

Robert P. Astorino
County Executive

Kevin P. Mahon
Commissioner of Social Services

12537

DATE: June 17, 2010

TO: Honorable Members of the Board of Acquisition and Contract

FROM: Kevin P. Mahon, Commissioner
Department of Social Services

SUBJECT: Authority to enter into a total of ten (10) agreements with seven (7) agencies for the purpose of operating In-School and Out-of-School youth employment programs for economically disadvantaged youth, ages 16-21, under Title I of the Workforce Investment Act of 1998 for a total aggregate amount not to exceed \$830,478 for the period July 1, 2010 through June 30, 2011

Attached for your consideration is a resolution which, if approved by your Honorable Board, would authorize the County of Westchester (the "County"), acting by and through its Department of Social Services Office of Workforce Investment (the "Department"), to enter into a total of ten (10) agreements with seven (7) agencies as listed below for the purpose of operating In-School and Out-of-School youth employment programs for economically disadvantaged youth, ages 16-21, under Title I of the Workforce Investment Act of 1998 ("WIA") for the period July 1, 2010 through June 30, 2011 with the County having the option, in its sole discretion, to extend the term of each agreement for up to two (2) additional one-year terms. In consideration for services rendered, the agencies shall be paid a total aggregate amount not-to-exceed \$830,478 and in the individual amounts not-to-exceed set forth below pursuant to approved budgets.

IN-SCHOOL YOUTH PROGRAM

<u>Agency Name</u>	<u>Funding Amount</u>
The Children's Village, Inc.	\$ 74,950.00
The City of Mount Vernon Youth Bureau	\$ 68,734.00
The City of Peekskill Youth Bureau	\$ 64,269.00
The City of White Plains Youth Bureau	\$ 70,125.00
The Guidance Center, Inc.	\$149,900.00

OUT-OF-SCHOOL YOUTH PROGRAM

<u>Agency Name</u>	<u>Funding Amount</u>
The Children's Village, Inc.	\$ 80,500.00
The City of Peekskill Youth Bureau	\$ 80,500.00
The City of White Plains Youth Bureau	\$ 80,500.00

Westchester Community Opportunity Program, Inc.	\$ 80,500.00
Westhab, Inc.	\$ 80,500.00

The proposed agreements will serve a public purpose by facilitating the Westchester Workforce Development Academy for Youth (WWDAY) WIA In-School and Out-of-School youth employment programs which will enhance graduation rates, workforce skills, employment and self sufficiency among the youth of Westchester County.

The goals and objectives of the In-School Youth Program proposed agreements are:

1. To provide job preparation services to WIA eligible youth that will help them complete high school and/or the GED and to achieve at least one of the following successes: find employment, enter college, obtain advanced occupational training, participate in an apprenticeship program or enter military services.
2. To provide outreach and recruitment, registrations, comprehensive assessments, development of individual employment plans, vocational and career planning, pre-employment preparation and counseling, and referrals, including job interviews, job placement and retention.
3. The registration of at least 145 new youth between July 1, 2010 through June 30, 2011.
4. The completion of at least 145 new initial assessments.
5. The completion of at least 145 new comprehensive assessments and individual employment plans, the participation of all youth in at least one (1) of the ten required activities.
6. Out of the 145 new registrations, at least 90 youth will participate in at least one (1) of the ten (10) WIA Elements, 62 youth will enter college and or advanced training, 85 youth will obtain a GED/HS Diploma.

Performance outcomes for prior contract period:

GOAL	PROPOSED	ACTUAL
Registrations	140	145
Assessments	140	145
10 WIA Elements	89	145
GED/HS Diploma	65	85
Post Secondary Education/Advanced Training/ Employment	55	62

The goals and objectives of the Out-of-School Youth Program proposed agreements are:

The goals for the proposed agreements are as follows:

1. To provide job preparation services to WIA eligible youth that will help them complete high school and/or the GED and to achieve at least one of the following successes: find employment, enter college, get advanced occupational training, participate in an apprenticeship program or enter military service.
2. To provide outreach and recruitment, registrations, comprehensive assessments, development of individual employment plans, vocational and career planning, pre-employment preparation and counseling, and referrals, including job interviews, job placement and retention.
3. The registration of at least 175 new youth between July 1, 2010 through June 20, 2011.
4. The completion of at least 175 new initial assessments.
5. The completion of at least 175 new comprehensive assessments and individual employment plans, the participation of all youth in at least one (1) of the ten required activities.
6. Out of the 175 new registrations, at least 45 youth will obtain employment, 40 youth will enter college and or advanced training, 18 youth will obtain a GED/HS Diploma.

