

12403

TO: Board of Acquisition and Contract

FROM: Thomas J. Lauro, P.E.
Commissioner of Environmental Facilities

DATE: June 23, 2010

RE: First Amendment to Short Form Contract No. 09-043-EF
Servicing & Repair of Large Electric Motors (150 HP and up)
in Various Facilities located throughout Westchester County, New York
Contractor: Universal Electric Motor Services, Inc.
Amount of Amendment No. 1: NTE increase of \$10,000.00

On September 29, 2009, Short Form Contract No. 09-043-EF was executed between the County of Westchester and Universal Electric Motor Services, Inc., for servicing and repair of large horsepower motors (150 HP and up) in various Department of Environmental Facilities buildings located throughout Westchester County, New York, in the not-to-exceed amount of \$20,000.00 for a term of September 15, 2009 through September 14, 2010. The actual number of motors requiring repairs has exceeded the anticipated number of repairs. The attached Resolution for Amendment No. 1 has been prepared in order to request additional funding to cover actual costs incurred to date and for additional work that may be required throughout the remainder of the contract duration.

The objective of this amendment is to reimburse the Contractor for services provided that were greater than the original contract amount. The work is fiscally responsible and ensures the health and safety of Westchester County residents because if this work were not undertaken, critical process equipment could not be operated and wastewater discharge standards may not be met. Electric motors drive the pumps and process equipment that are used on a 24/7 continuous basis to ensure the County maintains compliance with requirements of the SPDES discharge permits. This Contract is deemed to fulfill a public purpose as the services provided under this Contract protect the building and facilities owned by the Department of Environmental Facilities and enable the Department to carry out its basic mission to provide wastewater treatment and maintain satisfactory water quality.

During the term of the Contract, the Department of Environmental Facilities representatives will track and monitor the required repairs and the Contractor will be responsible to comply with such regulations and make sure that all applicable regulations, safety precautions and codes are followed.

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The cost for the above additional repair services is anticipated for an amount not to exceed \$10,000.00, increasing the maximum total payable under Contract No. 09-043-EF to an amount not to exceed \$30,000.00.

TOTAL AMOUNT OF AMENDMENT NO. 1: NTE \$10,000.00

This Amendment has been reviewed by the Law Department and a proposed form of Resolution is attached hereto.

Approval is recommended.

APPROVED BOARD OF ACQUISITION & CONTRACT - 7-15-2010 - JOMARY VIEIRA, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of Environmental Facilities,

WHEREAS, the Commissioner of Environmental Facilities requests approval of Amendment No. 1 to Contract No. 09-043-EF between the County of Westchester and Universal Electric Motor Services, Inc., 131 Newman St, Hackensack, New York; and

WHEREAS, the actual number of motors requiring repairs has exceeded the anticipated number of repairs, it is required to further increase the total amount payable under Contract No. 09-043-EF for services required under the Contract; and

WHEREAS, the cost for the additional services is for an amount not to exceed \$10,000.00 making the total amount now payable under Contract No. 09-043-EF not to exceed \$30,000.00; and

WHEREAS, this matter has been discussed by the Board; now, therefore, be it

RESOLVED, that the County is hereby authorized to increase the not-to-exceed amount of Contract No. 09-043-EF by \$10,000.00, for a total amount not to exceed \$30,000.00; and be it further

RESOLVED, that all other terms and conditions of Contract No. 09-043-EF shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

RE: CONTRACT NO. 09-043-EF

Contract Amount:	\$20,000.00
Amendment No. 1:	<u>\$10,000.00</u>
Revised Contract Amount:	\$30,000.00 (NTE)

First Amendment to Contract No. 09-043-EF

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	221	60	0110	4200		\$10,000.00

Budget Funding Year(s) 2010 Start Date 9/15/09 End Date 9/14/10
 (must match resolution)

Funding Source:	Tax Dollars <u>100% County</u>	Contractor Federal I.D. No./ Social Security No.: _____
	State Aid _____	
<u>\$10,000.00</u> (must match resolution)	Federal Aid _____	Vendor No.: _____
	Other _____	Encumbrance No.: _____