



George Latimer
County Executive

Department of Social Services

Leonard G. Townes
Commissioner

94637

DATE: July 11, 2022

TO: Board of Acquisition and Contract

FROM: Leonard G. Townes
Commissioner, Department of Social Services

SUBJECT: Authority to exercise the County's first option under an agreement with Mount Vernon Neighborhood Health Center, Inc., pursuant to which it was to provide healthcare services for homeless individuals and families entering/being admitted to a homeless shelter in Westchester County, and thereby, 1.) extend its term by one (1) year, 2.) increase its not-to-exceed amount by \$1,103,401.00; and 3.) specify that the County will have one (1) remaining option.

By a resolution approved on June 27, 2019, your Honorable Board authorized the County of Westchester (the "County") to enter into an agreement (the "Agreement") with Mount Vernon Neighborhood Health Center, Inc. ("MVNHC"), pursuant to which MVNHC was to provide healthcare services for homeless individuals and families entering/being admitted to a homeless shelter in Westchester County (the "Services"), for the period from July 1, 2019 through June 30, 2022 (the "Initial Term"), with the County having the sole option to extend the term of the agreement for up to two (2) one (1) year periods thereafter (each an "Option Term").

Under the Agreement, MVNHC was to be paid an amount not-to-exceed \$3,147,179.00 during the Initial Term, consisting of the following annual not-to-exceed amounts, all of which was to be payable pursuant to an approved budget:

Year 1 (7/1/19 – 6/30/20): \$1,022,684.00
Year 2 (7/1/20 – 6/30/21): \$1,048,799.00
Year 3 (7/1/21 – 6/30/22): \$1,075,696.00

Under the Agreement, MVNHC was to be paid an amount not-to-exceed \$1,103,401.00 during the first Option Term, and an amount not-to-exceed \$1,131,937.00 during the second Option Term, all of which was to be payable pursuant to an approved budget.

The Agreement was subsequently executed.

In order to comply with applicable New York State regulations, the County must ensure that, within twenty-four (24) hours of entry/admission to a homeless shelter, a.) a preliminary health examination is conducted for each family, with said examination performed by qualified medical personnel to ascertain the general health of the family and/or the presence of communicable diseases, and to verify pregnancy, and to evaluate the family's care needs, including the need for treatment of physical and mental health problems, including substance abuse (see: 18 NYCRR 900.9, 18 NYCRR 352.35, 18 NYCRR 351.2(g)), and b.) an interview is conducted for each adult, in order to determine the immediate needs of the adult and whether or not the facility can meet or continue to meet his/her needs, and to evaluate the adult's care needs, including the need for treatment of physical and mental health problems, including substance abuse (see: 18 NYCRR 491.9, 18 NYCRR 352.35, 18 NYCRR 351.2(g)). The County also provides other health services to, and performs other examinations, screenings, assessments, and the like regarding, persons in the County's homeless shelters, as required by law or otherwise required by the County or another source of property authority.

Therefore, the County continues to require the Services, and cannot go without them for any period of time.

Prior to entering into the Agreement, the County conducted competitive procurement. Specifically, the County, acting by and through its Department of Social Services ("DSS"), issued a request for proposals for the Services three (3) times, with slight modifications in each in order to try to attract additional competition. Those requests for proposals were issued on November 7, 2018, in response to which the County received no proposals; on November 26, 2018, in response to which the County received one proposal, from MVNHC; and on April 12, 2019, in response to which the County again received one proposal, from MVNHC. Accordingly, the County determined that competition for the Services was inadequate in the marketplace.

DSS has investigated the current marketplace for the Services and has not found any new competition. Therefore, DSS is unable to analyze the cost of the first Option Term under the Agreement against competition in the marketplace. However, DSS inquired with MVNHC as to what its proposed for the Services would be if DSS performed a new procurement. MVNHC quoted an amount that is approximately 22.9% more than the cost for the first Option Term under the Agreement. Therefore, DSS has found that the cost for the first Option Term is reasonable.

Accordingly, the County respectfully requests authority from your Honorable Board to exercise its first one-year option under the Agreement and amend the

Agreement by, 1.) extending its term by one (1) year, to a new termination date of June 30, 2023; 2.) increasing its not-to-exceed amount by \$1,103,401.00, to a new total not-to-exceed amount of \$4,250,580.00, to pay for the Services during the first Option Term; and 3.) reflecting the fact that the County will have one remaining one (1) year option (the "First Amendment").

The proposed First Amendment will serve a public purpose by ensuring that the County continues to receive healthcare services for homeless individuals and families entering/being admitted to a homeless shelter in Westchester County.

The goal and objective of the proposed First Amendment is to ensure that the County continues to receive healthcare services for homeless individuals and families entering/being admitted to a homeless shelter in Westchester County.

The goal and objective of the proposed First Amendment is in the best interests of the County in terms of public health, as ensuring that the County continues to receive healthcare services for homeless individuals and families entering/being admitted to a homeless shelter in Westchester County will enable the County to continue to identify and address medical issues that may impact the housing placement and employability of homeless persons, and therefore ultimately help ensure that such persons receive the services that they need.

The goal and objective of the proposed First Amendment will be tracked and monitored by the staff of DSS.

I respectfully recommend the adoption of the attached resolution.

LGT/TL/bdm/nn

APPROVED BOARD OF ACQUISITIONS CONTRACT - 01/21/2024 RAYMOND SUDZYK, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of Social Services, be it hereby:

RESOLVED, that the County of Westchester (the "County") is hereby authorized to exercise its first one-year option under its agreement with Mount Vernon Neighborhood Health Center, Inc. ("MVNHC"), pursuant to which MVNHC was to provide healthcare services for homeless individuals and families entering/being admitted to a homeless shelter in Westchester County (the "Services"), for the period from July 1, 2019 through June 30, 2022 (the "Initial Term"), with the County having the sole option to extend the term of the agreement for up to two (2) additional one (1) year periods thereafter (each an "Option Term"), for a total amount not-to-exceed \$3,147,179.00 during the Initial Term, an amount not-to-exceed \$1,103,401.00 during the first Option Term, and an amount not-to-exceed \$1,131,937.00 during the second Option Term, all of which was to be payable pursuant to an approved budget, (the "Agreement") and amend the Agreement by, 1.) extending its term by one (1) year, to a new termination date of June 30, 2023; 2.) increasing its not-to-exceed amount by \$1,103,401.00, to a new total not-to-exceed amount of \$4,250,580.00, to pay for the Services during the first Option Term; and 3.) reflecting the fact that the County will have one remaining one (1) year option (the "First Amendment"); and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this resolution.

APPROVED BOARD OF ACQUISITION & CONTRACT - 07/20/2022 - 11:50 AM - COUNTY SECRETARY

\$3,147,179.00 Initial Term
1,103,401.00 First Option Term
 \$4,250,580.00 New NTE

1. Account to be Charged/Credited:

	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
2022	101	22	8900	5650		\$551,700
2023	101	22	8900	5650		\$551,701

2. Budget Funding Year(s): 2022-2023
 Start Date: 7/1/2022 End Date: 6/30/2023
 (must match resolution)

3. Funding Source:

Federal	50%	CFDA#(s)	N/A	
State	50%	State ID#(s)	N/A	
Operating/Tax Levy	0%			
Capital	0%			

4. Total NTE: \$1,103,401.00
 (must match resolution)

APPROVED BOARD OF ACQUISITION CONTRACT # 2022 - RAYMOND SCULKY SECRETARY