

12558

DATE: July 1, 2010

TO: Board of Acquisition and Contract

FROM: Marguerite Beirne, Chief Information Officer

RE: AUTHORIZATION TO ENTER INTO AN AGREEMENT (IT-1173) WITH COLUMBIA IS CONSULTING GROUP INC. FOR PROFESSIONAL CONSULTING SERVICES COMMENCING ON JULY 19, 2010 AND TERMINATING ON MARCH 31, 2011 FOR A TOTAL NOT TO EXCEED CONTRACT AMOUNT OF \$104,000

BACKGROUND:

- The Department of Information Technology (DoIT) continues to require consultants to augment its staff. For these services and others, on February 22, 2010, a Request for Proposals (RFP) for Information Technology Professional Consultant Services was issued by DoIT and posted on the County's web site. The RFP requested proposals from qualified individuals and companies to perform IT services in one hundred sixteen different service areas and stipulated the intent of the RFP was to seek out and select individuals or companies who will provide the highest quality service at a reasonable per-hour rate. Additionally, the County expects that a number of individuals and/or companies will be selected to provide services based upon proven experience. The RFP contained 116 skill sets, each with a rate for three levels of experience, for a potential total of 348 rates.
- There were fifty-nine respondents to the RFP, which were due on March 18, 2010. The responding vendors provided their hourly rates for the skill sets they had. For any particular skill set, starting with the three vendors with the lowest hourly costs, DoIT reviewed three resumes from each vendor to determine their qualifications and productivity to meet the County's needs. The vendor with the lowest hourly rate who provides the best qualified, most productive individual is selected -- thus providing the County with the lowest total cost for the required work.
- Columbia IS Consulting Group Inc. ("Columbia") was one of the respondents. Based on their response to the RFP as well as the interview process, we now come before your Honorable Board requesting approval to enter into an agreement (IT-1173) with Columbia for the provision of professional consulting services commencing on July 19, 2010 and terminating on March 31, 2011 for a total amount not to exceed \$104,000.
- Consultant services from Columbia are needed to work on several projects for the Departments of Health and Community Mental Health including the First Responders Application, Digital Health Time and Activity Reporting Project, Warehouse System for reporting of septic data to NYCDEP, HUD Vouchering Project and DCMH data migration projects.

- The contract requested in the attached resolution will have a public purpose since a Columbia consultant will work on projects which promote the public health, safety and general welfare of county residents. The Health Department projects promote both personal and environmental health through numerous preventive, educational and protective programs. A variety of automated systems for DCMH, included in the requested contract with Columbia, are provided to support the community of mental health professionals as they carry-out these public mental health responsibilities for the benefit of the public good.
- The goal and objective of the consulting services requested in the attached resolution are to bring qualified consultants into DoIT who, in addition to technical support, have experience in the necessary technology that is capable of rapidly administering and updating software systems. This gives us the flexibility to utilize various consultants with superior levels of skill in highly specific areas, each of whom may be needed for only a limited period of time. Consultant services are continually monitored by DoIT staff in conjunction with the associated department to ensure the service provided is effective. The goal and objective of the services provided by a Columbia consultant are to bring in Microsoft Technologies development expertise to continue to maintain existing applications which utilize this technology.

ACTION REQUESTED:

- Authorization to enter into an agreement (IT-1173) with Columbia IS Consulting Group Inc., having a place of business located at 400 Main Street, 5th Floor, Stamford, Connecticut 06901, for the provision of professional consulting services commencing on July 19, 2010 and terminating on March 31, 2011, for a total not to exceed contract amount of \$104,000, payable monthly at the rate of \$80 per hour, subject to county appropriations.

