

## Ken Jenkins

Chairman of the Board  
Legislator, 16th District



**11215**

Date: April 26, 2010

To: Honorable Members of the Board of Acquisition and Contract

From: Kenneth W. Jenkins, Chairman  
Westchester County Board of Legislators

Re: Authority to enter into an agreement with Open Door Family Medical Center, Inc., pursuant to which Open Door Family Medical Center, Inc. will provide services designed to reduce underage drinking and substance abuse, for an amount not-to-exceed \$45,000, for the period January 1, 2010 through December 31, 2010.

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Authority is respectfully requested for the County of Westchester (the "County") to enter into an agreement with Open Door Family Medical Center, Inc. ("Open Door"), pursuant to which Open Door will provide services designed to reduce underage drinking and substance abuse, for an amount not-to-exceed \$45,000, payable half upon execution and half upon the County's receipt of the final report due under the agreement, for the period January 1, 2010 through December 31, 2010.

The proposed agreement will serve a public purpose by providing a variety of programs and services that are designed to reduce underage drinking and substance abuse.

The goals and objectives of the proposed agreement are:

The reduction of underage drinking and substance abuse and other teen related risky behaviors by:

- 1.) Creating positive social norms that discourage underage drinking and improve parent social responsibility through the expansion/enhancement of an existing Local Environmental Campaign
- 2.) Increasing parents' knowledge and skills for prevention/early intervention by using the Courageous Conversation program model
- 3.) Enhancing the knowledge and skills of local law enforcement through specialized training opportunities
- 4.) Improving substance abuse prevention/early intervention skills among physicians and clergy through targeted training

The promotion of positive youth development in the community by:

- 1.) Strengthening student participation and training, and implementation of the Youth Court Program through a stipend for Youth Court Coordinator
- 2.) Developing and implementing a new community-wide campaign to recognize and value teens across the community

Expanding the Ossining Communities That Care (“OCTC”) coalition to all sectors of the community to promote collaboration within the community on behalf of youth and families, and strengthen the leadership and implementation of OCTC efforts through a stipend for the Coalition Coordinator.

The goals and objectives of the proposed agreement are in the best interests of the County in terms of safety and security, health and the environment, as the services and programs to be provided by Open Door will help youths avoid risky behaviors, including underage drinking and substance abuse, and re-focus those youths’ attention on positive behaviors and healthy outlets for their energy and talents.

The goals and objectives of the proposed agreement will be tracked and monitored in different ways for each of the various aspects of the programs and services to be provided, including:

- 1.) Monitoring the development of supplemental Local Environmental Campaign materials, implementing a community-wide survey to assess awareness of the Local Environmental Campaign, and monitoring the 30-day alcohol trends from future bi-annual Youth Development Surveys.
- 2.) Requiring local law enforcement participants to earn a certificate of participation/completion for the training/workshop to be provided, and also provide an informative presentation/overview of the training at an OCTC meeting.
- 3.) Administering a survey to participants, both before and after the programs and services are implemented, to assess changes in knowledge and skills regarding prevention, early intervention, and resource referral.
- 4.) Tracking the number of youth participants, training, and student cases heard in the Youth Court Program to assess the strength of the program.
- 5.) Monitoring the development of new materials pertaining to the campaign to value teens across the community, and implementing focus groups to assess relevancy and potential impact prior to launch of such new materials.
- 6.) Tracking, for the strengthening of the OCTC efforts, the following: number of monthly coalition meetings, attendance, number/type of meetings held to foster greater community collaboration, new community partners, number of programs maintained and new initiatives launched.

If this resolution were not approved, Open Door would not be able to provide the aforementioned services designed to reduce underage drinking and substance abuse, and some number of youngsters who would otherwise have been dissuaded, through Open Door’s efforts,

from pursuing such activities might, instead, succumb to pressures and partake in such activities.

This procurement is exempt from the requirements of the County Procurement Policy pursuant to Section 3(a)(xviii) thereof.

Accordingly, I most respectfully recommend approval of the attached Resolution.

KWJ/SS/bdm/nn

APPROVED BOARD OF ACQUISITION & CONTRACT - 7-22-2010 - JOMARY VIEIRA, SECRETARY

## RESOLUTION

Upon a communication from the Chairman of the Board of Legislators, be it hereby:

**RESOLVED**, that the County of Westchester (the "County") is hereby authorized to enter into an agreement with Open Door Family Medical Center, Inc. ("Open Door"), pursuant to which Open Door will provide services designed to reduce underage drinking and substance abuse, for an amount not-to-exceed \$45,000, payable half upon execution and half upon the County's receipt of the final report due under the agreement, for the period from January 1, 2010 through December 31, 2010 (the "Agreement"); and be it further

**RESOLVED**, that this Agreement is subject to County appropriations; and be it further

**RESOLVED**, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the Chairman of the County Board of Legislators or his duly authorized designee is hereby authorized to take such action and execute such documents as may be necessary and proper to effect the purposes hereof.

APPROVED BOARD OF ACQUISITION & CONTRACT - 2/2/2010 COUNTY CLERK SECRETARY

Account to be  
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
101	52	2502	5100		\$45,000

Budget Funding Year(s) 2010 Start Date 01/01/10 End Date 12/31/10  
(must match resolution)

Funding Source	Tax Dollars	<u>\$45,000</u>
	State Aid	_____
<u>\$45,000</u>	Federal Aid	_____
(must match resolution)	Other	_____

APPROVED BOARD OF ACQUISITION & CONTRACT - 7-22-2010 - JOMARY VIEIRA, SECRETARY