

Robert P. Astorino
County Executive

Department of Social Services

Kevin P. Mahon
Commissioner

13109

DATE: July 15, 2010

TO: Board of Acquisition & Contract

FROM: Kevin P. Mahon, Commissioner
Department of Social Services

RE: Authority for the County of Westchester to amend a Resolution originally approved on December 30, 2009 and subsequently amended on April 1, 2010 authorizing the County of Westchester to enter into a Grant Agreement with the New York State Office of Temporary and Disability Assistance to accept funding for an amount not to exceed \$148,722 and to enter into agreements with the various employers to provide subsidized job placements and training for TANF-eligible individuals using the aforesaid funding, for the period August 15, 2009 through December 31, 2010 to include the hiring of a training provider to provide training and certification on Microsoft Office Applications as part of the program at no additional cost to the County

Through Resolution approved on December 30, 2009, your Honorable Board authorized the County of Westchester, acting by and through the Department of Social Services (the "Department") to enter into an agreement with the New York State Office of Temporary and Disability Assistance to accept funding for an amount not to exceed \$148,722 and to enter into agreements with the various employers to provide subsidized job placements and training for TANF-eligible individuals using the aforesaid funding for the period August 15, 2009 to September 30, 2010. The agreements were subsequently executed.

Through Resolution approved on April 1, 2010, your Honorable Board authorized the County of Westchester, acting by and through the Department of Social Services (the "Department"), to amend the aforesaid resolution approved on December 30, 2009 for the limited purpose of adding five (5) new employers to the list of already approved employers at no additional cost to the County. The contracts with the newly added employers were subsequently executed.

Authority is now requested to further amend the Resolution originally approved on December 30,



2009 and subsequently amended on April 1, 2010, to include the hiring of a training provider listed below to provide training and certification on Microsoft Office Applications. It is to be noted that this contractor, listed below, is not an employer. This contractor is a training provider and will be providing training in the area of Microsoft Office Applications to all eligible employees of the employers contracted under the program for subsidized job placements and training for TANF-individuals. There is no specific not to exceed amount for this contract. It is from the same grant from the New York State Office of Temporary and Disability Assistance that is used for contracts with employers. The aggregate total not to exceed amount of the contracts entered into pursuant to resolutions approved on December 30, 2009 and April 1, 2010 and this contract shall not exceed \$148,722, which was the amount of the grant the Department received from the New York State Office of Temporary and Disability Assistance for the program. There will be no additional cost to the County.

Point & Click Learning Inc.

The Agreement with this training provider shall commence upon execution and end on December 31, 2010. It is to be noted that a resolution has already been submitted with even date to extend the end date of the agreements approved pursuant to resolution approved on December 30, 2009 and subsequently amended on April 1, 2010 from September 30, 2009 to December 31, 2010(A&C Resolution #13092).

The agreement will serve a **public purpose** in that it will provide additional tools to eligible TANF and Safety Net Assistance recipients to secure better paying jobs and even promotions at their current jobs, which will translate into promoting self sufficiency, the general health, safety and welfare of Westchester County residents.

The **goals and objectives** of this agreement are to provide training and certification on Microsoft Office Applications to the participants in the program.

The **goals and objectives are in the best interest of the County in terms of fiscal responsibility** as the financial impact of this program may be measured in terms of enhanced opportunities for promotions, transfers and for new employment.

The **goals and objectives will be monitored and tracked** through the program staff and evaluation/progress reports that will indicate program success or failure based on the following measures:

1. Employee(s) successfully completing probationary period
2. Employer hiring employee(s) after probationary period
3. Employer retaining employee(s) who have successfully completed the probationary period for up to one (1) year after hiring.

Except as specifically amended herein, all other terms and conditions of the Original Resolution approved on December 30, 2009 and subsequently amended on April 1, 2010 shall remain in full force and effect.

The Amendment is made to the Resolution because the contract with the training provider has not been executed.

Approval of the annexed Resolution by your Honorable Board is respectfully requested.

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the Resolution originally approved on December 30, 2009 and subsequently amended on April 1, 2010 authorizing the County of Westchester, acting by and through the Department of Social Services (the "Department"), to enter into an Agreement with the New York State Office of Temporary and Disability Assistance to accept funding for an amount not to exceed \$148,722 and to enter into agreements with the various employers to provide subsidized job placements and training for TANF-eligible individuals using the aforesaid funding for the period from August 15, 2009 through September 30, 2010, **is hereby amended to include the hiring of a training provider, listed below**, at no additional cost to the County;

Point & Click Learning, Inc.

And be it further

RESOLVED, that the agreement with the newly added employer shall commence upon execution and end on December 31, 2010; and be it further

RESOLVED, that there is no specific not to exceed amount for this contract. However, the aggregate total not to exceed amount of the contracts entered into pursuant to Resolutions approved on December 30, 2009 and April 1, 2010 and this contract shall not exceed \$148,722, which was the amount of the grant the Department received from the New York State Office of Temporary and Disability Assistance for the program; and be it further

RESOLVED, that except as specifically amended herein, all other terms and conditions of the Original Resolution approved on December 30, 2009 and subsequently amended on April 1, 2010 shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute all documents, necessary and appropriate, to effectuate the purposes hereof.

APPROVED BOARD OF COUNTY OFFICIALS CONTRACT # 59010 - JOMARY VIEIRA, SECRETARY

Account to be
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
N/A	N/A	N/A	N/A	N/A	N/A

Budget Funding Year(s): N/A
(must match resolution)

Start Date: Upon Execution End Date: 12/31/10

Funding Source

Tax Dollars: N/A

State Aid: N/A

\$N/A
(must match resolution)

Federal Aid: N/A

Other: N/A

APPROVED BOARD OF ACQUISITION & CONTRACT - 8-5-2010 - J. MARY VIEIRA, SECRETARY