

13873

DATE: September 7, 2010

TO: Board of Acquisition and Contract

FROM: Edward Buroughs
Acting Commissioner, Dept. of Planning

SUBJECT: Resolution Authorizing the Agreement between the County of Westchester and John Jay Landscape Development, Ltd., for the Maintenance of Stormwater Management Project Sites on County Property

The attached resolution authorizes the County of Westchester to enter into an agreement with John Jay Landscape Development Ltd., to receive New York State grant funds through the Soil and Water Conservation District for the maintenance of stormwater management project sites on County property. The term of the agreement is from September 10, 2010 to September 9, 2012 and the not-to-exceed amount is \$18,000.00.

John Jay Landscape Development, Ltd., will provide maintenance tasks at existing natural resources restoration and stormwater management sites at various sites on County owned properties. John Jay Landscape Development, Ltd., will provide the Department of Planning staff with a detailed scope of services for each project site. No work will be performed prior to the approval/acceptance of each scope of service by the Department of Planning staff. The work will include, but not be limited to, minimizing or preventing the re-establishment of invasive/non-native plants, replanting areas where vegetation has failed, debris removal, plant eradication and plant installation.

This stormwater management and maintenance project will further protect water quality and enhance the flood mitigation potential of existing projects. This project involves specialized work which requires training and experience. The project sites will include but not be limited to, Nature Study Woods and Glen Island Park in New Rochelle, Maple Moor Golf Course in White Plains, and the Crestwood Maintenance Facility in Tuckahoe. The long term goal of these projects is to allow them to function as designed, with minimal maintenance. Most of the projects involve living landscapes, such as stormwater wetlands and ponds. As the sites are in their first years following their construction, John Jay Landscape Development, Ltd., will provide maintenance to each site to ensure their self-sustaining, long-term success. Environmental conditions, such as the amount of sunlight and water, soil characteristics and competition from invasive plants, vary with each site, thereby requiring site specific scopes of work and the close oversight John Jay Landscape Development, Ltd. will provide.

The agreement will serve the public purpose of protecting the environment.

The goal and objective of this agreement is to allow the project sites to function as designed, with minimal maintenance. The project will be monitored by the Planning Department staff who will oversee all phases of the projects.

In accordance with the County of Westchester's Procurement Policy and Procedures, a Request for Proposal was posted on the County's website. John Jay Landscape Development LLC was the only responder to our RFP.

I recommend approval of this agreement.

EB/
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 9-23-2010 - JOMARY VIEIRA, SECRETARY

RESOLUTION

UPON A COMMUNICATION FROM THE ACTING COMMISSIONER, DEPT. OF PLANNING, BE IT HEREBY

RESOLVED, that the County of Westchester is hereby authorized to enter into an agreement with John Jay Landscape Development, Ltd., for the maintenance of a stormwater management project at sites on County property, in the amount of \$18,000.00, to be paid pursuant to an approved budget, for a term beginning September 10, 2010 and ending September 9, 2012, and be it further

RESOLVED, that the County Executive or his duly authorized designee is authorized to execute any documents and take any actions necessary to effectuate purposes hereof.

Recommended for Approval.

Account to be Charged/Credited

		Major Program, Program & Phase	Object/	Trust	
Fund	Dept	Or Unit	Sub Object	Account	Dollars
263	19	801G	4380	T801	\$18,000.00

Budget Funding Year(s) (must match resolution) FY 2006 Start Date September 10, 2010 End Date September 9, 2012

Funding Source Tax Dollars _____
 State Aid \$18,000.00
 Federal Aid _____
 Other _____

\$18,000.00
 (must match resolution)

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