

11707

Date: May 24, 2010

To: The Honorable Board of Acquisition and Contract

From: Mae Carpenter
Commissioner, Department of Senior Programs and Services

Marguerite Beirne, Chief Information Officer
Department of Information Technology

Re: Authority to enter into an agreement with Harmony Information Systems, Inc. (“Harmony”) pursuant to which Harmony will provide a software license and software maintenance services for a client management and reporting system for an amount not to exceed \$33,074 during the period July 1, 2010 to December 31, 2010, with the County having the sole option to renew the agreement for up to two (2) additional one (1) year periods.

Authority is hereby requested for the County of Westchester to enter into an agreement with Harmony Information Systems, Inc. (“Harmony”), formerly known as Synergy Software Technologies, Inc. pursuant to which Harmony will provide a software license and software maintenance services for a client management and reporting system for the Department of Senior Programs & Services (the “Department”) for the period commencing July 1, 2010 and terminating December 31, 2010 for an amount not to exceed \$33,074, payable pursuant to the rates set forth on the attached Schedule “A”, with the County having the sole option to renew the agreement for up to two (2) additional one (1) year periods.

Harmony’s social assistance management information system (“SAMS”) integrates client-based data collected by staff and subcontractors through comprehensive assessments and registration forms. Client data is taken at any point the senior receives a service, either at home or a congregate site. The SAMS software tracks service delivery involving multiple providers, care planning, program participation and outcome measurements. The web-based program generates reports on client profiles in terms of demographics, levels of impairment, services received and unduplicated client counts. This software system meets the National Aging Program Information System’s minimum data set requirements that are mandated by the New York State Office for the Aging and the Administration on Aging.

The goals and objectives of this Agreement are to provide a centralized database to capture the Department’s direct and subcontracted service deliveries and individual client demographic information.

The goals and objectives are in the best interest of the County in terms of fiscal responsibility because the SAMS software provides comprehensive reports and ad hoc queries to evaluate the success of 65 subcontractors providing over 300 services. Reports generated by SAMS document service delivery patterns to assist with advocacy efforts and forecast future needs of Westchester’s at-risk senior population.

The goals and objectives are monitored and evaluated by Department staff through monthly reporting and annual Provider on-site reviews to determine if performance targets are being met in a fiscally responsible fashion. Annual performance reviews and assessments conducted by the New York State Office for the Aging ensure the Department is in compliance with grant program regulations and standards. Local subcontractors and direct service staff also assess client satisfaction annually through the use of surveys.

If this resolution is not approved it would directly impact the Department's financial super measure. Federal and state funding sources have mandated all of the Department's statistical data on units of service and people served be reported electronically. The SAMS software being purchased through this resolution will meet this requirement. SAMS enables users to track the performance of the Department's direct and subcontracted services. The cost-effectiveness of the services relative to expectations, specified in each contract, are measured and analyzed on a monthly basis. State and federal funding sources plan to use SAMS data for performance reimbursement. For the 2010 program year this amounts to an estimated \$9.7 million. Federal and state funding for subsequent years may be based on the performance of previous program years as documented through SAMS.

Authority to exempt this Agreement from the requirements of the Westchester County Procurement Policy pursuant to Section 3(a) xxi thereof, has been granted by your Board in accordance with a separate resolution of even date herewith.

Attached for your approval is an appropriate resolution.

APPROVED BOARD OF ACQUISITION & CONTRACT - 6-10-2010 - JOMAR VIEIRA, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of Senior Programs and Services and the Chief Information Officer, Department of Information Technology, be it hereby:

RESOLVED, that the County of Westchester, is hereby authorized to enter into an agreement with Harmony Information Systems, Inc. ("Harmony") pursuant to which Harmony will provide a software license and software maintenance services for a client management and reporting system for the Department of Senior Programs and Services for the period July 1, 2010 through December 31, 2010 for an amount not to exceed \$33,074 payable pursuant to the rates attached hereto as Schedule "A", with the County having the sole option to renew the agreement for up to two (2) additional one (1) year periods; and be it further

RESOLVED, that this agreement is subject to County appropriations; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized to execute all instruments and take all actions reasonably necessary to implement this Resolution.

Original Agreement \$33,074
 Agreement # N/A

Account to be
 Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
263	85	686K	4420	T-686	\$33,074

Budget Funding Year(s) 2010 Start Date July 1, 2010 End Date December 31, 2010
 (must match resolution)

Funding Source Tax Dollars _____
 State Aid _____
\$33,074 Federal Aid \$33,074
 (must match resolution)

Other _____

SCHEDULE A

Westchester County Department of Senior Programs and Services

Contract Period 7/1/10 - 12/31/10

<u>QUANTITY</u>	<u>ITEM</u>	<u>DESCRIPTION</u>	<u>RATE</u>	<u>AMOUNT</u>
110	AGING	Aging Network User Subscription Renewal & Maintenance	\$198.00	\$21,780.00
1	SAMS	Agency Tier 5 Annual Renewal & Maintenance	\$3,300.00	\$3,300.00
35	SAMS	Provider/Site Tier 1 Annual Renewal & Maintenance	\$110.00	\$3,850.00
30	SAMS	Additional Named User License Annual Renewal & Maintenance	\$60.50	\$1,815.00
1	Omnia	Designer Annual Renewal & Maintenance	\$275.00	\$275.00
1	INS	Insurance	\$41.50	\$41.50
1	Escrow	Annual Escrow Fee (Agreement of source code)	\$192.50	\$192.50
2		Cost per automated database backup from AgingNetwork.com	\$150.00	\$300.00
4		One Time set up fee per new Aging network Subscription	\$380.00	<u>\$1,520.00</u>
			total	\$33,074.00

APPROVED BOARD OF ACQUISITION & CONTRACT - 6-10-2010 - JOMARY VIEIRA, SECRETARY