

100779

**TO:** Board of Acquisition and Contract  
**FROM:** Hugh J. Greechan, Jr., P.E.  
Commissioner of Public Works and Transportation  
**DATE:** April 25, 2023  
**SUBJECT:** Resolution to Award to the Low Bidder  
Contract No. **22-218**  
Elevator Inspection Services  
Various Locations  
Westchester County, New York  
**Contractor:** Skyline Elevator Consultants LLC (**MBE**)  
**Amount:** \$178,500.00

On March 15, 2023, the County of Westchester ("County") received and opened three (3) bids for Contract No. 22-218 for Elevator Inspection Services, Various Locations, Westchester County, New York.

The bids were reviewed by the Department of Public Works and Transportation ("Department") and it was determined that Skyline Elevator Consultants LLC, a MBE firm, submitted the low bid in the amount of \$178,500.00.

The low bidder has been investigated and it has been found that Skyline Elevator Consultants LLC:

- Performed satisfactory work in the past for the County.  
 Past experience has been investigated and found satisfactory.

Funds for this project are available in the:

- Capital Budget  
 Non-Recurring Budget  
 Operating Budget  
 Other

The objective of this contract is to provide the required third-party oversight of elevator inspections.

This contract is in the public's best interest because it will promote the health and safety of the general public by ensuring that County elevators meet all applicable codes and requirements.

As expenditures are made pursuant to this authorization, detailed records will be kept in the County's on-line financial system. These records will be easily accessible by Finance, Budget and department staff and will be reviewed regularly to ensure that funds are used appropriately.

This contract is for a term of three (3) years with one two (2) year renewal at the discretion of the County.

It is my recommendation that Contract No. 22-218 be awarded to Skyline Elevator Consultants LLC in the amount of \$178,500.00, subject to appropriations.

# RESOLUTION

## CONTRACT NO. 22-218

Upon communication from the Commissioner of Public Works and Transportation, be it

**RESOLVED**, that Contract No. 22-218 for Elevator Inspection Services, Various Locations, Westchester County, New York, be and hereby is awarded to the Low Bidder, Skyline Elevator Consultants LLC (MBE), New York, New York, in the amount of \$178,500.00. (3 bids); and be it further

**RESOLVED**, that as set forth in the Contract No. 22-218 bid specifications this contract is for a term of three (3) years with one two (2) year renewal at the discretion of the County; and be it further

**RESOLVED**, that this contract is subject to County appropriations; and be it further

**RESOLVED**, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the County Executive or his authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

APPROVED BOARD OF ACQUISITION & CONTRACT ADMINISTRATION  
CONTRACT # 22-218  
RAYMOND SCULLY, SECRETARY

# RESOLUTION

## CONTRACT NO. 22-218

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	101	46	3200	4380		\$19,050.00 (2023)
	101	46	3300	4380		\$ 4,150.00 (2023)
	101	46	3400	4380		\$ 7,450.00 (2023)
	165	42	7150	4070		\$ 1,050.00 (2023)
	165	42	4250	4070		\$ 800.00 (2023)
	165	42	5510	4380		\$ 800.00 (2023)
	221	60	0110	4380		\$ 1,325.00 (2023)
	101	46	3200	4380		\$32,650.00 (2024)
	101	46	3300	4380		\$ 7,125.00 (2024)
	101	46	3400	4380		\$12,750.00 (2024)
	165	42	7150	4070		\$ 1,850.00 (2024)
	165	42	4250	4070		\$ 1,425.00 (2024)
	165	42	5510	4380		\$ 1,425.00 (2024)
	221	60	0110	4380		\$ 2,275.00 (2024)
	101	46	3200	4380		\$32,650.00 (2025)
	101	46	3300	4380		\$ 7,125.00 (2025)
	101	46	3400	4380		\$12,750.00 (2025)
	165	42	7150	4070		\$ 1,850.00 (2025)
	165	42	4250	4070		\$ 1,425.00 (2025)
	165	42	5510	4380		\$ 1,425.00 (2025)
	221	60	0110	4380		\$ 2,275.00 (2025)
	101	46	3200	4380		\$13,600.00 (2026)
	101	46	3300	4380		\$ 2,975.00 (2026)
	101	46	3400	4380		\$ 5,300.00 (2026)
	165	42	7150	4070		\$ 800.00 (2026)
	165	42	4250	4070		\$ 625.00 (2026)
	165	42	5510	4380		\$ 625.00 (2026)
	221	60	0110	4380		\$ 950.00 (2026)

**Budget Funding Year(s):** 2023-2026  
(must match resolution)

**Start Date:** June 1, 2023

**End Date:** May 31, 2026

**Funding Source:** **Tax Dollars** 100% County

**State Aid** \_\_\_\_\_

\$178,500.00  
(must match resolution) **Federal Aid** \_\_\_\_\_

**Other** \_\_\_\_\_

APPROVED BOARD OF ACQUISITION CONTRACT 22-218/2023 RAY AND SCULKY, SECRETARY