

TO: Board of Acquisition and Contract

FROM: John J. Hsu, PE
Acting Commissioner of Public Works

DATE: April 29, 2010

SUBJECT: Authority to Enter into Agreement #10-912
In the matter of Engineering Services in connection with the
Material Recovery Facility Enhancement – Commingled Side
Yonkers, New York

Consultant: Malcolm Pirnie, Inc.
Agreement Amount: \$99,000.00

Authority of your Honorable Board is requested to enter into an Agreement in connection with engineering services for the Material Recovery Facility Enhancement – Commingled Side, Yonkers, New York. The consultant shall provide design and construction administration services associated with this project. Design services shall include the preparation of construction contract documents (plans and specifications), construction cost estimates, any required addenda, and a bid analysis including an evaluation of the bids to determine compliance with bidding requirements and whether the bidders are responsible so that the County may recommend award of the construction contracts. In addition the consultant shall provide design services during construction consisting of shop drawing and submittal review, attendance at project meetings, periodic site visits and preparation of as-built drawings. For construction administration services, the consultant shall monitor the construction procedures on the site to ensure compliance with the contract documents, coordinate scheduled activities of the contractors, submit construction progress reports and review and process contractors' applications for payment.

The objective of this project will be to install a new Recycling Sorter/Conveyor System at the Daniel P. Thomas Material Recovery Facility (MRF) in Yonkers, New York. The work proposed under this agreement includes the following tasks: (1) Evaluate the proposal of the lowest bidder; (2) Engineering recommendations regarding building modifications by either providing direction to the equipment vendor or preparing design documents for a general contractor; and (3) Make site visits to the MRF to ensure proper installation by the vendor. This project will implement the most cost-effective and environmentally compliant technologies available. Wherever possible, proposed new materials will be incorporated in compliance with LEED guidelines for environmental sustainability as per the United States Green Building Council. This agreement will benefit the public as it effectuates long-term recycling goals, thereby promoting public health policies and laws.

On August 6, 2009, the Professional Prequalification Board was canvassed for the purpose of generating a list of qualified firms to provide professional services for an estimated fee under \$100,000 for the Material Recovery Facility Enhancement – Commingled Side, Yonkers, New York. The Professional Prequalification Board approved a list of five (5) qualified firms. The list was reviewed by the Professional Selection Board on March 26, 2010, whereby three firms were selected to possibly perform said services.

By Resolution approved April 29, 2010, your Honorable Board authorized the County to negotiate with the firm of Malcolm Pirnie, Inc., 104 Corporate Park Drive, Box 751, White Plains, New York 10602, and a proposal was submitted for engineering services for the Material Recovery Facility Enhancement – Commingled Side, Yonkers, New York, for a total fee of \$99,000.00, pursuant to an approved budget.

Proposed form of Resolution to accomplish the foregoing is attached hereto.

RESOLUTION

Upon communication from the Acting Commissioner of Public Works, be it:

RESOLVED, that approval is hereby granted to enter into an Agreement with the firm of Malcolm Pirnie, Inc., 104 Corporate Park Drive, Box 751, White Plains, New York 10602, for engineering services for the Material Recovery Facility Enhancement – Commingled Side, Yonkers, New York; and be it further

RESOLVED, that for services rendered in accordance with the consultant’s proposal, a total compensation of \$99,000.00 shall be provided, pursuant to an approved budget; and be it further

RESOLVED, that the Agreement shall commence upon the consultant's receipt of written notice from the Acting Commissioner of Public Works or his designee and that the completion date shall be December 31, 2013; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

JJH/PTK/LR/AS

Agreement No. 10-912

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Trust Account	Dollars
325	60	RD01400S	6120-05		\$ 99,000.00

Budget Funding Year(s): 2010 Start Date: 05/24/10 End Date: 12/31/13
 (must match resolution)

Funding Source: Tax Dollars: 100% County Contractor Federal I.D. No./
 State Aid: _____ Social Security No.: 13-2653703
\$99,000.00 Federal Aid: _____ Vendor No.: _____
 (must match resolution) Other: _____ Encumbrance No.: _____

APPROVED BOARD OF ACQUISITION & CONTRACTS 5-13-2010 - JOMARY VIEIRA, SECRETARY