Community Mental Health (the "Department"), and Coordinated Care Services, Inc. ("CCSI"), by which CCSI shall provide training, advice and consultation regarding compliance with New York State (the "State") aid reporting requirements, funding allocation management, financial oversight, data access and exchange with New York State, control and maximization of funding resources, benchmarking provider performance, establishing base provider performance obligations and developing performance based methods for provider compensation, for the period January 1, 2010 through June 30, 2011 in an amount not-to-exceed \$171,350, pursuant to an approved budget

The Department is requesting this exemption because, in particular, it is in the County's best economic interests to prepare and submit timely and accurate financial reports to New York State regarding State aid that it has received, as CCSI shall be assisting the Department with same, pursuant to part of its services, under the proposed agreement. The Department's timely and accurate financial reporting to the State shall result in reduced State funding withholdings due to reporting Department discrepancies that wastes Department time and resources in responding to State follow up inquiries.

Reduction of State funding delays shall therefore, conversely, accelerate State funding to the Department, that shall aid maximizing Department operations to benefit the mental health and other needs of County residents, in accordance with the Department's mandate.

Buttressing CCSI's competency regarding financial oversight, management, data management and establishment of provider performance measures is its retention by New York State to perform said tasks as well as assessing financial burdens on county government on behalf of the State.

Therefore, it is proposed that the best interests of the County would be served by exempting this agreement from the procedures of the Westchester County Procurement Policy pursuant to Section 3(a)(xxi) thereof.

Accordingly, a resolution to exempt this procurement is hereby submitted for your consideration.

APPROVED BOARD OF ACQUISITION & CONTRACT - 12-16-2010 - JOMARY VIEIRA, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of the Department of Community Mental Health, and the Chief Information Officer of the Department of Information Technology, be it hereby

RESOLVED, that pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, it is hereby determined that application of the procedural requirements contained therein, including the necessity of soliciting proposals, is neither cost effective nor expedient, and accordingly not in the best interests of the County in connection with the procurement of an agreement with Coordinated Care Services, Inc. ("CCSI"), by which CCSI shall provide training, advice and consultation regarding compliance with New York State aid reporting requirements, funding allocation management, financial oversight, data access and exchange with New York State, control and maximization of funding resources, benchmarking provider performance, establishing base provider performance obligations and developing performance based methods for provider compensation; for the period January 1, 2010 through June 30, 2011 in an amount not-to-exceed \$171,350; pursuant to an approved budget.

APPROVED BOARD OF ACQUISITION & CONTRACT - 12-16-2010 - JOMBRI/ALBERTA SECRETARY