

11282

**TO:** Board of Acquisition and Contract

**FROM:** John J. Hsu, PE  
Acting Commissioner of Public Works

**DATE:** May 7, 2010

**SUBJECT:** Authority to Enter into Agreement #10-915 (a Multi-Phased Agreement)  
In the matter of Architectural Services in connection with the  
Window and Expansion Joint Repairs at the Richard J. Daronco Courthouse,  
White Plains, New York

**Consultant:** Kent Johnsson Architect PLLC

**Agreement Amount:** \$67,000.00

*Subconsultant Approval:* Hillman & Miley, Consulting Engineers, PLLC

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Authority of your Honorable Board is requested to enter into an Agreement in connection with architectural services for the Window and Expansion Joint Repairs at the Richard J. Daronco Courthouse, White Plains, New York. The consultant shall provide design services associated with this project. Design services shall include the preparation of construction contract documents (plans and specifications), construction cost estimates, any required addenda, and a bid analysis including an evaluation of the bids to determine compliance with bidding requirements and whether the bidders are responsible so that the County may recommend award of the construction contracts. In addition the consultant shall provide design services during construction consisting of shop drawing and submittal review, attendance at project meetings, periodic site visits and preparation of as-built drawings.

The objective of this project is to investigate and repair windows and expansion joints in the Richard J. Daronco Courthouse Annex. The project consists of the survey, investigation and design for replacement of existing failing expansion joints at the first (1<sup>st</sup>) floor elevator lobby and third (3<sup>rd</sup>) floor annex walkway, located at the Westchester County Courthouse complex. It also involves the survey and investigation of water leakage in window/façade systems located at the internal atrium and windows at the Quarropas Avenue façade of the Annex building, both located at the Westchester County Courthouse. Once the cause of water infiltration has been determined, design solutions to resolve the problems will be developed. Wherever possible, proposed new materials will be incorporated in compliance with LEED guidelines for environmental sustainability as per the United States Green Building Council. This agreement will benefit the public as it will implement the most cost-effective and environmentally compliant technologies available which will provide long-term energy conservation.

The intent of this Agreement is to have the architectural services performed in multiple phases as subsequent funding becomes available. The initial phase will define the scope of work and the required budget for future phases of design and construction administration, for which funding will be appropriated as required to complete this project.

On December 3, 2009, the Professional Prequalification Board was canvassed for the purpose of generating an "on-call" list of qualified firms to provide miscellaneous professional architectural services for an estimated fee under \$100,000.00 for this project. The Professional Prequalification Board approved a list of five (5) qualified

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firms with an expiration date of December 31, 2011. The list was reviewed by the Professional Selection Board on March 26, 2010, whereby three firms were selected to possibly perform said services.

APPROVED BOARD OF ACQUISITION & CONTRACT - 5-27-2010 - JOMARY VIEIRA, SECRETARY

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By Resolution approved April 29, 2010, your Honorable Board authorized the County to negotiate with the firm of Kent Johnsson Architect PLLC, 3 Albemarle Road, White Plains, New York 10605, and a proposal was submitted for architectural services for the Window and Expansion Joint Repairs at the Richard J. Daronco Courthouse, White Plains, New York, for a total fee of \$67,000.00, pursuant to an approved budget.

In addition, Kent Johnsson Architect PLLC has requested the utilization of the following subconsultant: Hillman & Miley, Consulting Engineers, PLLC (Structural/Civil Engineer), 222 Mamaroneck Avenue, White Plains, New York 10605.

Proposed form of Resolution to accomplish the foregoing is attached hereto.

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# RESOLUTION

Upon communication from the Acting Commissioner of Public Works, be it:

RESOLVED, that approval is hereby granted to enter into an Agreement with the firm of Kent Johnson Architect PLLC, 3 Albemarle Road, White Plains, New York 10605, for architectural services for the Window and Expansion Joint Repairs at the Richard J. Daronco Courthouse, White Plains, New York; and be it further

RESOLVED, that for services rendered in accordance with the consultant's proposal for the first phase of this multi-phase project, a total compensation of \$67,000.00 shall be provided, pursuant to an approved budget; and be it further

RESOLVED, that the use of the following subconsultant also be approved: Hillman & Miley, Consulting Engineers, PLLC (Structural/Civil Engineer), 222 Mamaroneck Avenue, White Plains, New York 10605; and be it further

RESOLVED, that the Agreement shall commence upon the consultant's receipt of written notice from the Acting Commissioner of Public Works or his designee and that the completion date shall be December 31, 2013; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

JJH/PTK/NLS/AS

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Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Trust Account	Dollars
	312	46	B006100C	6120-03		\$ 67,000.00

Budget Funding Year(s): 2010 Start Date: 06/01/10 End Date: 12/31/13  
 (must match resolution)

Funding Source: Tax Dollars: 100% County Contractor Federal I.D. No./  
 State Aid: \_\_\_\_\_ Social Security No.: 20-8217540  
\$67,000.00 Federal Aid: \_\_\_\_\_ Vendor No.: \_\_\_\_\_  
 (must match resolution) Other: \_\_\_\_\_ Encumbrance No.: \_\_\_\_\_

APPROVED BOARD OF ACCOUNTANTS CONTRACT - 5-27-2010 - JOMAR WEIRA, SECRETARY