



**Robert P. Astorino**  
County Executive

Department of Social Services

Kevin P. Mahon  
Commissioner

12881

Date: July 14, 2010

To: Board of Acquisition and Contract

From: Kevin P. Mahon  
Commissioner, Social Services

Re: **Authority to enter into an agreement with the Westchester County Health Care Corporation (“WCHCC”) whereby the County shall station Department of Social Services (“DSS”) employees at WCHCC on a full-time basis in order to determine Medicaid eligibility and for WCHCC to provide medical assistance to needy persons for the period from January 1, 2010 through December 31, 2013**

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Authority is requested to enter into an agreement with the Westchester County Health Care Corporation (“WCHCC”) whereby the County shall station three (3) DSS employees at WCHCC on a full-time basis in order for DSS to determine the eligibility of persons to receive Medicaid and so that WCHCC may continue to effectively and efficiently provide medical assistance to needy persons. The Agreement with WCHCC shall be for the period commencing January 1, 2010 and continuing through December 31, 2013.

WCHCC shall pay the County a sum equal to the local share which is the actual non-reimbursed salary and fringe benefit costs of the three (3) DSS employees. Fringe benefits include, but may not be limited to, FICA, New York State Pension, Workers’ Compensation, Unemployment Insurance, tuition reimbursement, and medical/dental. There shall be a total of three (3) employees stationed at WCHCC, including one (1) Supervising Eligibility Examiner and two (2) Eligibility Examiner IIs. For 2010, the total salaries for these workers, including fringe benefits, is \$317,498, of which WCHCC will pay approximately \$57,150 which represents the County’s share of 18%. If the County’s share remains at 18% for 2011, the total salaries for the workers, including fringe benefits will be \$329,985, of which WCHCC will pay approximately \$59,397. The gross salaries

for 2012 and 2013 are subject to change based on the collective bargaining agreements that are negotiated between the County and the union. WCHCC will pay the actual non-reimbursed salary and fringe benefit costs of DSS employees in accordance with the collective bargaining agreements and will be responsible to pay for any retroactive increases. WCHCC retains the right to reduce the number of DSS employees on sixty (60) days notice to the County, if analysis indicates that the current number of employees is no longer necessary.

As your Honorable Board is aware, Section 3307(4) of the New York State Public Authorities Law requires the approval of the Westchester County Board of Legislators and Board of Acquisition and Contract for agreements between the County and WCHCC. Accordingly, on July 12, 2010 the Board of Legislators adopted Act No. 88-2010 and authorized the County to enter into an agreement with WCHCC for the aforesated purposes.

The services provided pursuant to this agreement serve a **public purpose** by providing on-site assistance in processing Medicaid applications for persons seeking Medical assistance through WCHCC. The County has provided this service for the last several years.

**The goals and objectives** of this agreement are to provide on-site assistance to people who apply for Medicaid at WCHCC by assigning County employees who will be responsible for accepting and processing Medicaid applications. The program assists in expediting the application process and in eliminating errors because the applications are processed by County employees who have the experience and expertise in handling this job.

**The goals and objectives are in the best interests of the County regarding Public Health** as they are aimed at improving the quality of services provided to Medicaid applicants who are residents of the County of Westchester. Further, they are in **the best interest of the County in terms of fiscal responsibility** as the services are provided at no cost to the County because the employees' salaries are reimbursed through Federal, State and Agency (WCHCC).

**The goals and objectives are tracked and monitored through the Department's Medicaid Program Office.** The Program Office evaluates the success or failure of the program by using measures such as the number of Medicaid applications accepted and processed and the level of accuracy and efficiency achieved by this program. In addition, the Department's Finance Office keeps track of all reimbursement payments made by the hospital.

**The Department is able to report that in 2009** the on-site eligibility examiners at WCHCC processed 1,009 Medicaid applications. Of that number 918 (91%) were deemed eligible for Medicaid. All applications were processed within 30 days.

Based upon the foregoing, authority is hereby requested for the County to enter into this agreement. Your Honorable Board's approval of the annexed Resolution is most respectfully requested.

APPROVED BOARD OF ACQUISITION & CONTRACT - 8-5-2010 - JOMARY VIEIRA, SECRETARY

## RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

**RESOLVED**, the County of Westchester ("County") is hereby authorized to enter into an agreement with the Westchester County Health Care Corporation ("WCHCC") whereby the County would station Department of Social Services ("DSS") employees at WCHCC on a full-time basis in order for DSS to determine the eligibility of persons to receive Medicaid and so that WCHCC may continue to effectively and efficiently provide medical assistance to needy persons for the period from January 1, 2010 through December 31, 2013; and be it further

**RESOLVED**, that WCHCC shall pay the County a sum equal to the local share which is the actual non-reimbursed salary and fringe benefit costs of the three (3) DSS employees. Fringe benefits include, but may not be limited to, FICA, New York State Pension, Workers' Compensation, Unemployment Insurance, tuition reimbursement, and medical/dental. There shall be a total of three (3) employees stationed at WCHCC, including one (1) Supervising Eligibility Examiner and two (2) Eligibility Examiner IIs. For 2010, the total salaries for these workers, including fringe benefits, is \$317,498, of which WCHCC will pay approximately \$57,150 which represents the County's share of 18%. If the County's share remains at 18% for 2011, the total salaries for the workers, including fringe benefits will be \$329,985, of which WCHCC will pay approximately \$59,397. The gross salaries for 2012 and 2013 are subject to change based on the collective bargaining agreements that are negotiated between the County and the union. WCHCC will pay the actual non-reimbursed salary and fringe benefit costs of DSS employees in accordance with the collective bargaining agreements and will be responsible to pay for any retroactive increases; and be it further

**RESOLVED**, that WCHCC retains the right to reduce the number of DSS employees on sixty (60) days notice to the County, if analysis indicates that the current number of employees is no longer necessary; and be it further

**RESOLVED**, the County Executive, or his duly authorized designee, is hereby authorized to execute such documents and take such actions as may be necessary and appropriate to effectuate the purposes hereof.

Agreement #

Account to be  
Charged/Credited

|      | Fund | Dept | Major Program,<br>Program &<br>Phase<br>Or Unit | Object/<br>Sub-Object | Trust<br>Account | Dollars   |
|------|------|------|---|-----------------------|------------------|-----------|
| 2010 | 263  | 22   | 077K  | 9853/54/55            | T077             | \$317,498 |
| 2011 | 263  | 22   | 077L  | 9853/54/55            | T077             | \$329,985 |
| 2012 | 263  | 22   | 077M  | 9853/54/55            | T077             | \$339,732 |
| 2013 | 263  | 22   | 077N  | 9853/54/55            | T077             | \$349,770 |

Budget Funding Year(s) 2010-2013 Start Date: 1/1/10 End Date: 12/31/13  
(must match resolution)

Funding Source

**\$1,336,985**  
(must match resolution)

Tax Dollars \_\_\_\_\_  
State Aid \_\_\_\_\_ 32%  
Federal Aid \_\_\_\_\_ 50%  
Other WCHCC 18%

APPROVED BOARD OF ACQUISITION & CONTRACTS - JUNE 2010 - JOINTLY WITH SECRETARY