



On Base: 94550

TO: Board of Acquisition and Contract

FROM: Belinda Miles  
President, Westchester Community College

DATE: July 6, 2022

RE: Authority to enter into an agreement with the Westchester Community College Foundation, Inc. to accept a grant in an amount not to exceed \$474,232 to be used for a scholarship program administrator position for the period commencing upon the date of employment of the scholarship program administrator and expiring three (3) years thereafter.

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The County of Westchester ("County"), acting by and through Westchester Community College (the "College"), requests authority to enter into an agreement (the "Agreement") with the Westchester Community College Foundation, Inc. ("Foundation"), pursuant to which the Foundation will provide a grant in an aggregate amount not-to-exceed \$474,232, to be used by the College for a scholarship program administrator ("Scholarship Administrator") to coordinate and administer the College's scholarship program, and develop new ways to assist students with scholarship aid, commencing on the date of employment of the Scholarship Administrator, and expiring three (3) years thereafter, payable pursuant to an approved budget.

It should be noted that the aggregate not-to-exceed amount of \$474,232 is anticipated to cover the salary and benefits for the three (3) year period.

The goals and objectives of the Agreement are to provide more students with scholarship aid, assure that all students receive every dollar of financial support to which they are entitled, improve the coordination needed to administer scholarships with specific criteria, and enhance the scholarship process by developing new ways to assist students with scholarship aid.

The Agreement is in the best interests of the County because it will result in an increase in the number of students who are able to obtain a college education and therefore increase the number of qualified and competent persons entering the local employment market. The College and the Foundation will track and monitor the progress of the Agreement.

An appropriate resolution is herewith attached for your consideration.

BM/LAC  
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 08/04/2022 - RAYMOND SCULKY, SECRETARY

## RESOLUTION

Upon a communication from the President of Westchester Community College, be it hereby

**RESOLVED**, that the County of Westchester (“County”), acting by and through Westchester Community College (the “College”), requests authority to enter into an agreement with the Westchester Community College Foundation, Inc., (“the “Foundation”) pursuant to which the Foundation will provide a grant in an aggregate amount not-to-exceed \$474,232, to be used by the College for a scholarship program administrator (“Scholarship Administrator”) to coordinate and administer the College’s scholarship program, and develop new ways to assist students with scholarship aid, commencing on the date of employment of the Scholarship Administrator, and expiring three (3) years thereafter, payable pursuant to an approved budget; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is hereby authorized to execute any documents and take any actions necessary and appropriate to effectuate the purposes of this Resolution.

Account to be charged/credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
703	9997	1010	01	9563	\$474,232

Budget Funding Year(s) 2022/2025 Start Date employment date End Date three years

Funding Source

Tax Dollars \_\_\_\_\_

State Aid \_\_\_\_\_

**\$474,232**

Federal Aid \_\_\_\_\_

(must match resolution)

Other (WCC Foundation Grant) \$474,232