

101096

TO: Board of Acquisition and Contract
FROM: Hugh J. Greechan, Jr., PE
Commissioner of Public Works and Transportation
DATE: May 9, 2023
SUBJECT: Authorization to extend the term of Agreement No. 16-927 with Stephen Tilly, Architect retroactively from December 31, 2021 until December 31, 2026

Authority of your Honorable Board is requested to extend the term of Agreement No. 16-927 (the "Agreement") between the County of Westchester (the "County") and Stephen Tilly, Architect (the "Consultant"), 22 Elm Street, Dobbs Ferry, New York 10522, for the provision of architectural and engineering services associated with Rehabilitation of Various Buildings, Blue Mountain Reservation, Town of Cortlandt and City of Peekskill, New York, retroactively from December 31, 2021 until December 31, 2026. The original Agreement was executed on March 13, 2017 and is for a total amount not to exceed \$150,000.00.

The architectural and engineering services included in the original Agreement are in progress. The project is currently in the design phase. The County has been satisfied with the quality of services provided to date. It is anticipated that construction will begin later this year. The original Agreement includes design services during construction consisting of shop drawing and submittal review, attendance at project meetings, periodic site visits, preparation of as-built drawings, and final construction closeout. The professional services of the Consultant will be required beyond the original Agreement completion date in order to provide design services during construction associated with this project. Attached is a Resolution requesting an extension of the Agreement retroactively from December 31, 2021 until December 31, 2026 with no increase in the not to exceed amount of \$150,000.00.

The objective of this term extension is in the County's best interest as it will provide for uninterrupted professional services pursuant to the Agreement for the Department project contained herein.

Except as specifically amended hereby, all other terms and conditions of the Agreement will remain the same.

The Department of Public Works and Transportation will track scheduling and accomplishments by the Consultant and perform on-site inspections to ensure the successful completion of this project. It is recognized and understood that the County shall evaluate the performance of this contract by the Consultant and shall use such evaluation in deciding to award future contracts to the Consultant.

I urge your favorable consideration of the annexed proposed Resolution.

RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it:

RESOLVED, that the County of Westchester (the "County"), acting by and through its Department of Public Works and Transportation, be and is hereby authorized to amend Agreement No. 16-927 (the "Agreement") with Stephen Tilly, Architect (the "Consultant"), 22 Elm Street, Dobbs Ferry, New York 10522, for the provision of architectural and engineering services associated with Rehabilitation of Various Buildings, Blue Mountain Reservation, Town of Cortlandt and City of Peekskill, New York by extending the term retroactively from December 31, 2021 until December 31, 2026; and be it further

RESOLVED, that all other terms and conditions of the Agreement, including the not to exceed amount of \$150,000.00 shall remain the same; and be it further

RESOLVED, that the County Executive or his duly authorized designee, is hereby authorized and empowered to execute any and all documents necessary and appropriate to effectuate the purposes hereof.

Original Agreement	\$	150,000.00	(Design Services)
This Amendment		0.00	(Term Extension to 12/31/2026)
TOTAL	\$	150,000.00	

Agreement No. 16-927

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Bond Act No.	Dollars
	372	42	RBM04-01-E	6120-01	BA #46-2012	N/A

Budget Funding Year(s): 2023 Start Date: 03/13/2017 End Date: 12/31/2026
 (must match resolution)

Funding Source: Tax Dollars: 100% County Contractor Federal I.D. No./
 State Aid: _____ Social Security No.: _____
\$ N/A Federal Aid: _____ Vendor No.: _____
 (must match resolution) Other: _____ Encumbrance No.: _____