

100716

TO: Board of Acquisition and Contract

FROM: Hugh J. Greechan, Jr., P.E.
Commissioner of Public Works and Transportation

DATE: April 25, 2023

SUBJECT: Authority to exercise the County's option to extend the term of an agreement with Penn Marr Boiler Cleaning, Inc. for one two (2) year option period, thereby increasing the amount of the agreement by \$456,000.00 and extending the term of the agreement through September 30, 2025.

By Resolution approved on August 20, 2020 (the "August 20th Resolution"), your Honorable Board awarded Contract No. 20-203 to Penn Marr Boiler Cleaning, Inc. ("Penn Marr"). The August 20th Resolution authorized the County of Westchester (the "County") to enter into Contract No. 20-203 with Penn Marr pursuant to which Penn Marr was to provide Boiler Maintenance and Inspection, Central Heating Plant, Grasslands Campus, Valhalla, New York for the amount of \$684,000.00 for the period of October 1, 2020 through September 30, 2023, ("Contract No. 20-203" or the "Agreement"), with the County having the sole option to extend the Agreement for one (1) two (2) year option period.

The County now seeks authority from your Honorable Board to 1) exercise the two (2) year renewal option and extend the termination date of the Agreement from September 30, 2023 to September 30, 2025; and 2) increase the amount of the Agreement by \$456,000.00 from an amount of \$684,000.00 to a new total amount not to exceed \$1,140,000.00.

All other terms and conditions of the August 20, 2020 Resolution and the Agreement shall remain in full force and effect and unchanged.

This contract is in the public's best interest because it will promote the health and safety of the general public by allowing County facilities to remain operational.

As expenditures are made pursuant to this authorization, detailed records will be kept in the County's on-line financial system. These records will be easily accessible by Finance, Budget and department staff and will be reviewed regularly to ensure that funds are used appropriately.

RESOLUTION

CONTRACT NO. 20-203

Upon a communication from the Commissioner of the Department of Public Works and Transportation, be it hereby

RESOLVED, that the County is authorized to 1) exercise its two (2) year renewal option for Contract No. 20-203 with Penn Marr Boiler Cleaning, Inc., 10 Northfield Road, P.O. Box 489, Wallingford, Connecticut 06492, to provide Boiler Maintenance and Inspection, Central Heating Plant, Grasslands Campus, Valhalla, New York and extend the termination date of the Agreement from September 30, 2023 to September 30, 2025; and 2) increase the amount of the Agreement by \$456,000.00 from an amount of \$684,000.00 to a new amount not to exceed \$1,140,000.00; and be it further

RESOLVED, that except as specifically amended hereby, all remaining terms and conditions of the August 20, 2020 Resolution and the Agreement shall remain in full force and effect and unchanged; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute all documents and take all actions necessary to effectuate the purpose hereof.

Original Agreement: \$ 684,000.00
This Amendment: \$ 456,000.00
TOTAL \$1,140,000.00

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	101	46	3400	4380		\$ 48,000.00 (2023)
	101	46	3400	4380		\$228,000.00 (2024)
	101	46	3400	4380		\$180,000.00 (2025)

Budget Funding Year(s): 2023-2025 **Start Date:** October 1, 2023 **End Date:** September 30, 2025
(must match resolution)

Funding Source: **Tax Dollars** 100% County

State Aid _____

\$456,000.00 **Federal Aid** _____
(must match resolution)

Other _____