Accordingly, the attached resolution is submitted for your consideration

APPROVED BOARD OF ACQUISITION & CONTRACT ADMINISTRATION - JOMARY VERA, SECRETARY

RESOLUTION

UPON A COMMUNICATION FROM THE CHIEF INFORMATION OFFICER, DEPARTMENT OF INFORMATION TECHNOLOGY, BE IT HEREBY

RESOLVED, that the County of Westchester is hereby authorized to enter into an agreement (IT-1173) with Columbia IS Consulting Group Inc., having a place of business located at 400 Main Street, 5th Floor, Stamford, Connecticut 06901, for the provision of professional consulting services commencing on July 19, 2010 and terminating on March 31, 2011, for a total not to exceed contract amount of \$104,000, payable monthly at the rate of \$80 per hour; and be it further

RESOLVED, this Agreement is subject to County appropriations; and be it further

RESOLVED, this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the county shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute and deliver any and all documents and to take all action necessary and appropriate to effectuate the purposes hereof.

Account to be Charged/Credited:

| Year | Fund | Dept | Major Program, Program & Phase Or Unit | Object/ Sub-Object | Trust Account | Dollars |
|------|------|------|--|--------------------|---------------|----------|
| 2010 | 101 | 16 | 6000 | 4420 | | \$67,459 |
| 2011 | 101 | 16 | 6000 | 4420 | | \$36,541 |

Budget Funding Year(s): 2010 & 2011
(must match resolution)

Start Date: July 19, 2010

End Date: March 31, 2011

Funding Source

Tax Dollars: \$104,000

State Aid _____

\$104,000

Federal Aid _____

(must match resolution)

Other: _____

RFP for IT Professional Consultant Services 2010
Respondent List

Company

- 1 22nd Century Tech. Inc.
- 2 Advantage Technical Resourcing
- 3 Aequor Technologies
- 4 Applied Geographics, Inc.
- 5 ASC Technologies
- 6 Atria
- 7 Baker Robbins & Company
- 8 Bergman Associates
- 9 Berry, Dunn, McNeil & Parker (BDMP)
- 10 Bowne AE & T Group
- 11 Business Logic Inc.
- 12 Career Techniques Inc.
- 13 Celerity Technology Services
- 14 Columbia IS Consulting Group Inc.
- 15 Computer SI
- 16 Conversion Services International
- 17 Data Industries, LTD.
- 18 Dura Solutions, Inc.
- 19 Enterprise Strategies
- 20 Eric Robert Associates
- 21 ESRI
- 22 ExplInfo Inc.
- 23 Ez-Steps USA Inc.
- 24 Fountains Spatial
- 25 Fulcrum Logic Inc.
- 26 Genesis 10
- 27 Grafton Technologies
- 28 Indra USA, Inc.
- 29 Innovative Microsystems Consulting Inc.
- 30 Integrated Enterprise Solutions, Inc.
- 31 James W. Sewall Company
- 32 Kutir Corporation
- 33 Longi Engineering PC
- 34 Marlabs, Inc.
- 35 Neotech Solutions Inc.
- 36 Neotecra
- 37 Nutech
- 38 Parsons Brinckerhoff (PB)
- 39 Pixel Systems Inc.
- 40 Rad Gov
- 41 SAM Consulting Services, Inc.

- 42 Sanborn
- 43 SGA Inc.
- 44 SOFT Inc.
- 45 Spatial Front, Inc.
- 46 Sunrise Systems
- 47 Sysmind, LLC
- 48 Sysnet Consulting, Inc.
- 49 Technisource
- 50 Technology Resource Services, Inc. (TRS)
- 51 The Cambridge Group LTD
- 52 TMH Information System Consultation Service, Inc.
- 53 US Tech Solutions Inc
- 54 VLS Systems Inc.
- 55 VOLT Technical Resources
- 56 Westchester County Historical Society
- 57 Worldwide Information Super Highway Inc. (WISH)
- 58 Wyvil Systems, Inc.
- 59 YS Partners

APPROVED BOARD OF ACQUISITION & CONTRACT - 7-22-2010 - JOMARY VIEIRA, SECRETARY