



**Robert P. Astorino**  
County Executive

Department of Social Services

Grant E. Mitchell, MD  
Acting Commissioner

13390

**DATE:** August 5, 2010

**TO:** Honorable Members of the Board of Acquisition and Contract

**FROM:** Grant E. Mitchell, MD, Acting Commissioner  
Department of Social Services

**SUBJECT:** Authority for the County of Westchester to amend an agreement with **Ulster County BOCES** for the purpose of administering customized programs to individuals lacking English language proficiency skills to increase their English language proficiency and improve their vocational skills by extending the end date of the agreement from March 31, 2010 to September 30, 2010 at no additional cost to the County

---

By resolution approved on April 10, 2008 (the "April 10<sup>th</sup> Resolution"), your Honorable Board authorized the County of Westchester (the "County"), acting by and through its Department of Social Services (the "Department") on behalf of the Westchester-Putnam Local Workforce Investment Board ("WPLWIB"), to enter into an agreement with Ulster County BOCES ("Ulster BOCES"), pursuant to which Ulster BOCES was to administer, under the Hudson Valley Limited English Proficiency Partnership ("LEPP"), customized programs to individuals lacking English language proficiency skills, to increase their English language proficiency and improve their vocational skills. The proposed agreement was for an amount not to exceed \$49,773 for a period from April 1, 2008 through March 31, 2010 (the "Ulster County BOCES Agreement"). The Ulster County BOCES Agreement was subsequently executed.

The Department now wishes to extend the term of the Ulster County BOCES agreement for the following reasons:

- 1) the New York State Department of Labor ("NYDSOL") has extended the grant period for an additional six (6) months extending the end date of the grant from March 31, 2010 to September 30, 2010 and
- 2) to provide an additional training program that will enable individuals lacking English language proficiency to improve their employability and economic status.

Therefore, authority is respectfully requested for the County of Westchester, acting by and through its Department of Social Services (the "Department") on behalf of the Westchester-Putnam Local Workforce Investment Board ("WPLWIB"), to amend the Ulster County BOCES Agreement by extending the end date of the agreement from March 31, 2010 to September 30, 2010 at no additional cost to the County.

Except as specifically amended hereby, all remaining terms and conditions set forth in the Ulster BOCES Agreement shall remain in full force and effect.

The proposed agreement will serve a **public purpose** by assisting those with little or no English language proficiency to attain or improve their language proficiency and thereby, improve their employability as well as their economic status.

**The goal and objective** of this agreement is to provide a customized training program to increase English language proficiency and improve the vocational skills of workers in accordance with the goals established by LEPP.

**The goal and objective of this agreement is in the best interest of the County** in terms of fiscal responsibility because the New York State Department of Labor (“NYSDOL”) is providing funds to address the limited English proficiency among some workers in the County and the Hudson Valley region. Further, the goal and objective of these agreements is in the best interest of the County as this training will help limited English speakers improve their employability and their ability to communicate with English speaking co-workers at work. The program will open doors for better jobs and better economic conditions for the participants.

**The goal and objective of the Ulster BOCES agreement will be tracked and monitored** via the OneStop Operating System and via reports from the training providers. Other measurement indicators include improvement in English literacy gains, (as reported by the use of BEST and other relevant assessment data), employment retention (reported by individual businesses), average earnings and wage progression (measured in coordination with state wage documentation and employers participation), engagement of participants in other continuing educational opportunities and other Workforce Investment Act (“WIA”) funded programs.

Accordingly, I most respectfully recommend approval of the attached resolution.

KPM/SNL/cji

APPROVED BOARD OF ACQUISITION & CONTRACTS - 20200 - JOMARY HERAS SECRETARY

**RESOLUTION**

Upon a communication from the Acting Commissioner of the Department of Social Services, be it hereby

**RESOLVED**, that the County of Westchester (the “County”), acting by and through its Department of Social Services (the “Department”) on behalf of the Westchester-Putnam Local Workforce Investment Board (“WPLWIB”), is hereby authorized to amend an agreement with Ulster County BOCES (“Ulster BOCES”), pursuant to which Ulster BOCES was to administer, under the Hudson Valley Limited English Proficiency Partnership (“LEPP”), customized programs to individuals lacking English language proficiency skills, to increase their English language proficiency and improve their vocational skills, for an amount not-to-exceed \$49,773.00, for a period from April 1, 2008 through March 31, 2010 (“the Ulster BOCES Agreement”), by extending the end date of the agreement from March 31, 2010 to September 30, 2010 at no additional cost to the County; and be it further

**RESOLVED**, that except as specifically amended hereby, all other terms and conditions set forth in the Ulster County BOCES Agreement shall remain the same; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is hereby empowered to execute all documents and take all actions necessary to effectuate the purposes hereof.

---

Original Ulster BOCES Agreement:	\$49,773.00
<b>This Amendment</b>	<b>0.00</b>
 Total:	 \$49,773.00

---

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
N/A	N/A	N/A	N/A	N/A	N/A

Budget Funding Year(s): N/A  
(must match resolution)

Start Date: N/A

End Date: 09/30/10

Funding Source: Tax Dollars N/A

State Aid: N/A

Federal Aid: N/A

Other \_\_\_\_\_

\$N/A

(must match resolution)