



Robert P. Astorino
County Executive

Department of Social Services

Grant E. Mitchell, M.D.
Acting Commissioner

15038

DATE: October 22, 2010

TO: Board of Acquisition and Contract

FROM: Grant E. Mitchell, M.D.
Acting Commissioner, Department of Social Services

SUBJECT: Authority to further amend an agreement with the Business Council of Westchester pursuant to which the Business Council, under the existing agreement, developed and currently operates a year-round Career Institute for youth employment by providing linkages between the businesses and the youth at the Westchester Workforce Development Academy for Youth (WWDAY) for the period April 1, 2008 through September 30, 2010 for an amount not to exceed \$140,000 by: 1) increasing the total not-to-exceed amount thereunder by an additional \$25,000 from \$140,000 to \$165,000 to be paid monthly pursuant to an approved program budget, and 2) extending the end date of the agreement to December 31, 2010

By resolution approved on May 1, 2008, your Honorable Board authorized the County of Westchester (the "County"), acting by and through its Department of Social Services Office of Workforce Investment (the "Department"), to enter into an agreement with the Business Council of Westchester (the "Business Council") pursuant to which the Business Council would develop a Career Institute to provide linkages between businesses and the youth at the Westchester Workforce Development Academy for Youth ("WWDAY") for the period from April 1, 2008 through December 31, 2008 for an amount not to exceed \$40,000. The Agreement was subsequently executed.

By resolution approved on January 8, 2009, your Honorable Board authorized the County to amend the Agreement to extend the end date of the Agreement from December 31, 2008 to June 30, 2009 and to increase the not-to-exceed amount by \$25,000 for a new total not-to-exceed amount of \$65,000. The Amendment was subsequently executed.

Thereafter, by resolution approved on August 6, 2009, your Honorable Board authorized the County to further amend the Agreement to extend the end date thereof from June 30, 2009 to December 31, 2009 and to increase the not-to-exceed amount by \$25,000 for a new total not-to-exceed amount of \$90,000. The Amendment was subsequently executed.

Thereafter, by resolution approved on December 30, 2009, your Honorable Board authorized the County to further amend the Agreement to extend the end date thereof from December 31, 2009 to June 30, 2010 and to increase the not-to-exceed amount by \$25,000 for a new total not-to-exceed amount of \$115,000. The Amendment was subsequently executed.

Thereafter, by resolution approved on May 6, 2010, your Honorable Board authorized the County to further amend the Agreement to extend the end date thereof from June 30, 2010 to September 30, 2010 and to increase the not-to-exceed amount by \$25,000 for a new not-to-exceed amount of \$140,000. The Amendment was subsequently executed.

The Department has recently received additional funding from the New York State Department of Labor for this program and wishes to allocate this funding to the Business Council for the continuation of its services under the Agreement.

Accordingly, authority is now requested to further amend the Agreement to maintain the Career Institute to continue to provide linkages between businesses and the youth at the Westchester Workforce Development Academy for Youth ("WWDAY") by: 1) increasing the total not-to-exceed amount thereunder by \$25,000 from an amount not to exceed \$140,000 to a new total-not-to exceed amount of \$165,000 to be paid monthly pursuant to an approved program budget, and 2) extending the end date of the agreement from September 30, 2010 to December 31, 2010.

The services to be provided pursuant to this agreement will serve a **public purpose** by providing the youth with exposure to and experience in the formal workplace that will be motivational and will help them develop an appreciation for work and career opportunities in the County.

The goals and objectives of this agreement are to maintain a business advisory council that will provide advice and career opportunities for youth of the Westchester Workforce Development Academy for Youth (WWDAY). Further, the council will provide exposure and experience to the targeted population in the formal workplace that will help them to develop an appreciation for careers and learn more about the workplace in relation to what has already been learned in school.

The goals and objectives are in the best interest of the County in terms of **public safety** as the services and resources to be provided hereunder shall help participating youth develop a better appreciation for work, learn more about careers and acquire work experience, thereby helping them avoid anti-social behavior and making them responsible, productive citizens.

The goals and objectives are also in the best interest of the County in terms of **fiscal responsibility** as this program is aimed at improving the employment opportunities of the youth

in the County which will, in turn, make them economically independent and less likely to end up on public assistance.

The contractor has met its obligations under the contract during the contract period which included the development of a webpage (www.westchestersummerjobs.com), development of a public relations campaign which included a press conference held on April 19, 2010 and recruitment of 40 businesses which yielded over 100 job orders and supplied 25 youth with summer employment. The contractor also coordinated a comprehensive recruitment, assessment and job referral effort with ten youth agencies and other partners which led to over 100 youth registering through the website.

The goals and objectives of this proposed resolution shall be tracked and monitored through monthly progress reports submitted by the contractor in addition to regularly scheduled meetings with the contractor.

Except as specifically amended hereby, all terms and conditions of the original agreement as amended shall remain in full force and effect.

Accordingly, I most respectfully recommend the adoption of the annexed Resolution.

APPROVED BOARD OF ACQUISITION & CONTRACT - 11-23-2010 - JONRY VIEIRA SECRETARY

RESOLUTION

Upon a communication from the Acting Commissioner of Social Services, be it hereby

RESOLVED, that the County of Westchester, acting by and through its Department of Social Services Office of Workforce Investment (the "Department"), is hereby authorized to further amend an agreement with the Business Council of Westchester to maintain the Career Institute to provide linkages between businesses and youth at the Westchester Workforce Development Academy for Youth ("WWDAY") for the period April 1, 2008 through September 30, 2010, for an amount not to exceed \$140,000 by: 1) increasing the total not-to-exceed amount thereunder by an additional \$25,000 for a total not to exceed amount of \$165,000 to be paid monthly pursuant to an approved program budget and 2) extending the end date of the agreement to December 31, 2010; and be it further

RESOLVED, that except as specifically amended hereby, all terms and conditions of the original Agreement, as previously amended, shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

APPROVED BOARD OF ACQUISITION & CONTRACT - 11/23/2010 - JOMAR VIEIRA, SECRETARY

Original Contract Amount: \$ 40,000
 1st Amendment: \$ 25,000
 2nd Amendment: \$ 25,000
 3rd Amendment \$ 25,000
 4th Amendment: \$ 25,000
This Amendment \$ 25,000
 Total \$165,000

Account to be
 Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
275	22	403K	7340	T403	\$25,000

Budget Funding Year(s): 2009
 (must match resolution)

Start Date: N/A End Date: 12/31/10

Funding Source

\$25,000
 (must match resolution)

Tax Dollars: _____
 State Aid: _____
 Federal Aid: 100%
 Other _____

APPROVED BOARD OF ACQUISITION & CONTRACT - 11-23-2010 - JOIMARY VIEIRA, SECRETARY