

ID # 14146

DATE: November 4, 2010

TO: Board of Acquisition & Contract

FROM: Mae Carpenter, Acting Commissioner
Department of Senior Programs & Services

RE: Authority to amend an agreement between the County of Westchester (the "County") acting by and through its Department of Senior Programs and Services and the New York State Office for the Aging ("NYSOFA") by which the County provides Medicare information to senior citizens and caregivers pursuant to the Health Insurance Information, Counseling and Assistance Program ("HIICAP") in exchange for receiving a NYSOFA grant for the not-to-exceed amount of \$37,397, for a term from April 1, 2010 through March 31, 2011, to increase the Agreement's not-to-exceed amount by \$10,679 from \$37,397 to \$48,076, pursuant to a \$10,679 increase in the NYSOFA grant amount

By Resolution approved on May 20, 2010, your Honorable Board authorized the County of Westchester (the "County"), acting by and through its Department of Senior Programs and Services (the "Department"), to enter into an agreement with the New York State Office for the Aging ("NYSOFA") by which it would provide Medicare information to senior citizens and caregivers pursuant to the Health Insurance Information, Counseling and Assistance Program ("HIICAP"), in exchange for receiving a NYSOFA grant for the not-to-exceed amount of \$37,397, for a term from April 1, 2010 through March 31, 2011 (the "Agreement"). The Agreement was subsequently executed.

NYSOFA has now notified the Department that it desires to increase its grant by \$10,679 and correspondingly desires to increase the Agreement's not-to-exceed amount by \$10,679 from \$37,397 to \$48,076.

Accordingly, authority is now respectfully requested to amend the Agreement to increase the total not-to-exceed amount by \$10,679 from \$37,397 to \$48,076.

The Department shall use the additional funds to provide additional direct services as defined under the Agreement, as well as additional service management and area agency administration.

The Amendment serves a public purpose by providing additional needed funding to educate and assist the County's senior citizen population on Medicare and other important health insurance issues.

The Amendment's goals and objectives are to provide additional outreach, education, empowerment, information and advocacy for Westchester County residents nearing or recently attaining 65 years of age, seniors aged 65 and over, the disabled, caregivers and professional case managers and social workers who deal with these populations.

The Agreement and this Amendment's goals and objectives are in the County's best interests regarding fiscal responsibility because the County would be obligated to provide the "HIICAP" Medicare information services at its own expense absent its Agreement with NYSOFA as "HIICAP" is a New York State mandated program.

The Amendment's goals and objectives are in the County's best interest regarding public health and the environment because the Medicare information services provided by the County under the Agreement educates Medicare beneficiaries on how to potentially obtain needed medications that Medicare Part D plans may not provide.

The Amendment's goals and objectives will be tracked and monitored by review of responses to Department evaluation letters sent to individuals that the County has counseled and through review of evaluation forms collected from attendees of group Medicare information sessions, all pursuant to Medicare information services provided by the County under this Agreement. An annual evaluation shall be conducted and monthly reports shall be submitted and reviewed to ensure that the Agreement's goals are being met.

Except as specifically amended hereby, all remaining terms and conditions set forth in the Agreement shall remain in full force and effect.

Accordingly, I most respectfully recommend and urge adoption of the attached Resolution.

MC/MJ/cji

APPROVED BOARD OF ACQUISITION & CONTRACTS
JANUARY VEIRI, SECRETARY

RESOLUTION

Upon a Communication from the Acting Commissioner of the Westchester County Department of Senior Programs and Services, be it hereby

RESOLVED, that the County of Westchester (the "County") acting by and through its Department of Senior Programs and Services, is hereby authorized to amend its agreement approved by this Honorable Board on May 20, 2010 with the New York State Office for the Aging "NYSOFA", by which the County provides Medicare information to senior citizens and various caregiver groups pursuant to the Health Insurance Information, Counseling and Assistance Program, in exchange for receiving a NYSOFA grant for the not-to-exceed amount of \$37,397, for a term from April 1, 2010 through March 31, 2011 (the "Agreement"), to increase the Agreement's not-to-exceed amount by \$10,679 from \$37,397 to \$48,076 in accordance with a \$10,679 NYSOFA grant amount increase; and be it further

RESOLVED, that except as specifically amended hereby, all other terms and conditions set forth in the Agreement shall remain the same; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Original Agreement: \$37,397.00
 This Amendment: \$10,679.00
 TOTAL \$48,076.00

Agreement # N/A
 Account to be
 Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
263	85	945K	various	T945	\$10,679
263	85	945K	9854	T945	\$10,679

Budget Funding Year(s) 2010-2011 Start Date 4/01/10 End Date 3/31/11
 (must match resolution)

Funding Source Tax Dollars
 State Aid \$10,679
\$10,679 revenue Federal Aid
 (must match resolution) Other