



Westchester Community College

State University of New York

11564

May 17, 2010

To: Board of Acquisition and Contract

From: Joseph N. Hankin, President

Re: Authority to amend an agreement with TouchNet Information Systems, Inc. for the provision of In-Person Credit Card and Web-Based Payment Services for Westchester Community College

On March 18, 2010, your Honorable Board authorized the County of Westchester, acting by and through Westchester Community College (the "College") to enter into an agreement with TouchNet Information Systems, Inc. ("TouchNet") for the procurement of in-person credit card and web-based payment services which would interface with the College's PeopleSoft system. The agreement, which has been executed, is for a term of five (5) years. TouchNet is providing in-person credit card and web-based payment services which allow for a secure, centralized hub for College-wide payment transactions. The total amount payable to TouchNet over the five (5) year term shall not exceed \$150,600.

TouchNet also offers a software module that can be installed with the above referenced applications which would make the system compliant with standards defined by the PCI Security Standards Council, which is an open global forum for the ongoing development, enhancement, storage, dissemination and implementation of security standards for account data protection. The organization was founded by American Express, Discover Financial Services, JCB International, MasterCard Worldwide, and Visa, Inc.

The functional change that will be effected by the installation of this module will be that the credit card data will not be retained on the College servers but will be moved to the TouchNet application and server, removing all credit card data from the College's PeopleSoft application.

Pursuant to the proposed addendum, the College will pay TouchNet a one-time fee of \$7,500 for implementation and training services related to the new module. The College will also pay annual license fees as follows:

Year 1: \$8,600 (which will be prorated depending on installation date)

Year 2: \$9,330

Year 3: \$10,125

Year 4: \$10,985

Year 5: \$11,920

The total amount payable to TouchNet over the five (5) year term shall be increased by an amount not to exceed \$58,460 for a new total amount not to exceed \$209,060.

The goal and objective of this amendment is to provide secure processing services for credit card and ACH payments at the College. The College will be able to monitor the success of TouchNet's performance based on total credit card transactions.

Attached for your approval is an appropriate resolution.

JNH/rpc

RESOLUTION

Upon a communication from the President of Westchester Community College, be it hereby

RESOLVED, that the County of Westchester, acting by and through Westchester Community College (the "College"), is hereby authorized to amend an agreement with TouchNet Information Systems, Inc. ("TouchNet") for the provision of in-person credit card and web-based payment services in order to license an additional software module that will make the system compliant with standards defined by the PCI Security Standards Council; and be it further

RESOLVED, that the College will pay TouchNet a one-time fee of \$7,500 for implementation and training services related to the new module. The College will also pay annual license fees as follows:

Year 1: \$8,600 (which will be prorated depending on installation date)

Year 2: \$9,330

Year 3: \$10,125

Year 4: \$10,985

Year 5: \$11,920;

and be it further

RESOLVED, that the total amount payable to TouchNet over the five (5) year term of the agreement shall be increased by an amount not to exceed \$58,460 for a new total amount not to exceed \$209,060; and be it further

RESOLVED, that all other terms and conditions of the agreement shall remain the same; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized to execute all instruments and take all actions reasonably necessary to implement this Resolution.

Original Agreement \$ 150,600
 Amendment \$ 58,460
 TOTAL \$ 209,060

Account to be Charged/credited	Fund	Dept	Major Program, Program & Phase Or Unit	Sub Unit	Object/ Sub Object	Trust Account	Dollars
	010	0120			54424		\$58,460

Budget Funding Year(s) 2009/2010 – 2013/2014 Start Date 2010 End Date 2014

Funding Source Tax Dollars \$16,778
 State Aid \$15,849
 Federal Aid
 Other \$25,833

\$58,460

(must match resolution)