Performance outcomes for prior contract period:

GOAL	PROPOSED	ACTUAL
Enrollment	120	120
Completed Assessments	120	120
10 WIA Elements	120	120
Obtained GED/HS Diploma	10	9
Entered Post Secondary Educ./Advan Trng	20	33
Employment	25	54

All the participating contractors met and even exceeded their contractual obligations during the past program year. All contractors with the exception of the Westchester Jewish Community Services and the Port Chester Carver Center submitted their proposals for the new contract period.

The goals and objectives are in the best interests of the County in terms of public safety because the youth are less likely to engage in negative social behavior while they are participants in this program. The goals and objectives of the proposed agreements are also in the best interests of the County in terms of fiscal responsibility as participants who are economically disadvantaged are more likely to become self sufficient as they obtain educational assistance, job training and other skills necessary to prepare them for the job market. This program would reduce their dependence on public assistance and other related programs as many of them would obtain higher education and employment. These programs are fully funded through grants from the Federal Government.

The goals and objectives of the proposed agreements will be monitored and tracked via monthly reports submitted by the contractors. The program staff will review all youth data, including services and outcomes, in the New York State Department Of Labor (“NYSDOL”) One Stop Operating System.

If this resolution were not approved, over 225 economically disadvantaged youth who qualify for these programs may be denied an opportunity to improve their educational background and proceed to high school graduation and college entrance, as well as to obtain skills through training that can lead to gainful employment and becoming self sufficient.

On February 19, 2010, the Department issued a Request for Proposals (“RFP”) to solicit proposals from qualified organizations to provide programs designed to serve in-school and out-of-school youth in accordance with the requirements of WIA. Five proposals were received for each of the In-School program and Out-of-School program. They are as follows:

In School

Agency Name

The Children’s Village, Inc.
 The City of Mount Vernon Youth Bureau
 The City of Peekskill Youth Bureau
 The City of White Plains Youth Bureau
 The Guidance Center, Inc.

Out of School

Agency Name

The Children’s Village, Inc.
 The City of Peekskill Youth Bureau
 The City of White Plains Youth Bureau
 Westchester Community Opportunity Program Inc
 Westhab, Inc.

All proposals for each program were selected for funding.

Accordingly, authority is requested for the County of Westchester to enter into agreements with the above said agencies to operate the In School and Out of School programs.

A resolution is attached herewith requesting your Honorable Board’s approval.

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the County of Westchester (the "County") is authorized to enter into a total of ten (10) agreements with seven (7) agencies, as listed below, for the purpose of operating In-School and Out-of-School youth employment programs for economically disadvantaged youth ages 16-21 under Title I of the Workforce Investment Act of 1998 ("WIA"), for a total aggregate amount not-to-exceed \$830,478, and in the individual amounts not-to-exceed set forth below, pursuant to approved budgets for the period July 1, 2010 through June 30, 2011 with the County having the option, in its sole discretion, to extend the term of each agreement for up to two (2) additional one-year terms:

IN-SCHOOL YOUTH PROGRAM

<u>Agency Name</u>	<u>Funding Amount</u>
The Children's Village, Inc.	\$ 74,950.00
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The City of Peekskill Youth Bureau	\$ 64,269.00
The City of White Plains Youth Bureau	\$ 70,125.00
The Guidance Center, Inc.	<u>\$149,900.00</u>
	\$427,978.00

OUT-OF-SCHOOL PROGRAM

<u>Agency Name</u>	<u>Funding Amount</u>
The Children's Village, Inc	\$ 80,500.00
The City of Peekskill Youth Bureau	\$ 80,500.00
The City of White Plains Youth Bureau	\$ 80,500.00
Westchester Community Opportunity Program, Inc.	\$ 80,500.00
Westhab, Inc.	<u>\$ 80,500.00</u>
	\$402,500.00

; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute all documents and take all actions necessary to effectuate the purpose hereof.

Account to be Charged/credited	Fund	Dept.	Unit	Object/ Sub Object	Trust Account	Dollars
	275	22	401K	7340	T401	\$690,478
	275	22	995K	7340	T995	\$140,000

Budget Funding Year(s) 2010- 2011 Start Date: July 1, 2010 End Date: June 30, 2011
(Must match resolution)

Funding Source	Tax Dollars	_____
	State Aid	_____
\$830,478	Federal Aid	<u>100%</u>
(must match resolution)	Other	_____

APPROVED BOARD OF ACQUISITION & CONTRACT - 7-15-2010 - JOMARY VEIRA, SECRETARY