



Robert P. Astorino
County Executive

Department of Social Services

Grant E. Mitchell, MD
Acting Commissioner

15150

DATE: October 26, 2010

TO: Board of Acquisition and Contract

FROM: Grant E. Mitchell, MD
Acting Commissioner, Department of Social Services

SUBJECT: Resolution authorizing the County of Westchester to enter into a Grant Agreement with the U.S. Department of Housing and Urban Development (“HUD”) to receive and administer a Grant in the amount of \$205,485 for the period September 1, 2010 through August 31, 2011 and to enter into a separate agreement with Westhab, Inc. to utilize the funds received under the Grant agreement in the amount of \$205,485 to provide job readiness training and assistance in obtaining employment to an estimated 70 homeless individuals, including both families and singles in Westchester County

Authority is requested for the County to enter into a grant agreement with the U.S. Department of Housing and Urban Development (“HUD”) to receive and administer a Supportive Housing Grant funded through the McKinney-Vento Homeless Assistance Act (Number NY0502B2T040802) in the amount of \$205,485, for the term September 1, 2010 through August 31, 2011, and to authorize the County to enter into a separate agreement with Westhab, Inc. (“Westhab”) to utilize the funds received under the Grant Agreement to provide job readiness training and assistance in obtaining employment to an estimated 70 homeless individuals, including both families and singles in Westchester County. The twenty-five (25%) percent cash match for supportive services required pursuant to the grant agreement will be provided by Westhab, Inc., therefore there is no cost to the County for this project.

The **public purpose** of the proposed agreements is to provide employment services, life skills training, and apartment retention services to assist families and individuals in the County of Westchester in becoming self sufficient and economically independent by providing the necessary tools to secure gainful jobs.

The **goals and objectives** are to implement a supportive housing program to provide job readiness training and assistance in obtaining employment to an estimated 70 homeless individuals, including both families and singles, in Westchester County and help them move toward self sufficiency and away from their dependence on public assistance.

The goals and objectives are in the **best interests of the County** in terms of **fiscal responsibility** as they are addressing the issues of homelessness and joblessness in the County. The program would help the County in reducing the number of people on public assistance as many of the participants would find employment and housing. This would not only improve the economic situation of these families and individuals but also of the County as the County will be spending less money on public assistance.

Over the course of the 2009-2010 agreement, Westhab's employment counselor worked directly with **125** customers, while maintaining an active caseload of between **30-40** customers at any given time, depending on the need. The Department is able to report that the vendor achieved the following outcomes:

- 69 customers participated in job readiness training
- 85 people were referred for job interviews
- 8 people participated in educational activities
- 22 people were referred for vocational training
- 22 customers had employment income at exit
- 110 customers were successfully placed in permanent housing

The **goals and objectives will be monitored** by HUD and the Department. All HUD contracts are required to submit Annual Progress Reports (APRs) as a requirement to receive funding. These multi-page reports capture statistical data on those served, the various categories they fall into, the milestones reached, the money expended, etc., which must match the program outlined in the Technical Submission. If the reports are not submitted, HUD may withhold the money. The Department would be using the same standards in authorizing payments to the vendor.

The proposed grant agreement is exempt from the Westchester County Procurement Policy pursuant to Section 3(a) (iii) and the agreement with Westhab pursuant to Section 3(a) (xiv) as this is an agreement with a not-for-profit organization for the purpose of providing aid, care and support to persons who are in need of public assistance.

Accordingly, your Honorable Board's approval of the attached resolution is respectfully recommended.

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RESOLUTION

Upon a communication from the Acting Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the County of Westchester is hereby authorized to enter into a grant agreement with the U.S. Department of Housing and Urban Development (“HUD”) to receive and administer a Grant (Number NY0502B2T040802) in the amount of \$205,485, for the period September 1, 2010 through August 31, 2011, and to enter into a separate agreement with Westhab, Inc. to utilize the funds received under the Grant Agreement to provide job readiness training and assistance in obtaining employment to an estimated 70 homeless individuals, including both families and singles in Westchester County; and be it further

RESOLVED, that the County Executive, or his authorized designee, is authorized to execute any and all documents necessary to effectuate the purposes hereof.

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
263	22	688k	4380	T688	\$205,485
263	22	688k	9852	T688	\$205,485

Budget Funding Year(s): 2010 (Grant Year) Start Date: 9/1/10 End Date: 8/31/11
 (Must match resolution)

Funding Source Tax Dollars: _____
 State Aid: _____
 \$205,485 (Expense)
 \$205,485 (Revenue) Federal Aid: 100%
 (must match resolution) Other: _____